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**Commission de l'énergie  
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**BY E-MAIL**

January 3, 2017

Mark Cunningham  
President and Chairman  
Canadian Energy Protection Corp.  
100 Gloucester Street, Suite 334  
Ottawa ON K2P 0A4

Dear Mr. Cunningham:

**Re: Applications for Gas Marketer and Electricity Retailer Licences  
OEB File Numbers EB-2016-0357 and EB-2016-0358**

On December 5, 2016, the OEB received your applications for a gas marketer and electricity retailer licences. In the covering letter filed with the applications you advised that the remaining outstanding supporting documents and detailed cover letter will be submitted over the next 7-10 days. As of January 3, 2017, the OEB has not received any documentation from you.

The OEB has reviewed your applications for a gas marketer and electricity retailer licences. Your applications are currently incomplete and cannot be processed until the following has been filed:

**1. Section 12 – Financial Information**

No information has been provided to meet requirements of section 12- Financial Information. Please provide audited financial statements (P&L, Balance Sheet, Cash Flow statement). If audited financial statements are not available, please provide unaudited financial statements for the last two years. Documents must be signed by one key individual.

**2. Section 15 – Key Individual information**

Personal Experience in the Energy Sector for Mark Cunningham:

In response to question b (iii), you stated that the answer to this question is included in the cover letter filed with the original licence applications. It is not clear what document you are referencing. Please file a detailed response to this question or a copy of the letter.

The OEB will resume processing your applications once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the OEB may close the file for these applications.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to [boardsec@ontarioenergyboard.ca](mailto:boardsec@ontarioenergyboard.ca).

Please direct any questions relating to these applications to Irina Kuznetsova, Advisor at +1 (416) 440-8138 or e-mail, [Irina.Kuznetsova@ontarioenergyboard.ca](mailto:Irina.Kuznetsova@ontarioenergyboard.ca).

Yours truly,

*Original Signed By*

John Pickernell  
Manager, Applications Administration