

**Ontario Energy
Board**
P.O. Box 2319
27th Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
Numéro sans frais: 1-888-632-6273



BY EMAIL

February 22, 2016

Patrick McMahon
Manager, Regulatory Research and Records
Union Gas Limited
Chatham ON N7M 5M1
pmcmahon@uniongas.com

LETTER OF DIRECTION

Dear Mr. McMahon:

**Re: Union Gas Limited (Union)
Application for Franchise Agreement with the Corporation of the Town of
Gananoque
Ontario Energy Board File Number: EB-2016-0037**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing regarding Union's application for a Franchise Agreement with the Corporation of the Town of Gananoque (Notice). The Notice will be published by the OEB, in accordance with the directions to the OEB's agent which has been copied to you. Please note that you must comply with the directions in paragraphs 1 and 2 below **prior to March 14, 2016** which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Board Secretary immediately.

You are directed:

1. No later than the date the Notice is posted on Union's website in accordance with paragraph 2, to arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and evidence, directly on the Corporation of the Town of Gananoque.
2. To make copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Union's office and in a prominent place on Union's website.

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3. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 and 2 above immediately thereafter.
4. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original signed by

Kirsten Walli
Board Secretary

Encl.

cc: Kelly Shipclark, Deputy Clerk/Assistant to the CAO, Town of Gananoque
Danny Watson, District Manager, Eastern District, Union Gas Limited