

# MICHAEL R. BUONAGURO

Barrister and Solicitor

24 HUMBER TRAIL  
TORONTO, ONTARIO, M6S 4C1  
P: (416) 767-1666  
F: (416) 767-1666  
EMAIL: [mrb@mrb-law.com](mailto:mrb@mrb-law.com)

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December 5, 2018

Ms. Kirsten Walli  
Board Secretary  
Ontario Energy Board  
P.O. Box 2319  
26<sup>th</sup> Floor  
2300 Yonge Street  
Toronto, ON  
M4P 1E4

DELIVERED BY EMAIL

Dear Ms. Walli,

**RE: EB-2017-0129: Consultation-Framework for the Assessment of Gas Supply Plans**

Please find enclosed the cost claim submitted on behalf of the Canadian Biogas Association in the above noted proceeding.

We ask that the approved costs be paid to Michael Buonaguro by check at the following address:

24 Humber Trail  
Toronto, Ontario  
M6S 4C1

Yours very truly,



Michael R. Buonaguro  
Encl.

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**



**Affidavit and Summary of Fees and Disbursements**

This form should be used by a party (defined in the Practice Direction on Cost Awards as including a participant in a consultation process) in a consultation before the Board to identify the fees and disbursements that form the party's cost claim. Paper and electronic copies of this form and itemized receipts must be filed with the Board and served on one or more other parties as directed by the Board in the applicable Board Notice of Hearing for Cost Awards. Please ensure all required fields are filled in and the Affidavit portion is signed and sworn or affirmed.

**Instructions**

- Required data input is indicated by yellow-shaded fields. Formulas are present in the document to assist with the calculation of the cost claim.

- All claims must be in Canadian dollars. If applicable, state exchange rate and country of initial currency.

Rate: \_\_\_\_\_

Country: \_\_\_\_\_

- A separate "Statement of Disbursements Being Claimed" is required for each consultant or lawyer/articling student/paralegal.

However only one "Statement of Fees Being Claimed" and one "Summary of Fees and Disbursements Being Claimed" covering the whole of the party's cost claim should be provided.

- The cost claim must be supported by a completed Affidavit signed by a representative of the party.

- A CV for each consultant must be attached unless, for a given consultant, a CV has been provided to the Board in another process within the last 24 months.

- Except as provided in section 7.03 of the Practice Direction on Cost Awards, itemized receipts must be provided.

<b>File # EB-</b> <u>2017-0129</u>	<b>Process:</b> <u>Assessment of Distributor Gas Supply Plans</u>
<b>Party:</b> <u>Canadian Biogas Association</u>	<b>Affiant's Name:</b> <u>Michael Buonaguro</u>
<b>HST Number:</b> <u>80746 4755 RT0001</u>	<b>HST Rate Ontario:</b> <u>13.00%</u>
Full Registrant <input checked="" type="checkbox"/>	Qualifying Non-Profit <input type="checkbox"/>
Unregistered <input type="checkbox"/>	Tax Exempt <input type="checkbox"/>
Other <input type="checkbox"/>	

**Affidavit**

I, Michael Buonaguro, of the City/Town of Toronto  
in the Province/State of Ontario, swear or affirm that:

1. I am a representative of the above-noted party (the "Party") and as such have knowledge of the matters attested to herein.
2. I have examined all of the documentation in support of this cost claim, including the attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed".
3. The attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed" include only costs incurred and time spent directly for the purposes of the Party's participation in the Ontario Energy Board process referred to above.
4. This cost claim does not include any costs for work done, or time spent, by a person that is an employee or officer of the Party as described in sections 6.05 and 6.09 of the Board's Practice Direction on Cost Awards.

  
\_\_\_\_\_  
**Signature of Affiant**

**Sworn or affirmed before me at the City/Town of** Toronto,  
**in the Province/State of** Ontario, on Dec 5 2018,  
(date)

  
\_\_\_\_\_  
**Commissioner for taking Affidavits**  
MARIAN MACGREGOR

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Affidavit and Summary of Fees and Disbursements**



**File #** **EB-** 2017-0129 **Process:** Assessment of Distributor Gas Supply Plans

**Party:** Canadian Biogas Association

**Summary of Fees and Disbursements Being Claimed**

Legal/consultant fees	\$3,092.00
Disbursements	\$0.00
HST	\$401.96
<b>Total Cost Claim</b>	<b>\$3,493.96</b>

**Payment Information**

Make cheque payable to: Michael Buonaguro

Send payment to this address: 24 Humber Trail  
Toronto, Ontario  
M6S 4C1

**Detail of Fees and Disbursements Being Claimed**

**Statement of Fees Being Claimed**

Statement of Fees being claimed for Eligible Activity is found on the second tab of this workbook.

