

2020 Cost of Service Checklist

ENWIN Utilities Ltd.

EB-2019-0032

Filing Requirement
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		Yes/No/N/A	Evidence Reference, Notes
GENERAL REQUIREMENTS			
Ch 1, Pg. 2	Certification by a senior officer that the evidence filed is accurate, consistent and complete	Yes	Exhibit 1, Attachment 1-D Certification of Evidence
Ch 1, Pg. 3	Confidential Information - Practice Direction has been followed	Yes	Exhibit 1, Section 1.4.18 Confidential Information
Ch 2, Pg. 1	Statement identifying all deviations from Filing Requirements	Yes	Exhibit 1, Section 1.4.22 Deviation from Filing Requirements
2	Chapter 2 appendices in live Microsoft Excel format; PDF and Excel copy of current tariff sheet	Yes	Exhibit 1, Section 1.4.19 Chapter Two Appendices; Exhibit 8, Attachment 8-C ENWIN's 2019 Approved Tariff Sheets; Tariff Schedule and Bill Impacts Model
3	If applicable, late applications filed after the commencement of the rate year for which the application is intended to set rates is converted to the following rate year.	N/A	
3	Aligning rate year with fiscal year - request for proposed alignment	Yes	Exhibit 1, Section 1.4.14 List of Specific Approvals Requested
5	Text searchable and bookmarked PDF documents	Yes	Exhibit 1, Section 1.4.20 Searchable PDF
5	Links within Excel models not broken and models names so that they can be identified (e.g. RRWF instead of Attachment A)	Yes	Exhibit 1, Section 1.4.19 Chapter Two Appendices
5	Materiality threshold; additional details beyond the threshold if necessary	Yes	Exhibit 1, Section 1.9.12 Materiality Threshold
16	Proposal for disposition of any balances in existing DVAs for renewable generation and smart grid development, if applicable	Yes	Exhibit 9, Section 9.4.4 Account 1534: Smart Grid Capital Deferral Account; and Section 9.4.5 Account 1535: Smart Grid OM&A Deferral Account
6	State accounting standard(s) used in historical, bridge and test years. Provide a summary of changes to its accounting policies made since the applicant's last cost of service filing. Identify all material changes or confirm no material changes in the adoption of IFRS. Appendix 2-Y	Yes	Exhibit 1, Section 1.9.9 Statement of Accounting Standard Used
RESS Guideline	Two hardcopies of application sent to OEB the same day as electronic filing (p10 of RESS Guideline)	Yes	Exhibit 1, Section 1.4.21 Application Document
EXHIBIT 1 - ADMINISTRATIVE DOCUMENTS			
<i>Table of Contents</i>			
6	Table of Contents listing major sections and subsections of the application. Electronic version of application appropriately bookmarked to provide direct access to each section	Yes	Exhibit 1, Section 1.1.1 Table of Contents
<i>Executive Summary</i>			
6	Summary identifying key elements of the proposals and the Business Plan underpinning application, as guided by the Rate Handbook including plain language information about its goals	Yes	Exhibit 1, Section 1.2 Executive Summary and Business Plan
<i>Administration</i>			
6	Brief but complete summary of the application that will be posted as a stand-alone document on the OEB's website for review by the general public and be made available to customers of the applicant	Yes	Exhibit 1, Section 1.3 Customer Summary
6 & 7	Primary contact information (name, address, phone, fax, email)	Yes	Exhibit 1, Section 1.4.1 Contact Information
7	Identification of legal (or other) representation	Yes	Exhibit 1, Section 1.4.2 Legal and Other Representation
7	Applicant's internet address for viewing of application and any social media accounts used by the applicant to communicate with customers	Yes	Exhibit 1, Section 1.4.3 Internet Address & Social Media
7	Statement identifying customers materially affected by the application including any change to any rate or charge and specific statement of what individual customer or customer groups would be affected by the proposed change	Yes	Exhibit 1, Section 1.4.4 Affected Customers & Publication
7	Statement identifying where notice should be published and why	Yes	Exhibit 1, Section 1.4.4 Affected Customers & Publication
7	A list of one or more accessible community-based venues for each non-contiguous area that the utility serves	Yes	Exhibit 1, Section 1.4.5 Proposed Venues for Community Meeting
7	Bill impacts - distribution only impacts for 750 kWh residential and 2000 kWh GS<50 (sub-total A of Tariff Schedule and Bill Impact Spreadsheet Model) to be used for notice; proposed bill impacts based on alternative consumption profiles and customer groups as appropriate given consumption patterns of a distributors customers	Yes	Exhibit 1, Section 1.4.6 Bill Impacts for Publication
7	Form of hearing requested and why	Yes	Exhibit 1, Section 1.4.7 Form of Hearing
7	Requested effective date	Yes	Exhibit 1, Section 1.4.8 Effective Date
7	Statement identifying and describing any changes to methodologies used vs previous applications	Yes	Exhibit 1, Section 1.4.9 Changes in Methodologies
8	Identification of OEB directions from any previous OEB Decisions and/or Orders. The applicant must clearly indicate how these are being addressed in the current application (e.g., filing of a study as directed in a previous decision)	Yes	Exhibit 1, Section 1.4.10 Board Directives
8	Reference to Conditions of Service - LDC does not need to file Conditions of Service, but must provide reference to website and confirm version is current; identify if there are changes to Conditions of Service (a) since last CoS application or (b) as a result of the current application. Confirmation that there are no rates and charges linked in the Conditions of Service that are not in the distributor's Tariff of Rates and Charges must be provided	Yes	Exhibit 1, Section 1.4.11 Conditions of Service

