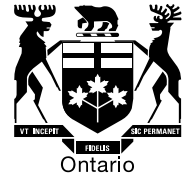


Ontario Energy Board
P.O. Box 2319
27th Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**
C.P. 2319
27^e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
Numéro sans frais: 1-888-632-6273



BY E-MAIL

November 18, 2016

Rich Green
Newmarket-Tay Power Distribution Ltd.
590 Steven Court
Newmarket ON L3Y 6Z2
rgreen@nmhydro.ca

LETTER OF DIRECTION

Dear Mr. Green:

**Re: Newmarket-Tay Power Distribution Ltd. (Newmarket-Tay Power)
Application for 2017 Distribution Rates
Ontario Energy Board File Number: EB-2016-0275**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Newmarket-Tay Power's application for annual incentive rate-setting (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at Registrar@ontarioenergyboard.ca.

You are directed:

1. To arrange immediately for the service of the enclosed Notice, in the exact form accompanying this letter, except:
 - a. Under the sections entitled **"BE INFORMED AND HAVE YOUR SAY"** and **"ORAL VS. WRITTEN HEARINGS"** remove the bold and bracketed words **"[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"**; and
 - b. In the Notice, insert the date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Newmarket-Tay Power's website in accordance with the requirements of paragraph 5 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format **"January 1, 2016"**.

2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on Newmarket-Tay Power's website in accordance with paragraph 4, to serve a copy of each of the Dated Notice, the application and the evidence, directly on all intervenors of record in Newmarket-Tay Power cost of service proceeding EB-2009-0269, namely:

Consumers Council of Canada
Energy Probe Research Foundation
School Energy Coalition
Vulnerable Energy Consumers Coalition

4. To make a copy of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Newmarket-Tay Power's office and in a prominent place on Newmarket-Tay Power's website.
5. To file with the OEB an affidavit in both electronic and paper forms **proving** completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed By

Jennifer Lea
Counsel, Special Projects
Office of the Registrar

Encl.