



Ontario
Energy
Board | Commission
de l'énergie
de l'Ontario

BY EMAIL AND WEB POSTING

August 17, 2020

To: Ontario Power Generation
All Licensed Electricity Transmitters
All Licensed Electricity Distributors

Re: **Amendment to Temporary Monthly Reporting Requirement Related to the Impact Arising from the COVID-19 Emergency**

In its letters dated May 12, 2020 and June 26, 2020, the Ontario Energy Board (OEB) established temporary monthly reporting requirements related to the impact arising from the COVID-19 emergency for electricity distributors, electricity transmitters, and Ontario Power Generation. These requirements included reporting on the actual and forecasted balance in the COVID-19 account and specific sub-accounts which were established under previous accounting orders.

In its [August 06, 2020](#) and [August 14, 2020](#) accounting orders, the OEB established new sub-accounts within the Impacts Arising from the COVID-19 Emergency account, one for Forgone Revenues from Postponing Rate Implementation and, a second for Bad Debt. The purpose of this letter is to amend the temporary monthly reporting requirements to reflect these new sub-accounts for future reporting periods as follows.

For Distributors, Transmitters, and Ontario Power Generation

When reporting amounts in the Other Costs sub-account, exclude amounts related to bad debt as these amounts should have been transferred to the new Bad Debt sub-account. Bad debt amounts will be recorded and reported in the Bad Debt sub-account on a prospective basis.

For Distributors

When reporting amounts in the Lost Revenues sub-account, distributors are to exclude the amounts related to forgone revenues due to postponing rate implementation as these amounts should have been transferred to the new sub-account for Forgone Revenues from Postponing Rate Implementation. Note that the OEB is only requiring distributors to report the amount transferred for the month of August. The updated worksheet for distributors' reporting has been updated to reflect this.

A description of the new reporting requirement for distributors (Appendix A) as well as transmitters and OPG (Appendix B) is attached. Requirements that have changed resulting from this letter have been underlined for emphasis. Both the [distributor excel worksheet](#) and [transmitter and OPG excel worksheet](#) have been updated to reflect these new sub-accounts. They can be found on the OEB's website under [Reporting and Record-keeping Requirements](#).

The OEB recognizes that the timing of this change is very close to the date for reporting and therefore will provide until **August 28, 2020** for reporting this month. Please ensure that the new worksheets are used before submitting to performance_reporting@oeb.ca.

Any questions should be directed to IndustryRelations@oeb.ca, or by phone at 1-877-632-2727.

Yours truly,

Original signed by

Brian Hewson
Vice President, Consumer Protection & Industry Performance

Appendix A – Amended Distributor Reporting Requirements
Appendix B – Amended Transmitter and OPG Reporting Requirements
Appendix C – Amended Distributor Worksheet
Appendix D – Amended Transmitter and OPG Worksheet

Appendix A

To August 17, 2020 Reporting Requirement Letter

1. **Customer Bill Receipts:** Please provide the total dollar amount of monthly cash receipts from all customer bills.
2. **Energy Purchase Costs:** Please provide the total dollar amount of all *pass through energy costs* (e.g. IESO, Hydro One (transmission or distribution), host distributors, any embedded generators (i.e. FiT or micro-FiT, RESOP or Retail Embedded)) for the purchase of energy.
3. **Distributor Operations Costs:** Please provide the total dollar amount of financial requirements for all other distributor operations such as payroll, maintenance, etc.
4. **Total Cumulative Arrears:** Please provide the total dollar amount of all customer accounts receivables from all rate classes that are one or more days overdue.
5. **Increase to Provision for Uncollectable Accounts:** Please provide the total dollar amount of the incremental increase to the provision for uncollectable accounts (USoA 1130).
6. **Cash:** Please provide the total dollar amount of cash available at month end after paying *Energy Purchase Costs* and *Distributor Operations Costs*.
7. **Available Credit:** Please provide the total dollar amount of credit still available after paying *Energy Purchase Costs* and *Distributor Operations Costs* in case further short term borrowing is required.
8. **Risk of Default by Significant Customers:** With respect to your 10 largest customers, subjectively on a scale of one (very low) to ten (very high), what is the level of risk your distributor faces if all ten customers were to default on their bills.

Illustrative examples:

- 0 – *None*; the largest users are only marginally larger than the rest and have little to no impact on total revenue
- 1 – *Very low risk*; only a small proportion of total revenue comes from these ten largest users and their accounts are fully insured against bill defaults

- 5 – *Medium risk*; material amount of total revenue comes from these ten largest users, bill defaults by all of them would cause increase in bad debt but available credit can mitigate liquidity issues
- 10 – *Very high*; majority of total revenue comes from these ten large users, bill default by all of them would cause significant increase in bad debt, insufficient available credit to mitigate resultant liquidity issues

9. Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Costs Associated with Billing & System Changes: Please provide the total dollar amount currently in this account

10. Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Lost Revenues: Please provide the total dollar amount currently in this account excluding amounts related to forgone revenues from postponing rate implementation

11. Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Other Costs: Please provide the total dollar amount currently in this account excluding amounts related to bad debt

12. Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Bad Debt: Please provide the total dollar amount currently in this account

13. Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Foregone Revenues from Postponing Rate Implementation: For month of August only, please provide the total dollar amount transferred to this account from the Lost Revenues sub-account

Appendix B
To August 17, 2020 Reporting Requirement Letter

1. **Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Costs Associated with Billing & System Changes:** Please provide the total dollar amount currently in this account
2. **Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Lost Revenues:** Please provide the total dollar amount currently in this account
3. **Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Other Costs:** Please provide the total dollar amount currently in this account excluding amounts related to bad debt
4. **Account 1509 – Impacts Arising from the COVID-19 Emergency, Sub-account Bad Debt:** Please provide the total dollar amount currently in this account

Appendix C
To August 17, 2020 Reporting Requirement Letter

[Updated distributor excel worksheet](#)

Appendix D
To August 17, 2020 Reporting Requirement Letter

[Updated transmitter and OPG excel worksheet](#)