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8	Description of the corporate and utility organizational structure, showing the main units and executive and senior management positions within the utility. Include a corporate entities relationship chart, showing the extent to which the parent company is represented on the utility company's Board of Directors and a description of the reporting relationships between utility and parent company management. Also include any planned changes in corporate or operational structure, including any changes in legal organization and control	Yes	Exhibit 1, Section 1.4.12 Corporate & Utility Organizational Structure; Section 1.4.13 Board of Directors and Independence

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8	List of approvals requested (and relevant section of legislation), including accounting orders - a PDF copy of Appendix 2-A should be provided in this section	Yes	Exhibit 1, Section 1.4.14 List of Specific Approvals Requested
Distribution System Overview			
8	Description of Service Area (including map, communities served)	Yes	Exhibit 1, Section 1.5.1 Overview of Service Area
8 & 9	Description of whether the distributor is a host distributor and/or embedded distributor. Identification of embedded and/or host distributors; if partially embedded provide %load from host distributor. If the distributor is a host, the applicant should identify whether there is a separate Embedded Distributor customer class or if any embedded distributors are included in other customer classes such as GS > 50 kW	Yes	Exhibit 1, Section 1.5.2 Identification of Embedded or Host Utilities
9	Statement as to whether or not the distributor has had any transmission or high voltage assets deemed by the OEB as distribution assets and whether or not there are any such assets the distributor is seeking approval for in this application	Yes	Exhibit 1, Section 1.5.3 Transmission and High-Voltage Assets
Application Summary			
At a minimum, the items below must be provided. Applicants must also identify all proposed changes that will have a material impact on customers.			
9	Revenue Requirement - service RR, increase/decrease (\$ and %) from change from previously approved and main drivers	Yes	Exhibit 1, Section 1.6.1 Revenue Requirement
9	Budgeting and Accounting Assumptions - economic overview and identification of accounting standard used for test year and brief explanation of impacts arising from any change in standards	Yes	Exhibit 1, Section 1.6.2 Budgeting and Accounting Assumptions
9	Load Forecast Summary - load and customer growth, % change in kWh/kW and customer numbers, description of forecasting method(s) used for customer/connection and consumption/demand	Yes	Exhibit 1, Section 1.6.3 Load Forecast Summary
9 & 10	Rate Base and DSP - major drivers of DSP, rate base for test year, change in rate base from last approved (\$ and %), capital expenditures requested for the test year, change in capital expenditures from last approved (\$ and %), summary of costs requested for renewable energy connections/expansions, smart grid, and regional planning initiatives, any O.Reg 339/09 planned recovery	Yes	Exhibit 1, Section 1.6.4 Rate Base and DSP
10	OM&A Expense - OM&A for test year and change from last approved (\$ and %), summary of drivers, inflation assumed, total compensation for test year and change from last approved (\$ and %).	Yes	Exhibit 1, Section 1.6.5 Operations, Maintenance and Administration Expense
10	Cost of Capital - summary table showing proposed capital structure and cost of capital parameters used in WACC. Statement regarding use of OEB's cost of capital parameters; summary of any deviations	Yes	Exhibit 1, Section 1.6.6 Cost of Capital
10	Cost Allocation & Rate Design - summary of any deviations from OEB methodologies, significant changes proposed to revenue-to-cost ratios and fixed/variable splits and summary of proposed mitigation plans	Yes	Exhibit 1, Section 1.6.7 Cost Allocation and Rate Design
10	Deferral and Variance Accounts - total disposition (RPP and non-RPP), disposition period, new accounts requested	Yes	Exhibit 1, Section 1.6.8 Deferral and Variance Accounts
10	Bill Impacts - total impacts (\$ and %) for all classes for typical customers	Yes	Exhibit 1, Section 1.6.9 Bill Impacts
Customer Engagement			
10	Discussion on how customers were informed of the proposals being considered for inclusion in the application and the value of those proposals to customers i.e. costs, benefits, and the impact on rates	Yes	Exhibit 1, Section 1.7.2 Methods of Engagement;
10	Discussion of any feedback provided by customers and how the feedback shaped the final application	Yes	Exhibit 1, Section 1.7.4 Summary of Customer Needs and Preferences
11	Reference to any other communication sent to customers about the application i.e. bill inserts, town hall meetings or other forms of out reach and the feedback received from customers through these engagement activities	Yes	Exhibit 1, Section 1.7.2 Methods of Engagement; Section 1.7.4 Summary of Customer Needs and Preferences
11	Complete Appendix 2-AC Customer Engagement Activities Summary - explicit identification of the outcomes of customer engagement in terms of the impacts on the distributor's plans, and how that information has shaped the application	Yes	Exhibit 1, Attachment 1-F Board Appendix 2-AC; Section 1.7.5 Customer Needs, Preferences, Expectations and the DSP
11	All responses to matters raised in letters of comment filed with the OEB	Yes	Exhibit 1, Section 1.4.24 Letters of Comment
11	Impact of customer engagement activities on the development of the capital plan are to be filed as part of the capital plan requirements in Chapter 5	Yes	Exhibit 1, Section 1.7.5 Customer Needs, Preferences, Expectations and the DSP
11	Provide relevant customer and local knowledge for (community) meeting planning purposes, preparing presentation and other materials as may be required, attending the meeting and having one or more executives of the distributor available to present the distributor's rate application information and answer customer questions	Yes	ENWIN will participate in the planning of and at the Community Meeting.
