Ontario Energy Board P.O. Box 2319 27<sup>th</sup> Floor 2300 Yonge Street

Toronto ON M4P 1E4 Telephone: 416-481-1967 Facsimile: 416-440-7656 Toll free: 1-888-632-6273 Commission de l'énergie de l'Ontario

C.P. 2319 27° étage 2300, rue Yonge Toronto ON M4P 1E4 Téléphone: 416-481-1967 Télécopieur: 416-440-7656

Numéro sans frais: 1-888-632-6273



BY E-MAIL

August 11, 2017

Benoit Lamarche Cooperative Hydro Embrun Inc. 821 rue Notre-Dame Suite 200 Embrun, ON KOA 1W1

## **LETTER OF DIRECTION**

Dear Mr. Lamarche:

Re: Cooperative Hydro Embrun Inc. (Cooperative Hydro Embrun)

**Application for 2018 Distribution Rates** 

Ontario Energy Board File Number: EB-2017-0035

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Cooperative Hydro Embrun's application for 2018 Distribution Rates (Notice). The Notice will be published by the OEB, in accordance with directions to the OEB's agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 through 3 below **prior to August 28, 2017**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at Registrar@oeb.ca.

## You are directed:

- 1. No later than the date the Notice is posted on Cooperative Hydro Embrun's website in accordance with paragraph 2, to:
  - a) arrange for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter and the application and the evidence, directly on all microFIT customers and on all intervenors of record in Cooperative Hydro Embrun's previous cost of service proceeding EB-2013-0122, namely: the Vulnerable Energy Consumers Coalition; and

- b) arrange for the service of the enclosed English and French versions of the Notice, in the exact form accompanying this letter by email on any customers for which Cooperative Hydro Embrun has an email address and appropriate permissions to use the email address to send utility or regulatory information with the following email messages:
  - i. "Cooperative Hydro Embrun has applied to the Ontario Energy Board to increase our electricity distribution rates. Please review the Ontario Energy Board's Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board's hearing". The email must attach a copy of the English version of the Notice and the words "Notice of Hearing" within the email message are required to provide a live link to the English Notice posted on Cooperative Hydro Embrun's website.
  - ii. « Cooperative Hydro Embrun avons déposé une requête auprès de la Commision de l'énergie de l'Ontario afin d'augmenter nos tarifs de distribution de l'électricité. Veuillez lire l'avis d'audience ci-joint pour vous mieux renseigné et pour savoir comment participer au processus d'audience du tribunal. » The email must attach a copy of the French version of the Notice and the words « l'avis d'audience » within the email message are required to provide a live link to the French Notice posted on Cooperative Hydro Embrun's website.
- 2. To make a copy of both the English and French versions of the Notice, the application and evidence, and any amendments thereto, available for public review at Cooperative Hydro Embrun's office and in a prominent place on Cooperative Hydro Embrun's website.
- 3. If Cooperative Hydro Embrun has a twitter account, once both the English and French versions of the Notice are posted on Cooperative Hydro Embrun's website in accordance with paragraph 2, to tweet the following messages:
  - a. "We have applied to the @OntEnergyBoard to increase our electricity distribution rates. Learn more. Have your say." The tweet is required to provide a live link to the English Notice posted on Cooperative Hydro Embrun's website.
  - b. « Nous avons demandé à @CommEnergieOnt d'augmenter nos tarifs de distribution de l'électricité. Soyez mieux renseigné. Donnez votre opinion. » The tweet is required to provide a live link to the French Notice posted on Cooperative Hydro Embrun's website.

- 4. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 3 above immediately thereafter.
- 5. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed By

Kristi Sebalj Registrar Office of the Registrar

Encl.

c: Michael Buonaguro, Applicant's Counsel