



February 24, 2016

Ms. Kirsten Walli
Board Secretary
Ontario Energy Board
27th Floor/ P.O. Box 2319
2300 Yonge St.
Toronto, ON M4P 1E4

Dear Ms. Walli:

**Re: 2016 Cost of Service Rate Application – Adjustment to Timeline Request
Halton Hills Hydro Inc. (“HHHI”),
OEB Proceeding: EB-2015-0074**

The Settlement Conference in this proceeding was conducted at the Board's offices between Monday, February 1, 2016 and Wednesday, February 3, 2016, inclusive, in accordance with the Board's Procedural Order #1.

The Procedural Order establishes settlement conference-related deadlines as follows:

7. *Any settlement proposal arising from the Settlement Conference shall be filed with the OEB by **February 24, 2016**. In addition to outlining the terms of any settlement, the settlement proposal should contain a list of any unsettled issues, indicating with reasons whether the parties believe those issues should be dealt with by way of oral or written hearing.*
8. *Any submission from OEB staff on a settlement proposal shall be filed with the OEB and served on all parties within 7 days from when a settlement proposal is filed.*

The parties require a brief amount of additional time to finalize the settlement proposal and HHHI requests that the Board extend the submission date of the settlement proposal to Monday, February 29, 2016. Thank you for your consideration in this matter.

In the event of any additional information, questions or concerns, please contact David Smelsky, Chief Financial Officer, at dsmelsky@haltonhillshydro.com or (519) 853-3700 extension 208, or Tracy Rehberg-Rawlingson, Regulatory Affairs Officer, at tracyr@haltonhillshydro.com or (519) 853-3700 extension 257.

Sincerely,

(Original signed)

David J. Smelsky, CPA, CMA
Chief Financial Officer

Cc: Arthur A. Skidmore, CPA, CMA, President & CEO
Richard King, Counsel, HHHI
Violet Binette, Project Advisor, OEB
Intervenors of Record in EB-2015-0074