11	Required to advertise the OEB's community meeting(s) on a bill insert developed by the OEB in the next available billing cycle following the filing of the application or sooner. The OEB may require the distributor to advertise the meeting(s) through other channels	Yes	ENWIN will follow the Board's direction with respect to advertising the Community Meeting.
Performance Measurement			
12	Discussion of performance for each of the distributor's scorecard measures over the last five years; drivers for its performance, plans for continuous improvement, identify performance improvement targets, forecast of efficiency assessment using the PEG forecasting model for the test year, discussion on how the results obtained from the PEG model has informed the business plan and application	Yes	Exhibit 1, Section 1.8.1 Scorecard Measures and Performance
Financial Information			
12	Non-consolidated Audited Financial Statements for 2 most recent years (i.e. 3 years of historical actuals)	Yes	Exhibit 1, Section 1.9.1 Audited Financial Statements
12	Detailed reconciliation of AFS with regulatory financial results filed in the application, with identification of any deviations that are being proposed	Yes	Exhibit 1, Section 1.9.2 Reconciliation - Audited Financial Statements & Regulatory Accounting

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13	Annual Report and MD&A for most recent year of distributor and parent company, if applicable	Yes	Exhibit 1, Section 1.9.3 Annual Report
13	Rating Agency Reports, if available; Prospectuses, etc. for recent and planned public issuances	Yes	Exhibit 1, Section 1.9.4 Rating Agency Report; Section 1.9.5 Prospectuses or Information Circulars
13	Any change in tax status	Yes	Exhibit 1, Section 1.9.6 Change in Tax Status
13	Existing accounting orders and departures from the accounting orders and USoA	Yes	Exhibit 1, Section 1.9.7 Accounting Orders
13	Accounting Standards used for financial statements and when adopted	Yes	Exhibit 1, Section 1.9.9 Statement of Accounting Standard Used
13	Confirmation that accounting treatment of any non-utility business has segregated activities from rate regulated activities	Yes	Exhibit 1, Section 1.9.10 Non-Utility Business Accounting
<i>Distributor Consolidation</i>			
13	If a distributor has acquired or amalgamated with another distributor, identify any incentives that formed part of the acquisition or amalgamation transaction if the incentive represents costs that are being proposed to remain or enter rate base and/or revenue requirement. A distributor must specify whether any commitments made to shareholders are to be funded through rates	N/A	
13	Description of actual savings as a result of consolidation compared to what was in the approved consolidation application and explanation of how savings are sustainable and the efficacy of any rate plan approved as part of the MAADs application	N/A	

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13	Identify approved ACM or ICM from a previous Price Cap IR application it proposes be incorporated into rate base.	N/A	
EXHIBIT 2 - RATE BASE			
<i>Overview</i>			
14	Completed Fixed Asset Continuity Schedule (Appendix 2-BA) - in Application and Excel format	Yes	Exhibit 2, Attachment 2-B
14	Opening and closing balances, average of opening and closing balances for gross assets and accumulated depreciation (discussion of methodology if applicant uses an alternative method); working capital allowance (historical actuals, bridge and test year forecast)	Yes	Exhibit 2, Section 2.1.1 Overview
14 & 15	Continuity statements (year end balance, including interest during construction and overheads). Explanation for any restatement (e.g. due to change in accounting standards) Year over year variance analysis; explanation where variance greater than materiality threshold Hist. OEB-Approved vs Hist. Actual Hist. Act. vs. preceding Hist. Act. Hist. Act. vs. Bridge Bridge vs. Test	Yes	Exhibit 2, Section 2.1.3 Rate Base Variance Analysis
15	Opening and closing balances of gross assets and accumulated depreciation must correspond to fixed asset continuity statements. If not, an explanation must be provided (e.g. CWIP, ARO). Reconciliation must be between net book value balances reported on Appendix 2-BA and balances included in rate base calculation	Yes	Exhibit 2, Section 2.1.2 Fixed Asset Continuity Statements
<i>Gross Assets - PP&E and Accumulated Depreciation</i>			
15	Breakdown by function and by major plant account; description of major plant items for test year	Yes	Exhibit 2, Section 2.2.1 Breakdown by Function
15 & 16	Summary of approved and actual costs for any ICM(s) and/ or ACM approved in previous IRM applications	N/A	
16	Continuity statements must reconcile to calculated depreciation expenses and presented by asset account	Yes	Exhibit 2, Section 2.1.2 Fixed Asset Continuity Statement
16	All asset disposals clearly identified in the Chapter 2 Appendices for all historical, bridge and test years and if any amounts related to gains or losses on disposals have been included in Account 1575 IFRS - CGAAP Transitional PP&E Amount	Yes	Exhibit 2, Attachment 2-B Board Appendix 2-BA; Exhibit 9, Attachment 9-C Board Appendix 2-EA.
