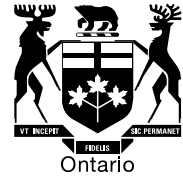


**Ontario Energy Board**  
P.O. Box 2319  
27<sup>th</sup> Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416-481-1967  
Facsimile: 416-440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27<sup>e</sup> étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416-481-1967  
Télécopieur: 416-440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

December 21, 2017

Michelle Reesor  
Newmarket-Tay Power Distribution Ltd.  
590 Steven Court  
Newmarket ON L3Y 6Z2  
[mreesor@nmhydro.ca](mailto:mreesor@nmhydro.ca)

### **LETTER OF DIRECTION**

Dear Ms. Reesor:

**Re: Newmarket-Tay Power Distribution Ltd. (Newmarket-Tay Power)  
Application for 2018 Distribution Rates  
Ontario Energy Board File Number: EB-2017-0062**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing Newmarket-Tay Hydro's application for annual incentive rate-setting (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at [Registrar@ontarioenergyboard.ca](mailto:Registrar@ontarioenergyboard.ca).

You are directed:

1. To arrange immediately for the service of the enclosed version of the Notice, in the exact form accompanying this letter, except:
  - a. Under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**ORAL VS. WRITTEN HEARINGS**" remove the bold and bracketed words "[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"; and
  - b. In the Notice, insert the same date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Newmarket-Tay Power's website in accordance with the requirements of paragraph 4 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format "**January 1, 2016**".

2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on Newmarket-Tay Power's website in accordance with paragraph 4, to serve a copy of each of the of the Dated Notice, the application and the evidence, directly on intervenors in past proceeding EB-2009-0269.

Consumers Council of Canada  
Energy Probe Research Foundation  
School Energy Coalition  
Vulnerable Energy Consumers Coalition

4. To make a copy of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Newmarket-Tay Power's office and in a prominent place on Newmarket-Tay Power's website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Kristi Sebalj  
Registrar  
Office of the Registrar

Encl.