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January 24th, 2017

## VIA EMAIL

Ms. Kirsten Walli Board Secretary Ontario Energy Board P.O. Box 2319 2300 Yonge Street, 27<sup>th</sup> Floor Toronto, ON M4P 1E4

Dear Ms. Walli,

Re: OEB File Numbers EB-2016-0357 and EB-2016-0358
Canadian Energy Protection Corp. GM and ER Licence Extension Request
Gas Marketer Licence GM-2014-0342 & Electricity Retailer Licence ER-2014-0343

Canadian Energy Protection ("CEP") is currently operating as an active Gas Marketer and Electricity Retailer in the Ontario market. CEP's current GM and ER licences are set to expire on March 4<sup>th</sup>, 2017, and it is CEP's intention to continue as an active retailer and marketer after that time. CEP has initiated the renewal licence application process, but still has outstanding financial information to file on the applications.

Due to the following unforeseen circumstances, it is possible that CEP may be unable to provide the information requested within the 30 days that were allotted in the correspondence received from the OEB dated January 3<sup>rd</sup>, 2017:

- Personal Health As CEP is still a start-up, Mr. Cunningham is still exclusively involved in specific business and operational activities. This includes the responsibility of Licence renewal. Mr. Cunningham was recently hospitalized for treatment of a serious, unforeseeable illness that developed during treatment of a more routine health concern. Unfortunately the timing of Mr. Cunningham's illness has hindered his ability to produce all of the necessary supporting documentation in the typical time allotted.
- Access to all Necessary Expense Records CEP has also temporarily been unable to access the majority of its expenses records for years 2015/2016, due to an unforeseen outsourcing issue that has only recently been resolved.

Should CEP be unable to provide the requested information within the 30 days, CEP reasonably expects that it should be available to provide to the OEB within 1-2 weeks after that. Therefore, considering CEP's licences expire on March 4<sup>th</sup>, 2017, CEP requests a short-term extension of the term of its licences. Should you have any questions or concerns please don't hesitate to contact the undersigned.

Yours truly,

Mark Cunningham
President and Chairman,

Director, Compliance and Regulatory Affairs