<i>Allowance for Working Capital</i>			
16	Working Capital - 7.5% allowance or Lead/Lag Study or Previous OEB Direction	Yes	Exhibit 2, Section 2.3.1 Allowance Factor Overview
16	Lead/Lag Study - leads and lags measured in days, dollar-weighted	N/A	Exhibit 2, Section 2.3.2, Lead/Lag Study
16 & 17	Cost of Power must be determined by split between RPP and non-RPP Class A and Class B customers based on actual data, use most current RPP (TOU) price, use current UTR. Calculation must fully consider all other impacts resulting from the Ontario Fair Hydro Plan Act, 2017. Distributors must complete Appendix 2-Z - Commodity Expense.	Yes	Exhibit 2, Section 2.3.3 Cost of Power Forecast
17	In consideration of the impact of the Fair Hydro Plan, actual data must be split between Class A and Class B customers (RPP and non-RPP).	Yes	Exhibit 2, Section 2.3.3 Cost of Power Forecast
17	Non-RPP Class B consumption data must be further split between customers eligible for the Global Adjustment (GA) modifier vs. non-eligible. The GA modifier must be applied to eligible customers and a weighted average commodity price must be determined by the split between RPP, eligible non-RPP and non-eligible Non-RPP customers.	Yes	Exhibit 2, Section 2.3.3 Cost of Power Forecast

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17	For customer classes that include Class A customers, distributor must incorporate Class A GA cost by completing the relevant section in Appendix 2-Z	Yes	Exhibit 2, Section 2.3.3 Cost of Power Forecast
17	If a distributor expects test year consumption data to vary significantly, a distributor may provide a forecast of the expected split between Class A and Class B and the expected split between RPP, non-RPP eligible for modifier and non-RPP non eligible for modifier consumption data and provide brief explanation of the forecast	N/A	
Capital Expenditures			
17	DSP filed as a stand-alone document; a discrete element within Exhibit 2	Yes	Exhibit 2, Attachment 2-A, Distribution System Plan
18	Complete Appendix 2-AB - four historical years must be actuals, forecasts for the bridge and test years; at a minimum, for historical years, applicants must provide actual totals for each DSP category. If no previous plan has been filed, applicants are only required to enter their planned total capital budget in the "plan" column for each historical year and for the bridge year including the OEB-approved amount for the last rebasing year	Yes	Exhibit 2, Attachment 2-C, Board Appendix 2-AB
19	Distributor that has an approved ACM or ICM from a previous Price Cap IR application must file a schedule of the ACM/ICM capital asset amounts (ie PP&E and associated accumulated depreciation) it proposes be incorporated into rate base. Distributor must provide a comparison of actual capital spending with the OEB-approved amount and provide explanation for variances.	Yes	Exhibit 2, Section 2.5.4, Capital Expenditures Variance Analysis
Policy Options for the Funding of Capital			
18	Distributor may propose ACM capital project coming into service during Price Cap IR (a discrete project documented in DSP). Provide cost and materiality calculations to demonstrate ACM qualification	N/A	Exhibit 2, Section 2.7, New Policy Options for the Funding of Capital
18	Distributor must establish need for and prudence of these projects based on DSP information; identification that distributor is proposing ACM treatment for these future projects, preliminary cost information	N/A	Exhibit 2, Section 2.7, New Policy Options for the Funding of Capital
18	Complete Capital Module Applicable to ACM and ICM	N/A	Exhibit 2, Section 2.7, New Policy Options for the Funding of Capital
Addition of Previously Approved ACM and ICM Project Assets to Rate Base			
19	Distributor with previously approved ACM(s) and/or ICM(s) - schedule of ACM/ICM amounts proposed to be incorporated into rate base. The distributors must compare actual capital spending with OEB-approved amount and provide an explanation for variances	N/A	Exhibit 2, Section 2.8, Additions of ICM Assets to Rate Base
19 & 20	Balances in Account 1508 sub-accounts, reconciliation with proposed rate base amounts; recalculated revenue requirement should be compared with rate rider revenue	N/A	Exhibit 2, Section 2.8, Additions of ICM Assets to Rate Base
Capitalization Policy and Capitalization			
20	Changes to capitalization policy since its last rebasing application as a result of the OEB's letter dated July 17, 2012 or for any other reasons, the applicant must identify the changes and the causes of the changes.	Yes	Exhibit 2, Section 2.5.8 Capitalization Policy
20	Appendix 2-D complete; identification of burden rates and burden rates prior to changes, if any	Yes	Exhibit 2, Attachment 2-F, Board Appendix 2-D
Costs of Eligible Investments for the Connection of Qualifying Generation Facilities			
21 & 22	Generation Facilities - If applicable, proposal to divide the costs of eligible investments between the distributor's ratepayers and all Ontario ratepayers per O.Reg. 330/09. Request for rate protection exceeds the materiality threshold in section 2.0.8 of the Filing Requirements - Appendices 2-FA through 2-FC identifying all eligible investments for recovery	N/A	Exhibit 2, Section 2.6, Eligible Investments for Connecting Qualifying Generation
