

Ontario Energy Board
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Commission de l'énergie de l'Ontario
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2300, rue Yonge
Toronto ON M4P 1E4
Téléphone: 416- 481-1967
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BY E-MAIL
david@leddirect.ca

August 27, 2018

David Ackermann
Director
LEDdirect Inc.
820 Steeprock Drive
Toronto ON M3J 2X2

Dear Mr. Ackermann:

**Re: LEDdirect Inc.
Application for Unit Sub-Metering Licence
OEB File Number EB-2018-0252**

The Ontario Energy Board (OEB) received LEDdirect Inc.'s application for a unit sub-metering licence on August 15, 2018. The OEB has assigned file number EB-2018-0252 to the application. The OEB has preliminary reviewed your application for a unit sub-metering licence. Your application is currently incomplete and cannot be processed until the following has been filed:

1. Section 8, Page 5 of the Application Form – Corporate Organization:
To help the OEB understand your organization, please provide a detailed description of LEDdirect Inc.'s existing business activities.
2. Compliance with [Unit Sub-metering Code](#)

As a condition of the unit sub-metering licence, LEDdirect Inc. will be required to comply with provisions of the Unit Sub-metering Code. Describe LEDdirect Inc.'s plan to ensure compliance with its legal and regulatory obligations in Ontario. In your response, describe the staff, policies, processes and procedures to be put in place to ensure compliance.

LEDdirect Inc. will also be required to provide Ontario Electricity Support Program rate assistance to eligible consumers. Please confirm that you are aware of this requirement and describe LEDdirect Inc.'s technical ability to meet this obligation.

3. Section 10, Page 5 of the Application Form – Technical Resources:

In this section, LEDdirect Inc. just included licensed electricians as a technical resource to provide unit sub-metering services. However, in section 7. Intended Services, in addition to installation of unit sub-meters, you have included monitoring and tenants' billing services, which likely won't be performed by electricians.

As per section 2.4.2 of the Unit Sub-metering Code, a unit sub-metering provider shall ensure that persons involved in metering services have competency in performing these services. Please either describe qualifications and experience in providing unit sub-metering services of LEDdirect Inc.'s existing personnel, or provide a detailed plan to acquire resources with appropriate skills and competency that would allow LEDdirect Inc. to provide unit sub-metering services in accordance with legal and regulatory requirements.

The OEB will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the OEB may close the file for this application.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted by e-mail to boardsec@oeb.ca.

Please direct any questions relating to this application to Irina Kuznetsova, Advisor at +1 (416) 440-8138 or e-mail, Irina.Kuznetsova@oeb.ca.

Yours truly,

Original signed by

John Pickernell
Manager, Applications Administration