

**Ontario Energy
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**Commission de l'énergie
de l'Ontario**
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Toronto ON M4P 1E4
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BY E-MAIL

May 2, 2018

Karen Tarpos
Administrative Executive
Walkers Green Renewable Energy Services Limited
1831 Walkers Line
2nd Floor, Unit 3
Burlington ON L7M 0H6

Dear Ms. Tarpos:

**Re: Walkers Green Renewable Energy Services Limited (Walkers Green)
Application for Unit Sub-Metering Licence
OEB File Number EB-2018-0160**

The OEB has reviewed your application for a unit sub-metering licence. Your application is currently incomplete and cannot be processed until the following has been filed:

1. Section 8, Page 5 of the Application Form – Corporate Organization:

To help the OEB understand your organization, please provide a detailed description of Walkers Green's existing (if any) and intended business activities.

2. Section 9, Page 5 of the Application Form – Finance:

To satisfy requirements of section 9 "Finance", you have provided very limited financial information. Based on previous experience with similar applications, financial information provided is not sufficient to evaluate financial viability of Walkers Green. As two years of historical financial data is not available, please provide:

- Pro forma financial statements for at least two years. Pro forma statements have to be signed by the key individual.

- A detailed business plan describing intended business activities and unit sub-metering market research. Provide all **assumptions** used in preparing your pro forma financial statements (Income Statement and Balance Sheet).
- A letter of reference from Walkers Green's bank.

3. Compliance with [Unit Sub-metering Code](#)

As a condition of the unit sub-metering licence, Walkers Green will be required to comply with provisions of the Unit Sub-metering Code. Describe Walkers Green's plan to ensure compliance with its legal and regulatory obligations in Ontario. In your response describe the staff, policies, processes and procedures to be put in place to ensure compliance.

Walkers Green will also be required to provide Ontario Electricity Support Program rate assistance to eligible consumers. Please confirm that you are aware of this requirement and describe Walkers Green's technical ability to meet this obligation.

4. Section 10, Page 5 of the Application Form – Technical Resources:

In this section, Walkers Green stated that it does not employ technical resources with appropriate qualifications and experience in unit sub-metering and has not identified any plans to acquire the necessary technical resources. As per section 2.4.2 of the Unit Sub-metering Code, a unit sub-metering provider shall ensure that persons involved in metering services have competency in performing these services.

Please provide a detailed plan to acquire technical resources with appropriate skills and competency that would allow Walkers Green to provide unit sub-metering services in accordance with legal and regulatory requirements.

The OEB will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on CD or by e-mail to boardsec@oeb.ca.

Please direct any questions relating to this application to Irina Kuznetsova, Advisor at 416-440-8138 or e-mail, irina.kuznetsova@oeb.ca .

Yours truly,

Original Signed By

John Pickernell
Manager, Applications Administration