Service Quality and Reliability Performance			
22	5 historical years of ESQRs, explanation for any under-performance vs standard and actions taken	Yes	Exhibit 2, Section 2.9, Service Quality and Reliability Performance

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22	5 historical years of SAIDI and SAIFI - for all interruptions, all interruptions excluding loss of supply, and all interruptions excluding major events. The applicant should also provide a summary of major events that occurred since last rebasing. For each interruption set out in section 2.1.4.2.5 of the RRR, for the last 5 years, a distributor must report on the following data: name of the Cause of Interruption, number of interruptions that occurred as a result of the Cause of Interruption, Number of Customer Interruptions that occurred as a result of the Cause of Interruption, and the Number of customer-hours of Interruptions that occurred as a result of the Cause of Interruption	Yes	Exhibit 2, Section 2.9, Service Quality and Reliability Performance
22	Explanation for any under-performance vs 5 year average and actions taken	Yes	Exhibit 2, Section 2.9, Service Quality and Reliability Performance
22	Distributors may propose SAIDI and SAIFI benchmarks different than 5 year average; provide rationale	N/A	Exhibit 2, Section 2.9, Service Quality and Reliability Performance
22	Completed Appendix 2-G	Yes	Exhibit 2, Attachment 2-G, Board Appendix 2-G
Ch 5 p6	Where applicable, explanation for section headings other than Chapter 5 headings; cross reference table	N/A	
Ch 5 p7-8	Distribution System Plan Overview - key elements, sources of cost savings, period covered, vintage of information on investment drivers, changes to asset management process since last DSP filing, dependencies	Yes	DSP, Section 5.2.1 Distribution System Plan Overview
Ch 5 p8-9	Coordinated Planning with 3rd parties - description of consultations - deliverables of the Regional Planning Process, or status of deliverables - IESO letter in relation to REG investments (Ch 5 p9) and Dx response letter	Yes	DSP, Section 5.2.2 Coordinated Planning with Third Parties
Ch 5 p9-11	Performance Measurement - identify and define methods and measures used to monitor DSP performance - summary of performance and trends over historical period. Must include SAIFI and SAIDI for all interruptions and all interruptions excluding loss of supply - explain how information has affected DSP	Yes	DSP, Section 5.2.3 Performance Measurement for Continuous Improvement
Ch 5 p11	Realized efficiencies due to smart meters - documented capital and operating efficiencies realized as a result of the deployment and operationalization of smart meters and related technologies. Both qualitative and quantitative descriptions should be provided	Yes	DSP, Section 5.2.4 Realized Efficiencies due to Smart Meters
Ch 5 p12	Asset Management Process Overview - description of AM objectives/corporate goals and how Dx ranks objectives for prioritizing investments	Yes	DSP, Section 5.3.1 Asset Management Process Overview
Ch 5 p12	Inputs/Outputs of the AM process and information flow for investments; flowchart recommended	Yes	DSP, Section 5.3.1 Asset Management Process Overview
Ch 5 p13	Overview of Assets Managed - description of service area (including evolution of features in forecast period affecting DSP), - description of system configuration - service profile and condition by asset type (tables and/or figures) - date data compiled - assessment of degree the capacity of system assets is utilized	Yes	DSP, Section 5.3.2 Overview of Assets Managed
Ch 5 p13-14	Asset Lifecycle Optimization - description of asset lifecycle optimization policies and practices, including asset replacement and refurbishment, maintenance planning criteria and assumptions - description of asset life cycle risk management policies and practices, assessment methods and approaches to mitigation	Yes	DSP, Section 5.3.3 Asset Lifecycle Optimization Policies and Practices
Ch 5 p14-15	System Capability Assessment for REG - REG applications > 10 kW, number and MW of REG connections for forecast period, capacity of Dx to connect REG, connection constraints	Yes	DSP, Section 5.3.4 System Capability Assessment for Renewable Energy Generation
Ch 5 p15	Capital Expenditure Plan Summary for significant projects and activities to be undertaken - capability to connect new load or Gx customers, total annual capex over forecast period by investment category, description of how AMP and Capex planning have affected capital expenditures for each category - list, description and total capital cost of material capital expenditures sorted by category (table recommended) - information related to Regional Planning Process (Needs Assessment Report, Regional Planning Status Letter, Regional Infrastructure Plan - as appropriate) - description of customer engagement - Dx expectations of system development over next 5 years - list, description and total capital cost of projects planned in response to customer preferences, to take advantage of technology based opportunities, to study innovative processes (table recommended)	Yes	DSP, Section 5.4 Capital Expenditure Plan
