

2. For Electricity Contracts

Dear [Consumer]:

RE: YOU ARE NOW BUYING YOUR ELECTRICITY FROM [ELECTRICITY RETAILER NAME]

[Electricity Retailer Name] has informed us that you have a new contract to buy your electricity from them.

We will still be sending you your electricity bill every month. Your bill will show the price from your contract with [Electricity Retailer Name] instead of your current price. The price in the contract covers only the cost of the electricity that you use.

You should start to see the new contract price on your next electricity bill. [Electricity Retailer Name]'s name will also start to appear on your bill, and the Global Adjustment will start to appear as a separate line on your bill.

If you have any questions about this change to your account, please contact [Electricity Retailer Name] at *[insert telephone number]* (toll-free). *[Reference to the Electricity Retailer's website address and/or other contact information may be added here]*

For general questions about electricity contracts or the Global Adjustment, you can visit the Ontario Energy Board's website www.ontarioenergyboard.ca or contact the OEB's Consumer Relations Centre at consumerrelations@ontarioenergyboard.ca or 1-877-632-2727 (toll free). The Ontario Energy Board is the independent government agency that oversees the electricity and natural gas sectors in Ontario.

Yours truly,

[Insert name, title and contact information for electricity distributor representative, and electricity distributor's website address if desired]