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**VIA E-MAIL**

**May 15, 2018**

**To: Cyber Security Working Group (CSWG)**

**Re: Development of the annual cyber security certification reporting requirements**

**OEB File Number: EB-2016-0032**

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Dear Cyber Security Working Group Members,

Thank you for expressing interest in participating in the development of the annual cyber security certification report. The OEB is planning to convene meetings in May about the structure and content of the report, with the aim of finalizing and issuing the reporting requirements in July 2018.

As a reminder, the objective of the report is for licensed transmitters and distributors to provide the OEB with information on the actions that they are taking relative to their cyber security risks. The report development is expected to focus on the critical aspects of cyber security readiness identified in the Framework that was developed in the CSWG.

The OEB requests that members come prepared to discuss the critical areas that a cyber security report should encompass. The meeting's aim is for the working group to reach a consensus on what subject areas are required for reporting.

You are requested to attend the initial meeting:

Date: May 24, 2018

Time: 9:30 a.m. – 12:30 p.m.

Location: West Hearing Room, 25th floor, 2300 Yonge Street, Toronto

Remote: For those not attending in person, you can join the meeting by dialing the numbers listed below:

Local: 416-406-1280

Toll Free: 1 866-832-4446

• Enter the access number: 2812741

**Protecting Privacy of Personal Information and the Reliable Operation of the Smart Grid in Ontario**

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Stakeholders that intend to participate in the meeting are required to send a confirmation via email at [Cybersecurity@oeb.ca](mailto:Cybersecurity@oeb.ca) no later than May 18<sup>th</sup>, 2018 indicating whether they will attend in person or via teleconference.

We would like to express our appreciation for all the work, advice, guidance, and support. The OEB looks forward to working with you.

Yours truly,

*Original Signed by*

Andres Mand, P. Eng.  
Manager - Industry Policy and Compliance