**Statement(s) of Disbursements Being Claimed**

Statement of Disbursements being claimed is found on the third tab of this workbook.

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Affidavit and Summary of Fees and Disbursements**



**Individual Whose Costs are Being Claimed**

<b>Name:</b> Michael Buonaguro	<b>Year Called to Bar</b> 2002	<b>Completed Years Practicing/Years of Relevant Experience</b> 16
<b>Counsel/Articling Student/Paralegal:</b> <input checked="" type="checkbox"/>		
<b>Analyst/Consultant:</b> <input type="checkbox"/>		
<b>CV attached:</b> <input type="checkbox"/>	<b>CV not required:</b> <input checked="" type="checkbox"/>	

<b>Name:</b> Stephanie Thorson	<b>Year Called to Bar</b> 	<b>Completed Years Practicing/Years of relevant experience</b> 21
<b>Counsel/Articling Student/Paralegal:</b> <input type="checkbox"/>		
<b>Analyst/Consultant:</b> <input checked="" type="checkbox"/>		
<b>CV attached:</b> <input checked="" type="checkbox"/>	<b>CV not required:</b> <input type="checkbox"/>	

<b>Name:</b>	<b>Year Called to Bar</b> 	<b>Completed Years Practicing/Years of relevant experience</b> 
<b>Counsel/Articling Student/Paralegal:</b> <input type="checkbox"/>		
<b>Analyst/Consultant:</b> <input type="checkbox"/>		
<b>CV attached:</b> <input type="checkbox"/>	<b>CV not required:</b> <input type="checkbox"/>	

<b>Name:</b>	<b>Year Called to Bar</b> 	<b>Completed Years Practicing/Years of relevant experience</b> 
<b>Counsel/Articling Student/Paralegal:</b> <input type="checkbox"/>		
<b>Analyst/Consultant:</b> <input type="checkbox"/>		
<b>CV attached:</b> <input type="checkbox"/>	<b>CV not required:</b> <input type="checkbox"/>	

<b>Name:</b>	<b>Year Called to Bar</b> 	<b>Completed Years Practicing/Years of relevant experience</b> 
<b>Counsel/Articling Student/Paralegal:</b> <input type="checkbox"/>		
<b>Analyst/Consultant:</b> <input type="checkbox"/>		
<b>CV attached:</b> <input type="checkbox"/>	<b>CV not required:</b> <input type="checkbox"/>	

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Fees Being Claimed**



File # EB- 2017-0129

Process Assessment of Distributor Gas Supply Plans

Party Canadian Biogas Association

HST Rate: 13%

		<b>{activity 1}</b> Preparation for, attendance at three Technical Working Group meetings (3 x 5 hours)	<b>{activity 2}</b> Written comments on Draft Report (10 hours)				
		<b>Eligible Participant</b>	<b>Eligible Participant</b>				
Individual Whose Fees are Being Claimed	Hourly rate	Up to 15 hours	Up to 10 hours		Subtotal	HST	Total
Michael Buonaguro	\$290.00		5.20		\$1,508.00	\$196.04	\$1,704.04
Stephanie Thorson	\$330.00		4.80		\$1,584.00	\$205.92	\$1,789.92
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00
					\$0.00	\$0.00	\$0.00

**Totals:**

**\$3,092.00 \$401.96**

**Total legal/consultant fees: \$3,493.96**

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Disbursements Being Claimed**



<b>File # EB-</b>	<b>2017-0129</b>	<b>Process:</b> <u>Assessment of Distributor Gas Supply Plans</u>
<b>Party:</b>	<u>Canadian Biogas Association</u>	

**Name of individual whose disbursements are being claimed:**

**HST Rate Ontario: 13.00%**

	Net Cost	HST	Total
Scanning/Photocopy		\$0.00	\$0.00
Printing		\$0.00	\$0.00
Courier		\$0.00	\$0.00
Telephone/Fax		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00
Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		\$0.00	\$0.00
Taxi		\$0.00	\$0.00
Accommodation		\$0.00	\$0.00
Meals		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS:</b>	\$0.00	\$0.00	<b>\$0.00</b>

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<b>File # EB-</b>	<b>2017-0129</b>	<b>Process:</b> <u>Assessment of Distributor Gas Supply Plans</u>
<b>Party:</b>	<u>Canadian Biogas Association</u>	

