

**Ontario Energy
Board**
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Toronto ON M4P 1E4
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**Commission de l'énergie
de l'Ontario**
C.P. 2319
27e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
Télécopieur: 416- 440-7656
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BY E-MAIL

May 4, 2016

Chris Ripley
Manager, Regulatory Applications
Union Gas Limited
50 Keil Drive North
Chatham ON N7M 5M1

LETTER OF DIRECTION

Dear Mr. Ripley:

**Re: Union Gas Limited (Union)
Disposition of 2015 Deferral Account Balances and 2015 Utility Earnings
Board File Number: EB-2016-0118**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Union Gas Limited's (Union) application for disposition of the 2015 Deferral Account balances and the Earnings Sharing amount (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

1. To arrange immediately for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter, except:
 - a. For the English version of the Notice, under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**ORAL VS. WRITTEN HEARINGS**" remove the bold and bracketed words "[insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"; and

- b. For the French version of the Notice, under the sections entitled **“INFORMEZ-VOUS ET FAITES VALOIR VOTRE OPINION”** and **“AUDIENCES ORALES ET AUDIENCES ÉCRITES”** remove the bold and bracketed words **[insérer la date venant dix jours civils après la publication]**; and
 - c. In each of the English and the French version of the Notice, insert the same date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Union’s website in accordance with the requirements of paragraph 5 below. If that date falls on a “holiday” as defined in Rule 6.02 of the OEB’s *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format **“January 1, 2014”** for the English Notice and the following date format for the French Notice **“1 janvier 2014”**.
2. Once the the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete (dated) English Notice and French Notice (each, a Dated Notice).
3. No later than the date the Dated Notices are posted on Union’s website in accordance with paragraph 4, to serve a copy of each of the English and French versions of the Dated Notice, the application and the evidence, directly on each of the following, either personally, by courier, or by e-mail:
 - a. all First Nation Bands and First Nation Reserves to which Union supplies gas and the Métis Nation of Ontario;
 - b. the clerks of all municipalities in which Union supplies gas; and
 - c. all intervenors in EB-2015-0010 and EB-2015-0116, Enbridge Gas Distribution Inc., and Natural Resource Gas Limited.
4. To make a copy of both the English and French versions of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Union’s office and in a prominent place on Union’s website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.

6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed By

Kirsten Walli
Board Secretary

Encl.