



July 29, 2016

Ontario Energy Board
2300 Yonge Street, 27th Floor
P.O. Box 2319
Toronto, ON M4P 1E4
Attention: Ms. K. Walli, Board Secretary

Dear Ms. Walli:

Re: Halton Hills Community Energy Corporation – Section 80 Notice of Proposal

Halton Hills Community Energy Corporation (“**HHCEC**”) is an affiliate of Halton Hills Hydro Inc. (“**HHHI**”). HHHI is a licensed distributor (licence ED-2002-0552) and, as its affiliate, HHCEC is submitting a notice of proposal to the Ontario Energy Board (the “**OEB**”) pursuant to the requirements of section 80 of the *Ontario Energy Board Act, 1998* (the “**Act**”). The notice of proposal relates to the generation facilities set out in Schedule A (the “**Facilities**”), and is attached as Schedule B to this letter.

The Facilities are all solar photovoltaic rooftop generation facilities under the Feed-In Tariff (“**FIT**”) program. One of the Facilities is under FIT rules version 3.0 (the “**FIT 3 Site**”), while the other two Facilities are under FIT rules version 4.0 (the “**FIT 4 Sites**”). The FIT 3 Site achieved commercial operation in August 2015, while the FIT 4 Sites are expected to achieve commercial operation on or around December 31, 2016. HHCEC recognizes that it inadvertently failed to provide notice pursuant to section 80 of the Act for the FIT 3 Site and kindly requests that OEB accept this notice of proposal in relation to the FIT 3 Site.

HHCEC respectfully submits that a review of the Facilities under section 80 of the Act is not necessary. If the OEB considers a review to be merited, HHCEC respectfully submits that the requirements of Section 82(2)(a) of the Act are satisfied, as the Facilities would not adversely affect the development and maintenance of a competitive market.

Yours truly,

(Original signed)

Arthur A. Skidmore
President and Chief Executive Officer
Halton Hills Community Energy Corporation

Schedule A

Facilities

Project Address	Type	Program	Capacity	Connection Date	Status
221 Guelph Street, Georgetown, Ontario	Solar PV Rooftop	FIT 3	450 kW	August 21, 2015	Connected
11620 Trafalgar Road Georgetown, Ontario	Solar PV Rooftop	FIT 4	100 kW	[TBD]	Not Connected
415 Queen Street Acton, Ontario	Solar PV Rooftop	FIT 4	250 kW	[TBD]	Not Connected

**Ontario Energy Board
Preliminary Filing Requirements
For a Notice of Proposal under Sections 80 and 81
Of the Ontario Energy Board Act, 1998**

INSTRUCTIONS:

This form applies to all applicants who are providing a Notice of Proposal to the Ontario Energy Board (the "Board") under sections 80 and 81 of the *Ontario Energy Board Act, 1998* (the "Act"), including parties who are also, as part of the same transaction or project, applying for other orders of the Board such as orders under sections 86 and 92 of the Act.

The Board has established this form under section 13 of the Act. Please note that the Board may require information that is additional or supplementary to the information filed in this form and that the filing of the form does not preclude the applicant from filing additional or supplementary information.

PART I: GENERAL MINIMUM FILING REQUIREMENTS

All applicants must complete and file the information requested in Part I.

1.1 Identification of the Parties

1.1.1 Applicant

Name of Applicant Halton Hills Community Energy Corporation	File No: (Board Use Only)	
Address of Head Office 43 Alice Street, Halton Hills (Acton), ON, L7J 2A9	Telephone Number 519-853-3700	
	Facsimile Number	
	E-mail Address	
Name of Individual to Contact Arthur Skidmore President and Chief Executive Officer Halton Hills Community Energy Corporation	Telephone Number 519-803-1312	
	Facsimile Number	
	E-mail Address	

1.1.2 Other Parties to the Transaction or Project

- **Not applicable.**

If more than one attach list

Name of Other Party	Board Use Only	
Address of Head Office	Telephone Number	
	Facsimile Number	
	E-mail Address	
Name of Individual to Contact	Telephone Number	
	Facsimile Number	
	E-mail Address	