Ch 5 p16-17	Capital Expenditure Planning Process Overview - description of capex planning objectives/criteria/assumptions, relationship with AM objectives, policy on consideration of non-distribution alternatives, processes used to identify projects in each investment category, customer feedback and impact on plan, method and criteria used to priorities REG investments	Yes	DSP, Section 5.4.1 Capital Expenditure Planning Process Overview
Ch 5 p17	Rate-Funded Activities to Defer Distribution Infrastructure -CDM programs that target distributor-specific peak demand reductions to address a local constraint of the distribution system -demand response programs to reduce peak demand in order to defer capital investment -programs to improve the efficiency of the distribution system and reduce distribution losses -energy storage programs whose primary purpose is to defer specific capital spending for the distribution system	Yes	DSP, Section 5.4.1.1 Rate Funded Activities to Defer Distribution Infrastructure

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Ch 5 p18-19	Capital Expenditure Summary by Investment Category - completed Table 2 of Ch 5 for historical and forecast period, explanation of markedly different variances plan vs actual, explanation of markedly different variances year over year Table 2 of Ch 5 is provided in Excel format in Appendix 2-AB (must provide actual totals for historical years, as a minimum) - Must also complete Chapter 2 Appendix 2-AA, along with explanations of variances by project or category, the proposed accounting treatments, a statement should be provided that there are no expenditures for non-distribution activities in the applicant's budget	Yes	DSP, Section 5.4.2 Capital Expenditure Summary
Ch 5 p19	Justifying Capital Expenditures -filings must enable OEB to assess whether and how a distributor's DSP delivers value to customers, including by controlling costs in relation to its proposed investments through appropriate optimization, prioritization, and pacing of capital-related expenditures -distributors should also keep pace with technological changes and integrate cost-effective innovative projects and traditional planning needs such as load growth, asset condition and reliability	Yes	DSP, Section 5.4.3 Justifying Capital Expenditures
Ch5 p19-20	Overall Plan - comparative expenditures by category over historical period, forecast impact of system investment on O&M, drivers of investments by category, information related to Dx system capability assessment	Yes	DSP, Section 5.4.3.1 Overall Plan
Ch 5 p20-27	Material Investments - For each project that meets materiality threshold set in Ch 2 p5 - general information - total capital, customer attachments, dates, risks, variances, REG investments - evaluation criteria - may include: efficiency, customer value, reliability, etc. - category specific requirements for each project - system access, system renewal, system service, general plant (as applicable)	Yes	DSP, Section 5.4.3.2 Material Investments
EXHIBIT 3 - OPERATING REVENUE			
<i>Load and Revenue Forecasts</i>			
22	Explanation of causes, assumptions and adjustments for volume forecast. Economic assumptions and data sources for customer and load forecasts	Yes	Exhibit 3, Section 3.2.2 Proposed Load Forecast
22	Explanation of weather normalization methodology	Yes	Exhibit 3, Section 3.2.2 Proposed Load Forecast
22	Quantification of any impacts arising from the persistence of historical CDM programs as well as the forecasted impacts arising from new programs in the bridge and test years through the current 6-year CDM framework by customer class	Yes	Exhibit 3, Section 3.2.4, CDM Adjustment to Load Forecast
23	Completed Appendix 2-IB; the customer and load forecast for the test year must be entered on RRWF, Tab 10	Yes	Exhibit 3, Attachment 3-B, Board Appendix 2-IB
23 & 24	Multivariate Regression Model - rationale for choice, regression statistics, explanation of weather normalization methodology, sources of data for endogenous and exogenous variables, any binary variables used to either account for individual data points or to account for seasonal or cyclical trends or for discontinuities in the historical data, explanation of any specific adjustments made; data used in load forecast must be provided in Excel format, including derivation of constructed variables	Yes	Exhibit 3, Attachment 3-A, Weather Normalized Distribution System Load Forecast
24	NAC Model - rationale for choice, data supporting NAC variables, description of accounting for CDM including licence conditions, discussion of weather normalization considerations	N/A	
24 & 25	CDM Adjustment - account for CDM in 2019 load forecast. Consider impact of persistence of historical CDM and impact of new programs. Adjustments may be required for IESO reported results which are full year impacts	Yes	Exhibit 3, Section 3.2.4, CDM Adjustment to Load Forecast
