

**Ontario Energy Board**  
P.O. Box 2319  
27<sup>th</sup> Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27<sup>e</sup> étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
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Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

December 6, 2017

Joe Barile  
General Manager  
Essex Powerlines Corporation  
2730 Highway 3  
Oldcastle, ON  
N0R 1L0  
jbarile@essexpowerlines.ca

**LETTER OF DIRECTION**

Dear Mr. Joe Barile:

**Re: Essex Powerlines Corporation (Essex Powerlines)  
Application for 2018 electricity distribution rates  
Ontario Energy Board File Number: EB-2017-0039**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing (Notice) for Essex Powerlines' 2018 cost of service distribution rates application. The Notice will be published by the OEB, in accordance with directions to the OEB's agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 and 4 below **prior to December 22, 2017**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Board Secretary immediately.

You are directed:

1. No later than the date the Notice is posted on Essex Powerlines' website in accordance with paragraph 3, to:
  - a) arrange for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter and the application and the evidence, directly on all intervenors of record in Essex Powerlines' previous cost of service rate proceeding EB-2009-0143, namely:

Energy Probe Research Foundation  
School Energy Coalition  
The Corporation of the Town of LaSalle

## Vulnerable Energy Consumers Coalition

- b) arrange for the service of the enclosed English and French versions of the Notice, in the exact form accompanying this letter by email on any customers for which Essex Powerlines has an email address and appropriate permissions to use the email address to send utility or regulatory information with the following email messages:
- i. “Essex Powerlines Corporation has applied to the Ontario Energy Board to increase our electricity distribution rates. Please review the Ontario Energy Board’s Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board’s hearing.” The email must attach a copy of the English version of the Notice and the words “Notice of Hearing” within the email message are required to provide a live link to the English Notice posted on Essex Powerlines’ website.
  - ii. « Essex Powerlines Corporation a déposé une requête auprès de la Commission de l’énergie de l’Ontario afin d’augmenter nos tarifs de distribution de l’électricité. Veuillez lire l’avis d’audience ci-joint pour vous mieux renseigner et pour savoir comment participer au processus d’audience du tribunal. » The email must attach a copy of the French version of the Notice and the words « l’avis d’audience » within the email message are required to provide a live link to the French Notice posted on Essex Powerlines’ website.
2. If Essex Powerlines is a host distributor, to no later than the date the Notice is posted on Essex Powerlines’ website in accordance with paragraph 3, serve a copy of the enclosed English and French versions of the Notice directly on its embedded distributors.
3. To make a copy of both the English and French versions of the Notice, the application and evidence, and any amendments thereto, available for public review at Essex Powerlines’ office and in a prominent place on Essex Powerlines’ website.
4. If Essex Powerlines has a twitter account, once both the English and French versions of the Notice are posted on Essex Powerlines’ website in accordance with paragraph 3, to tweet the following messages:
- a) “We have applied to the @OntEnergyBoard to increase our electricity distribution rates. Learn more. Have your say.” The tweet is required to include a live link to the English Notice posted on Essex Powerlines’ website.
  - b) « Nous avons déposé une requête auprès de @OntEnergyBoard afin d’augmenter nos tarifs de distribution de l’électricité. Soyez mieux renseigné. Donnez votre opinion. » The tweet is required to provide a live link to the French Notice posted on Essex Powerlines’ website.

5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed by

Kristi Sebalj  
Registrar  
The Office of the Registrar

Encl.

c: Scott Stoll, Applicant's Counsel