

**Ontario Energy Board**  
P.O. Box 2319  
27<sup>th</sup> Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27<sup>e</sup> étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
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**BY E-MAIL**

October 16, 2017

Susan Reffle  
Vice President  
Whitby Hydro Electric Corporation  
Whitby ON L1N 5R8  
[sreffle@whitbyhydro.on.ca](mailto:sreffle@whitbyhydro.on.ca)

### **LETTER OF DIRECTION**

Dear Ms. Reffle:

**Re: Whitby Hydro Electric Corporation (Whitby Hydro)  
Application for 2018 Rates (File no. EB-2017-0085) and Stand-Alone  
Application (File no. EB-2017-0292)**

The Ontario Energy Board (OEB) has now issued its combined Notice of Hearing for the above referenced application filed by Whitby Hydro (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at [Registrar@oeb.ca](mailto:Registrar@oeb.ca).

You are directed:

1. To arrange immediately for the service of the enclosed Notice, in the exact form accompanying this letter, except:
  - a. Under the sections entitled **“BE INFORMED AND HAVE YOUR SAY”** and **“ORAL VS. WRITTEN HEARINGS”** remove the bold and bracketed words **“[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant’s website]”**; and
  - b. In the Notice, insert the date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Whitby Hydro’s website in accordance with the requirements of paragraph 4 below. If that date falls on a “holiday” as defined in Rule 6.02 of the OEB’s *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format **“January 1, 2016”**.

2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on Whitby Hydro's website in accordance with paragraph 4, to serve a copy of each of the Dated Notice, the applications and the evidence, directly on all intervenors of record in Whitby Hydro's previous cost of service rate proceeding EB-2009-0274, namely:

Energy Probe Research Foundation  
School Energy Coalition  
Vulnerable Energy Consumers Coalition

4. To make a copy of the Dated Notice, the applications and the evidence, and any amendments thereto, available for public review at Whitby Hydro's office and in a prominent place on Whitby Hydro's website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Dated Notice, the applications and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original signed by*

Kristi Sebalj  
Registrar  
Office of the Registrar