1.2 Relationship between Parties to the Transaction or Project

1.2.1	<p><i>Attach a list of the officers, directors and shareholders of each of the parties to the proposed transaction or project.</i></p> <p><u>Halton Hills Community Energy Corp</u> Arthur Skidmore, President and Chief Executive Officer David J. Smelsky, Chief Financial Officer</p>	
1.2.2	<p>Attach a corporate chart describing the relationship between each of the parties to the proposed transaction or project and each of their respective affiliates.</p> <ul style="list-style-type: none"> • See Attachment 1.2.2 	

1.3 Description of the Businesses of Each of the Parties

1.3.1	<p>Attach a description of the business of each of the parties to the proposed transaction or project, including each of their affiliates licenced under the OEB Act to operate in Ontario for the generation, transmission, distribution, wholesaling or retailing of electricity or providing goods and services to companies licenced under the OEB Act in Ontario ("Electricity Sector Affiliates").</p> <ul style="list-style-type: none"> • Halton Hills Community Energy Corporation (HHCEC), is a wholly-owned corporation of The Town of Halton Hills. Halton Hills Community Energy Corporation is the holding company of Halton Hills Hydro Inc., SouthWestern Energy Inc. and 2008949 Ontario Ltd. The principal activity of HHCEC is to provide oversight and corporate governance for its subsidiaries and implement renewable energy in the community. • Halton Hills Hydro Inc. (HHHI), is a rate regulated, hydro distribution company incorporated under the laws of Ontario, Canada. The principal activity of HHHI is the delivery of electricity and related energy services to residential and commercial customers within the municipality of Halton Hills. HHHI is wholly owned by Halton Hills Community Energy Corporation. • SouthWestern Energy Inc. (SWE) incorporated under the laws of Ontario, Canada. The principal activity of SWE is to provide lighting, construction and billing services. SWE has an OEB Generator Licence EG-2002-0281). 	
1.3.2	<p>Attach a description of the geographic territory served by each of the parties to the proposed transaction or project, including each of their Electricity Sector Affiliates, if applicable, and the geographic location of all existing generation facilities.</p> <ul style="list-style-type: none"> • HHHI is an electric distribution utility which owns and operates the electricity distribution system within its licensed service area (280 square kilometres extending to the municipal boundaries of the Town of Halton Hills). • HHCEC operates within the boundaries of the Town of Halton Hills. 	
1.3.3	<p>Attach a breakdown of the annual sales (in C\$, and in MWh) as of the most recent fiscal year end of the existing generation output among the IESO Administered Markets ("IAM"), bilateral contracts, and local distribution companies.</p> <ul style="list-style-type: none"> • HHCEC's FIT 3 facility produced \$50,711 and 154MWh in 2015. 	
1.3.4	<p>Attach a list identifying all relevant Board licences and approvals held by the parties to the proposed transaction or project and each of their Electricity Sector Affiliates, and any applications currently before the Board, or forthcoming. Please include all Board file numbers.</p> <ul style="list-style-type: none"> • HHHI is a licensed electricity distributor under OEB Electricity Distribution Licence ED-2002-0552. • SWE is a licensed generator under OEB Electricity Generation Licence EB-2002-0281. 	

1.4 Current Competitive Characteristics of the Market

1.4.1	<p>Describe the generation capacity (in MW), within the Province of Ontario, of the parties to the proposed transaction or project, including each of their respective Electricity Sector Affiliates, prior to the completion of the proposed transaction or project.</p> <ul style="list-style-type: none"> • HHCEC and all of its affiliates have no existing generation capacity prior to those projects listed in this application. 	
1.4.2	<p>Describe the generation market share based on actual MWh production as a percent of the Annual Primary Demand, within the Province of Ontario, of the parties to the proposed transaction or project, including each of their respective Electricity Sector Affiliates, prior to completion of the proposed transaction or project.</p> <ul style="list-style-type: none"> • The total Annual Ontario Energy Demand for 2015 was 137 TWh, as reported by the IESO (http://www.ieso.ca/Pages/Power-Data/2015-Electricity-Production-Consumption-Price-and-Dispatch-Data.aspx) . HHCEC and its affiliates share of the generation market in 2015 was 154MWh or 0.00011% of the 2015 Annual Primary Demand within the province. 	

