

Ontario Energy Board
P.O. Box 2319
27th Floor
2300 Yonge Street
Toronto ON M4P 1E4
Telephone: 416-481-1967
Facsimile: 416-440-7656
Toll free: 1-888-632-6273

**Commission de l'énergie
de l'Ontario**
C.P. 2319
27^e étage
2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416-481-1967
Télécopieur: 416-440-7656
Numéro sans frais: 1-888-632-6273



BY E-MAIL

August 23, 2017

Michel Poulin
Manager
Hydro Hawkesbury Inc.
850 Tupper Street
Hawkesbury ON K6A 3S7
michelpoulin@hydrohawkesbury.ca

LETTER OF DIRECTION

Dear Mr. Poulin:

**Re: Hydro Hawkesbury
Application for 2018 Distribution Rates
Ontario Energy Board File Number: EB-2017-0048**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing (Notice) for Hydro Hawkesbury's 2018 cost of service distribution rates application. The Notice will be published by the OEB, in accordance with directions to the OEB's agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 and 2 below **prior to September 1, 2017**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Board Secretary immediately.

You are directed to:

1. No later than the date the Notice is posted on Hydro Hawkesbury's website in accordance with paragraph 2, to:
 - a. arrange for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter and the application and the evidence, directly on all microFIT customers and all intervenors of record in Hydro Hawkesbury Inc.'s previous cost of service rate proceeding, EB-2013-0139, namely: Vulnerable Energy Consumers Coalition (VECC).
2. Arrange for the service of the enclosed English and French versions of the Notice, in the exact form accompanying this letter by email on any customers for which Hydro Hawkesbury has an email address and appropriate permissions to use the email address to send utility or regulatory information with the following email messages:

- a. “Hydro Hawkesbury Inc. has applied to the Ontario Energy Board to increase our electricity distribution rates. Please review the Ontario Energy Board’s Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board’s hearing. The email must attach a copy of the English version of the Notice and the words “Notice of Hearing” within the email message are required to provide a live link to the English Notice posted on Hydro Hawkesbury Hawkesbury’s website.
 - b. «Hydro Hawkesbury Inc. avons déposé une requête auprès de la Commission de l’énergie de l’Ontario afin d’augmenter nos tarifs de distribution de l’électricité. Veuillez lire l’avis d’audience ci-joint pour vous mieux renseigné et pour savoir comment participer au processus d’audience du tribunal. » The email must attach a copy of the French version of the Notice and the words « l’avis d’audience » within the email message are required to provide a live link to the French Notice posted on Hydro Hawkesbury’s website.
3. To make a copy of both the English and French versions of the Notice, the application and evidence, and any amendments thereto, available for public review at Hydro Hawkesbury’s office and in a prominent place on Hydro Hawkesbury’s website.
4. If Hydro Hawkesbury has a twitter account, once both the English and French versions of the Notice are posted on Hydro Hawkesbury’s website in accordance with paragraph 2, to tweet the following messages:
 - a. “We have applied to the @OntEnergyBoard to increase our electricity distribution rates. Learn more. Have your say.” The tweet is required to provide a live link to the English Notice posted on Hydro Hawkesbury’s website.
 - b. «Nous avons demandé à @CommEnergieOnt d’augmenter nos tarifs de distribution de l’électricité. Soyez mieux renseigné. Donnez votre opinion.» The tweet is required to provide a live link to the French Notice posted on Hydro Hawkesbury’s website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Kristi Sebalj
Registrar

Office of the Registrar

Encl.

cc: Michael Buonaguro, Applicant's Counsel