**Name of individual whose disbursements are being claimed:**

**HST Rate Ontario: 13.00%**

	Net Cost	HST	Total
Scanning/Photocopy		\$0.00	\$0.00
Printing		\$0.00	\$0.00
Courier		\$0.00	\$0.00
Telephone/Fax		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00

**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Disbursements Being Claimed**



Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		\$0.00	\$0.00
Taxi		\$0.00	\$0.00
Accommodation		\$0.00	\$0.00
Meals		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS:</b>		<b>\$0.00</b>	<b>\$0.00</b>

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File # EB-	<u>2017-0129</u>	Process:	<u>Assessment of Distributor Gas Supply Plans</u>
Party:	<u>Canadian Biogas Association</u>		

Name of individual whose disbursements are being claimed:

**HST Rate Ontario: 13.00%**

	Net Cost	HST	Total
Scanning/Photocopy		\$0.00	\$0.00
Printing		\$0.00	\$0.00
Courier		\$0.00	\$0.00
Telephone/Fax		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00
Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		\$0.00	\$0.00
Taxi		\$0.00	\$0.00
Accommodation		\$0.00	\$0.00
Meals		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS:</b>		<b>\$0.00</b>	<b>\$0.00</b>

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File # EB-	<u>2017-0129</u>	Process:	<u>Assessment of Distributor Gas Supply Plans</u>
Party:	<u>Canadian Biogas Association</u>		



**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Disbursements Being Claimed**



Name of individual whose disbursements are being claimed:

**HST Rate Ontario: 13.00%**

	Net Cost	HST	Total
Scanning/Photocopy		\$0.00	\$0.00
Printing		\$0.00	\$0.00
Courier		\$0.00	\$0.00
Telephone/Fax		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00
Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		\$0.00	\$0.00
Taxi		\$0.00	\$0.00
Accommodation		\$0.00	\$0.00
Meals		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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File # EB- 2017-0129 Process: Assessment of Distributor Gas Supply Plans  
 Party: Canadian Biogas Association

Name of individual whose disbursements are being claimed:

**HST Rate Ontario: 13.00%**

	Net Cost	HST	Total
Scanning/Photocopy		\$0.00	\$0.00
Printing		\$0.00	\$0.00
Courier		\$0.00	\$0.00
Telephone/Fax		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00
Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		\$0.00	\$0.00



**Ontario Energy Board**  
**COST CLAIM FOR CONSULTATIONS**  
**Statement of Disbursements Being Claimed**



Taxi			\$0.00	\$0.00
Accommodation			\$0.00	\$0.00
Meals			\$0.00	\$0.00
Other:			\$0.00	\$0.00
Other:			\$0.00	\$0.00
Other:			\$0.00	\$0.00
TOTAL DISBURSEMENTS:		\$0.00	\$0.00	<b>\$0.00</b>

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***Michael R. Buonaguro Barrister and Solicitor***

24 Humber Trail  
Toronto, Ontario M6S 4C1

Ph:(416) 767-1666

Fax:(416) 767-1666

Canadian Biogas Association

December 3, 2018

**Attention:**

File #: 05-431

Inv #: 689

**RE:** Comments on Draft Framework for the Assessment of Natural Gas Supply Plans.

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
May-10-18	Review draft framework, email to client.	1.50	435.00	MRB
May-11-18	Conference call with client.	1.00	290.00	MRB
May-17-18	Draft comments.	1.00	290.00	MRB
May-23-18	Conference call with client re draft framework.	1.30	377.00	MRB
May-29-18	Draft comments.	1.50	435.00	MRB
May-31-18	Finalize submissions.	1.00	290.00	MRB
	Totals	7.30	\$2,117.00	
	Total GST on Fees		275.21	
	<b>Total Fee &amp; Disbursements</b>			<b>\$2,392.21</b>
	<b>Balance Now Due</b>			<b>\$2,392.21</b>

TAX ID Number 830059879

Total GST \$275.21

**INVOICE 1-1**

December 3, 2018

From:

**Stephanie Thorson**

111 Stibbard Ave.

Toronto, ON

M4P 2B9

HST number: 722021516 RT0001

To:

Work as technical advisor to the Canadian Biogas Association re EB-2017-0129 Ontario Energy Board 4.8 hours@\$330/hour=\$1,584	\$1,584
HST	\$205.92
<b>TOTAL</b>	<b>\$1,789.92</b>

Framework proceeding EB-2017-0129 – MAX 5 hours

May 10, 2018

1.5 hours to read and provide comments

May 11, 2018

1 hour call with Mike and Jenn

May 17, 2018

1 hour – research call with Scott Gramm Fortis BC and write up BC precedent

May 23, 2018

1.3 hour call with Board

# STEPHANIE THORSON

President, Viking Strategies Inc.