1.5 Description of the Proposed Transaction or Project and Impact on Competition - General

1.5.1	<p>Attach a detailed description of the proposed transaction or project, including geographic locations of proposed new transmission or distribution systems, or new generation facilities.</p> <ul style="list-style-type: none"> • The proposed project includes three generation facilities at the following locations: ^A 0.45MW rooftop solar project located at the MoldMaster Sportplex, 221 Guelph Street, Georgetown, ON ^A 0.25MW rooftop solar project located at the Acton Arena, 415 Queen Street, Acton, ON ^A 0.10MW rooftop solar project located at the Operations Building for the Town of Halton Hills, 11622 Trafalgar Road, Georgetown, ON 	
1.5.2	<p>Describe the generation capacity (in MW), within the Province of Ontario, of the parties to the proposed transaction or project, including each of their respective Electricity Sector Affiliates, after the completion of the proposed transaction or project.</p> <ul style="list-style-type: none"> • Upon completion of the proposed projects, the generation capacity of HHCEC and its affiliates will be 0.8MWs. 	
1.5.3	<p>Describe the generation market share based on anticipated MWh production as a percentage of the Annual Primary Demand, within the Province of Ontario, of the parties to the proposed transaction or project, including each of their respective Electricity Sector Affiliates, after the completion of the proposed transaction or project.</p> <ul style="list-style-type: none"> • The total Annual Ontario Energy Demand for 2015 was 137 TWh, as reported by the IESO (http://www.ieso.ca/Pages/Power-Data/2015-Electricity-Production-Consumption-Price-and-Dispatch-Data.aspx) . HHCEC and its affiliates share of the generation market upon the completion of these projects will be 1066MWh or 0.000778% of the 2015 Annual Primary Demand within the province. 	

1.5.4	<p>Attach a short description of the impact, if any, of the proposed transaction or project on competition. If there will be no impact on competition, please state the reasons. Cite specifically the impacts of the proposal on customer choice regarding generation, energy wholesalers, and energy retailers.</p> <ul style="list-style-type: none"> • This activity will have no impact on competition. Customer choice with respect to generation, energy wholesalers and/or energy retailers will not be affected. HHCEC. Will be a participant in IESO FIT contract program, similar to the many other participants in those programs. 	
1.5.5	<p>Provide confirmation that the proposed transaction or project will have no impact on open access to the transmission or distribution system of the parties or their affiliates. If open access will be affected explain how and why.</p> <ul style="list-style-type: none"> • HHCEC will be treated in the same manner as the other participants in the FIT programs, and will not receive any preferential treatment simply by virtue of its status as an affiliate of a distributor. 	

1.6 Other Information

1.6.1	<p>Attach confirmation that the parties to the proposed transaction or project are in compliance with all licence and code requirements, and will continue to be in compliance after completion of the proposed transaction or project.</p> <ul style="list-style-type: none"> • HHCEC is in compliance with all licence and code requirements and will remain in compliance during and following completion of the proposed renewable energy generation project contemplated in this Notice. • HHCEC will not be submitting an application for an Electricity Generator Licence to the Board as it pertains to Section 57(c) of the <i>Ontario Energy Board Act, 1998</i> (the "OEB Act") where the Act requires a person to obtain a licence from the Board prior to generating electricity for sale through the IESO-administered markets or directly to another person. This general requirement is subject to certain exemptions set out in Ontario Regulation 161/99 (Definitions and Exemptions) (the "Definitions and Exemptions Regulation"). In particular, section 4.0.3.3 (1) of the Definitions and Exemptions Regulation provides that the licensing requirement in section 57(c) of the OEB Act does not apply to a generator that owns or operates a generation facility that has a name plate capacity of 500 kW or less (i.e., a "small generation facility"). As none of the projects have a name plate capacity of 500kW or more, HHCEC will not be requesting an Electricity Generator Licence. 	
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PART II: SECTION 80 OF THE ACT—TRANSMITTERS AND DISTRIBUTORS ACQUIRING AN INTEREST IN GENERATORS OR CONSTRUCTING A GENERATION FACILITY

All applicants filing a Notice of Proposal under section 80 of the Act must complete and file the information requested in Part II.

