

**Ontario Energy Board**  
P.O. Box 2319  
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2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27<sup>e</sup> étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
Télécopieur: 416-440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

September 6, 2016

Ms. Indy J. Butany-DeSouza  
Vice-President, Regulatory Affairs  
Horizon Utilities Corporation  
55 John Street North  
PO Box 2249  
STN LCD 1,  
Hamilton, ON L8N 3E4  
[Indy.butany@horizonutilities.com](mailto:Indy.butany@horizonutilities.com)

### **LETTER OF DIRECTION**

Dear Ms. Butany-DeSouza:

**Re: Horizon Utilities Corporation (Horizon Utilities)  
Application for Third Year Update for its Custom IR Application  
Ontario Energy Board File Number: EB-2016-0077**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing (Notice) for Horizon Utilities' application for the Third Year Update for its Custom IR Application. Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

1. To arrange immediately for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**WRITTEN HEARING**" remove the bold and bracketed words "**[insert actual date 10 calendar days from the date the notice is posted on the applicant's website]**"; and
  - b. For the French version of the Notice, under the sections entitled "**SOYEZ RENSEIGNÉ ET DONNEZ VOTRE OPINION**" and "**AUDIENCE ÉCRITE**" remove the bold and bracketed words "**[insérer la date correspondant à 10 jours calendaires suivant la date que l'avis est affiché sur le site web de la requérante]**"; and

- c. In each of the English and the French version of the Notice, insert the same date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Horizon Utilities' website in accordance with the requirements of paragraph 4 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format "**January 1, 2014**" [for the English Notice and the following date format for the French Notice "**1 janvier 2014**"].
2. Once the the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete (dated) Notice (Dated Notice).
3. No later than the date the Notice is posted on Horizon Utilities' website in accordance with paragraph 2, to serve a copy of the enclosed English Dated Notice, the application and the evidence, directly on intervenors in a past proceeding EB-2014-0002: the Association of Major Power Consumers of Ontario, Building Owners and Managers Association of Greater Toronto, the City of Hamilton, Consumers Council of Canada, Energy Probe Foundation, School Energy Coalition, Sustainable Infrastructure Alliance of Ontario and the Vulnerable Energy Consumers Coalition.
4. To make a copy of both the English and French versions of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Horizon Utilities' office and in a prominent place on Horizon Utilities' website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed By

Kirsten Walli  
Board Secretary

Encl.