

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**



**Affidavit and Summary of Fees and Disbursements**

This form should be used by a party (defined in the Practice Direction on Cost Awards as including a participant in a consultation process) in a consultation before the Board to identify the fees and disbursements that form the party's cost claim. Paper and electronic copies of this form and itemized receipts must be filed with the Board and served on one or more other parties as directed by the Board in the applicable Board Notice of Hearing for Cost Awards. Please ensure all required fields are filled in and the Affidavit portion is signed and sworn or affirmed.

**Instructions**

- Required data input is indicated by yellow-shaded fields. Formulas are present in the document to assist with the calculation of the cost claim.
- All claims must be in Canadian dollars. If applicable, state exchange rate and country of initial currency.  
Rate: \_\_\_\_\_ Country: Canada
- A separate "Statement of Disbursements Being Claimed" is required for each consultant or lawyer/articling student/paralegal. However only one "Statement of Fees Being Claimed" and one "Summary of Fees and Disbursements Being Claimed" covering the whole of the party's cost claim should be provided.
- The cost claim must be supported by a completed Affidavit signed by a representative of the party.
- A CV for each consultant must be attached unless, for a given consultant, a CV has been provided to the Board in another process within the last 24 months.
- Except as provided in section 7.03 of the Practice Direction on Cost Awards, itemized receipts must be provided.

File # EB- 2015-0117 Process: Natural Gas Conservation Potential Study

Party: ENERLIFE CONSULTING INC.

Affiant's Name: Emily Jarvis

HST Number: 86868 2014 RT0001

HST Rate Ontario: 13.0%

Full Registrant ☒  
Unregistered ☐  
Other ☐

Qualifying Non-Profit ☐  
Tax Exempt ☐

**Affidavit**

I, Emily Jarvis, of the City/Town of Burlington  
in the Province/State of Ontario, swear or affirm that:

1. I am a representative of the above-noted party (the "Party") and as such have knowledge of the matters attested to herein.
2. I have examined all of the documentation in support of this cost claim, including the attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed".
3. The attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed" include only costs incurred and time spent directly for the purposes of the Party's participation in the Ontario Energy Board process referred to above.
4. This cost claim does not include any costs for work done, or time spent, by a person that is an employee or officer of the Party as described in sections 6.05 and 6.09 of the Board's Practice Direction on Cost Awards.

Emily Jarvis  
Signature of Affiant

Sworn or affirmed before me at the City/Town of Toronto,  
in the Province/State of Ontario, on Aug 10, 2016  
(date)

[Signature]  
Commissioner for taking Affidavits



**Vinh The Tran, Esq.**

BARRISTER & SOLICITOR, ATTORNEY-AT-LAW, NOTARY PUBLIC,  
COMMISSIONER OF OATHS/AFFIDAVITS ETC., LSUC# 57761C  
188-639 Dupont Street, Toronto, Ontario M6G 1Z4  
www.ONeLAW.ca www.HouseCallNotary.ca  
E-mail: vinhtranlaw@hotmail.com Call or Text 647-209-7389



**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Affidavit and Summary of Fees and Disbursements**



File # EB- 2015-0117

Process: Natural Gas Conservation Potential Study

Party: ENERLIFE CONSULTING INC.

**Summary of Fees and Disbursements Being Claimed**

Legal/consultant fees	\$26,853.75
Disbursements	\$0.00
HST	\$3,490.99
<b>Total Cost Claim</b>	<b>\$30,344.74</b>

**Payment Information**

Make cheque payable to: Enerlife Consulting Inc.

Send payment to this address: Enerlife Consulting Inc.

22 St Joseph Street

Toronto, Ontario

M4Y 1J9

**Detail of Fees and Disbursements Being Claimed**

**Statement of Fees Being Claimed**

Statement of Fees being claimed for Eligible Activity is found on the third tab of this workbook.

**Statement(s) of Disbursements Being Claimed**

Statement of Disbursements being claimed is found on the fourth tab of this workbook.



**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Fees Being Claimed**



File # EB- 2015-0117

Process Natural Gas Conservation Potential Study

Party Enerlife Consulting Inc.

HST Rate: 13%

Individual Whose Fees are Being Claimed	Hourly rate	Preparation for and attendance of DSM Technical Working Group meetings	Provision of additional input and advice to OEB staff and consultant outside of meeting time as required		Subtotal	HST	Total
		<i>Actual meeting time multiplied by 1.5</i>	<i>Up to 24 hours</i>	<i>Please indicate which tasks or work packages</i>			
		Hours	Hours				
Ian Jarvis	\$330.00	51.75	24.00	WP 3 & 4	\$24,997.50	\$3,249.68	\$28,247.18
Gillian Henderson	\$290.00	5.63			\$1,631.25	\$212.06	\$1,843.31
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
Total:		57.38		0.00	\$26,628.75	\$3,461.74	
					Total legal/consultant fees: \$30,090.49		