2.1 Effect on Competition

2.1.2	<p>Describe whether the proposed generation output will be primarily offered into the IAM, sold via bilateral contracts, or for own use.</p> <ul style="list-style-type: none"> The proposed generation output is subject to a contract with the IESO for sale of renewable electricity under the FIT program. 	
2.1.3	<p>Provide a description of the generation including fuel source, technology used, maximum capacity output, typical number of hours of operation in a year, and peaking versus base-load character.</p> <ul style="list-style-type: none"> The proposed projects are rooftop solar projects with a combined maximum capacity of 0.8 MW. The projects will operate under an IESO-sponsored, 20-year Feed-In-Tariff (Fit) power purchase agreement. The projects are expected to generate, on average, approximately 1066 MWhs of electricity per year over the 20-year life of the FIT contract. 	
2.1.4	<p>Provide details on whether the generation facility is expected to sign a “must run” contract with the IESO.</p> <ul style="list-style-type: none"> The proposed project will not be a 'must run' facility with the IESO. 	
2.1.5	<p>Provide details of whether the generation facility is expected to serve a “load pocket”, or is likely to be “constrained on” due to transmission constraints.</p> <ul style="list-style-type: none"> The proposed project is not expected to serve a "load pocket", or is likely to be "constrained on" due to transmission constraints. 	

2.2 System Reliability

Section 2.2 must be completed by applicants who are claiming that the proposed transaction or project is required for system reliability under section 82(2)(b) of the Act.

- This section is not applicable as the proposed project is not required for system reliability under Section 82(2)(b) of the Act.**

2.2.1	<p>Provide reasons why the proposal is required to maintain the reliability of the transmission or distribution system. Provide supporting studies.</p>	
2.2.2	<p>Discuss the effect of the proposal on the adequacy (ability of supply to meet demand) of supply in the relevant control area or distribution region, citing effects on capacity plus reserve levels in comparison to load forecasts.</p>	
2.2.3	<p>Discuss the effect of the proposal on the security (ability of supply to respond to system contingencies) of supply.</p>	
2.2.4	<p>Provide a copy of the IESO Preliminary System Impact Assessment Report, if completed, and the IESO Final System Impact Assessment Report, if completed. If the IESO is not conducting a System Impact Assessment Report, please explain.</p>	

PART III: SECTION 81 OF THE ACT—GENERATORS ACQUIRING AN INTEREST IN OR CONSTRUCTING A TRANSMISSION OR DISTRIBUTION SYSTEM

All applicants filing a Notice of Proposal under section 81 of the Act must complete and file the information requested in Part III.

- **This section is not applicable to this application.**

3.1 Effect on Competition

3.1.1	Provide a description of the transmission or distribution system being acquired or constructed.	
3.1.2	Provide details on whether the generation facilities owned by the acquiring company are or will be directly connected to the transmission or distribution system being acquired or constructed.	
3.1.3	Provide details of whether the generation facility is expected to serve a “load pocket”, or is likely to be “constrained on” due to transmission constraints.	
3.1.4	Provide details on whether the generation facilities are expected to sign a “must run” contract with the IESO.	

How to Contact the Ontario Energy Board

The Ontario Energy Board is located at:

P.O. Box 2319
2300 Yonge Street, Suite 2701
Toronto, Ontario
M4P 1E4

Telephone: 416-481-1967
Toll Free Number: 1-888-632-6273
Fax: 416-440-7656
Website: <http://www.oeb.gov.on.ca>
Board Secretary's e-mail address: boardsec@oeb.gov.on.ca

Attachment 1.2.2 – Corporate Chart

Ownership Structure