25	CDM savings for 2019 LRAMVA balance and adjustment to 2019 load forecast; data by customer class and for both kWh and, as applicable, kW. Provide rationale for level of CDM reductions in 2019 load forecast	Yes	Exhibit 3, Section 3.2.4, CDM Adjustment to Load Forecast
25	Completed Appendix 2-I	Yes	Exhibit 3, Attachment 3-C, Board Appendix 2-I
<i>Accuracy of Load Forecast and Variance Analyses</i>			
25	Completed Appendix 2-IB	Yes	Exhibit 3, Attachment 3-B, Board Appendix 2-IB
25	For customer/connection counts - identification as to whether customer/connection count is shown in year end or average format, year-over-year variances in changes of customer/connection counts with explanation of major changes, explanations of bridge and test year forecasts by rate class, for last rebasing variance analysis between last OEB-approved and actuals with explanations for material differences	Yes	Exhibit 3, Section 3.2.2, Proposed Load Forecast
25 & 26	For consumption and demand - explanation to support how kWh are converted to kW for applicable demand-billed classes, year-over-year variances in kWh and kW by rate class and for system consumption overall (kWh) with explanations for material changes in the definition of or major changes over time (should be done for both historical actuals against each other and historical weather-normalized actuals over time), explanations of the bridge and test year forecasts by rate class, variance analysis between the last OEB-approved and the actual and weather-normalized actual results	Yes	Exhibit 3, Section 3.3, Accuracy of Load Forecast and Variance Analysis
26	For revenues - calculation of bridge year forecast of revenues at existing rates, calculation of test year forecasted revenues at existing and proposed rates, year-over-year variances in revenues comparing historical actuals and bridge and test year forecasts	Yes	Exhibit 3, Section 3.3, Accuracy of Load Forecast and Variance Analysis

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26	With respect to average consumption, for each rate class, distributors are to provide weather-actual and weather-normalized average annual consumption or demand per customer as applicable for the rate class for last OEB approved and historical, weather normalized average annual consumption or demand per customer for the bridge and test years, explanation of the net change in average consumption from last OEB-approved and actuals from historical, bridge and test years based on year-over-year variances and any apparent trends in data	Yes	Exhibit 3, Section 3.3, Accuracy of Load Forecast and Variance Analysis
<i>Other Revenue</i> 26 & 27	Completed Appendix 2-H	Yes	Exhibit 3, Attachment 3-E, Board Appendix 2-H

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27	Variance analysis - year over year, historical, bridge and test	Yes	Exhibit 3, Section 3.4.2, Other Revenue Variance Analysis
27	Any new proposed specific service charges, or proposed changes to rates or application of existing specific service charges	Yes	Exhibit 3, Section 3.4.3, Specific Service Charges
27	Revenue from affiliate transactions, shared services, corporate cost allocation. For each affiliate transaction, identification of the service, the nature of the service provided to affiliate entities, accounts used to record the revenue and associated costs (Appendix 2-N)	Yes	Exhibit 3, Section 3.4.4, Revenues from Affiliate Transactions/Shared Services/Corporate Cost Allocations
28	Distributors must identify any discrete customer groups that may be materially impacted by changes to other rates and charges	N/A	
EXHIBIT 4 - OPERATING COSTS			
<i>Overview</i>			
28 & 29	Brief explanation of test year OM&A levels, cost drivers, significant changes, trends, inflation rate assumed, business environment changes	Yes	Exhibit 4, Section 4.1, Overview; Exhibit 4, Section 4.2, Summary and Cost Driver
<i>Summary and Cost Driver Tables</i>			
29	Summary of recoverable OM&A expenses; Appendix 2-JA	Yes	Exhibit 4, Attachment 4-A, Board Appendix 2-JA
29	Recoverable OM&A cost drivers; Appendix 2-JB	Yes	Exhibit 4, Attachment 4-C, Board Appendix 2-JB
29	OM&A programs table; Appendix 2-JC	Yes	Exhibit 4, Attachment 4-E, Board Appendix 2-JC
29	Recoverable OM&A Cost per customer and per FTE; Appendix 2-L	Yes	Exhibit 4, Attachment 4-D, Board Appendix 2-L
29	Identification of change in OM&A in test year in relation to change in capitalized overhead.	Yes	Exhibit 4, Section 4.2.2, Changes in Test Year OM&A Relative to Capitalized OM&A
29	OM&A variance analysis for test year with respect to bridge and historical years; Appendix 2-D	Yes	Exhibit 4, Attachment 4-B, Board Appendix 2-D
<i>Program Delivery Costs with Variance Analysis</i>			
29 & 30	Completed Appendix 2-JC OM&A Programs Table - completed by program or major functions; include variance analysis limited to variances that are outliers, between test year and last OEB approved and most recent actuals, including an explanation for each significant change whether the change was within or outside the applicant's control and explanation of why	Yes	Exhibit 4, Section 4.3, Program Delivery Costs and Variance Analysis