[www.vikingstrategies.ca](http://www.vikingstrategies.ca)

111 Stibbard Avenue, Toronto, M4P 2B9  
416-799-2221; Stephanie@vikingstrategies.ca

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## PROFESSIONAL EXPERIENCE

### ***Viking Strategies Inc. • 2011 - 2018 • President***

Stephanie created Viking Strategies to enable her to lead initiatives that build organizational strength, revenue and influence. Her services include creative market development, strategic planning and communications, and project development and execution.

For the Canadian Biogas Association, her work since 2011 has included:

- **Strategic planning.** Extensively involved in the organization's strategic planning processes for four years
- **Events.** Agenda development, sponsorship, marketing, logistics, and MC at events
- **Communications.** Authored a series of guides on technical topics written in clear language, and handles all communications including member newsletters and media releases
- **Project development and execution.** Leads collaborative and innovative projects related to the market development of renewable natural gas across Canada

Work for other clients includes:

- **Pollution Probe:**
  - Director of human health program, leading a new initiative related to food, health and the environment. Continuing research on water quality, and outreach programs.
- **Evergreen:**
  - Strategic director of Toronto ravine revitalization program in the lower Don Valley, with a focus on raising funds and enabling the art program
  - Developing a strategy to diversify revenue streams via fee-for-service offerings
- **Earth Day Canada:**
  - Evaluating a program aimed at promoting diversity and inclusion in the environmental sector
- **Natural Resources Canada:**
  - Editing a series of biomass fact sheets, and the *Renewable Natural Gas Technology Roadmap*, including drafting the chapter on pathways to RNG development
- **Toronto and Region Conservation Authority:**

- Researching and drafting, with input from a consultation session of 20 stakeholders, a discussion paper on developing biomethane from municipal source separated organic material
- Facilitating input from a range of stakeholders and authoring a joint submission to the Ontario Power Authority supporting small scale combined heat and power as a responsible electricity source with multiple benefits
- Ice Energy Technologies:
  - Canadian developer for innovative energy storage and conservation devices for this Colorado-based company. Tasks include market analysis report for Toronto Hydro, and finding customers for a new conservation technology for commercial customers.

***TREC Renewable Energy Cooperative Education Foundation • 2011-2016 • Chair (volunteer position)***

***Summerhill • 2004 -2011 • Senior Director***

Stephanie held a range of senior roles, building a valuable set of skills and accomplishments. At Summerhill, she:

- Led successful renewable energy programs:
  - Created and directed Go Solar, the province-wide solar outreach campaign, funded by the Ontario Ministry of Energy
  - Led the marketing campaign for PowerHouse, the provincial renewable energy incentive program that was the precursor to the FIT program
- Directed successful energy conservation programs:
  - Account director for major utility clients, including SaskPower, Nova Scotia Power, and eight Ontario Local Distribution Companies (LDCs). Conservation programs with multi-million dollar annual budgets were managed by Summerhill for utility clients
- Guided a billion-dollar corporation in orientating its business toward sustainability through a strategic planning process, and working with them to implement the plan
- Led Summerhill Carbon, a carbon offsets organization within Summerhill:
  - Managed a team of staff to acquire and verify carbon offsets, sell them to customers and communicate results. Reported to a Board of Directors, and created new strategies for expanding the reach of carbon offsets in the marketplace.

***Toronto Public Health and Clean Air Partnership • 2001-2004 • Health Promotion Consultant***

- Oversaw the pilot phase of the 20/20 The Way to Clean Air program, which engages people in energy conservation activities.

***Toronto Atmospheric Fund • 1997-2000 • Communications Director***

- Planned and delivered a set of communications tools with a distinctive image. Provided support to the grants and loans process by assisting proponents with application requirements and revisions, and overseeing meeting administration.

***Environmental Foundation Ltd. (Sri Lanka) • 1994 • Policy Analyst***

## **EDUCATION**

***York University • 1991-1994 • Master in Environmental Studies***

- Completed a program of study entitled: “Strategies for Changing Energy Use”
- Areas of investigation included: energy policy; social marketing; program design, implementation and evaluation; and ecology.
- Major paper, entitled “Winning Support for Energy Conservation”, featured a case study of Toronto’s efforts to reduce greenhouse gas emissions through energy conservation.

***Queen’s University • 1984 -1988 • Bachelor of Arts with Honours***

- Political Studies and English Literature