30	For each significant change within the applicant's control describe business decision that was made to manage the cost increase/decrease and the alternatives	Yes	Exhibit 4, Section 4.3.2, Program Delivery Variance Analysis
<i>Workforce Planning and Employee Compensation</i>			
30	Employee Compensation - completed Appendix 2-K	Yes	Exhibit 4, Attachment 4-G, Board Appendix 2-K
30	Description of previous and proposed workforce plans, including compensation strategy	Yes	Exhibit 4, Section 4.4, Employee Compensation
30	Discussion of the outcomes of previous plans and how those outcomes have impacted their proposed plans including an explanation of the reasons for all material changes to headcount and compensation. Explanation for all years includes: - year over year variances - basis for performance pay, eligible employee groups, goals, measures, and review process for pay-for-performance plans, - relevant studies (e.g. compensation benchmarking)	Yes	Exhibit 4, Section 4.4.4 FTE and Employee Costs; Section 4.4.5, FTE, Wages & Benefits Variance Analysis
30 & 31	Details of employee benefit programs including pensions for last OEB approved, historical, bridge and test; must agree with tax section	Yes	Exhibit 4, Section 4.4.3, Employee Benefits Programs
31	Most recent actuarial report on employee benefits, pension and OPEBs	Yes	Exhibit 4, Attachment 4-H, Actuarial Report
31	Accounting method for pension and OPEBs; if cash method, sufficient supporting rationale. If proposing to change the basis in which pension and OPEB costs included in OM&A, quantification of impact of transition	Yes	Exhibit 4, Section 4.4.3 Employee Benefits Programs
<i>Shared Services and Corporate Cost Allocation</i>			
31	Identification of all shared services among affiliates and parent company; identification of the extent to which the applicant is a "virtual utility"	Yes	Exhibit 4, Section 4.5, Shared Service and Corporate Cost Allocation
31 & 32	Allocation methodology for corporate and shared services, list of costs and allocators, including any third party review	Yes	Exhibit 4, Section 4.5.2, Shared Services to Affiliates
32	Completed Appendix 2-N for service provided or received for historical, bridge and test; including reconciliation with revenue included in Other Revenue	Yes	Exhibit 4, Attachment 4-K, Board Appendix 2-N
32	Shared Service and Corporate Cost Variance analysis - test year vs last OEB approved and most recent actual	Yes	Exhibit 4, Section 4.5.6 Variance Analysis
32	Identification of any Board of Director costs for affiliates included in LDC costs	Yes	Exhibit 4, Section 4.5.5, Affiliate Board of Director Costs
<i>Non-Affiliate Services, One-Time Costs, Regulatory Costs</i>			
32	Purchased Non-Affiliated Services - file a copy of procurement policy (signing authority, tendering process, non-affiliate service purchase compliance)	Yes	Exhibit 4, Section 4.6, Purchase of Non Affiliate Services; Attachment 4-P, ENWIN Purchasing Policy
32	For material transactions that are not in compliance with procurement policy, or that were undertaken pursuant to exceptions contemplated within the policy, an explanation as to why as well as a summary of the nature and cost of the product, and a description of the specific methodology used for selecting the vendor	Yes	Exhibit 4, Section 4.6, Purchase of Non Affiliate Services
32 & 33	Identification of one-time costs in historical, bridge, test; explanation of cost recovery in test (or future years). If no recovery of one-time costs is being proposed in the test year and subsequent IRM term, an explanation must be provided	Yes	Exhibit 4, Section 4.7, One Time Costs
33	Regulatory costs - breakdown of actual and forecast, supporting information related to CoS application (e.g. legal fees, consultant fees), proposed recovery (i.e. amortized?) Completed Appendix 2-M	Yes	Exhibit 4, Section 4.8, Regulatory Costs; Attachment 4-Q, Board Appendix 2-M

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LEAP, Charitable and Political Donations			
33	LEAP - the greater of 0.12% of forecasted service revenue requirement or \$2,000 should be included in OM&A and recovered from all rate classes	Yes	Exhibit 4, Section 4.9, Low Income Energy Assistance Program (LEAP)
33	Detailed information for all contributions that are claimed for recovery	N/A	
33	Charitable Donations - the applicant must confirm that no political contributions have been included for recovery	Yes	Exhibit 4, Section 4.10, Charitable Donations
Depreciation, Amortization and Depletion			
34	Explanations for any useful lives of an asset that are proposed that are not within the ranges contained in the Kinectrics Report	Yes	Exhibit 4, Section 4.12.3, Useful Lives and Componentization
34	Depreciation, Amortization and Depletion details by asset group for historical, bridge and test years. Include asset amount and rate of depreciation/amortization. Must complete Appendix 2-C which must agree to accumulated depreciation in Appendix 2-BA under rate base	Yes	Exhibit 4, Section 4.12, Depreciation, Amortization and Depletion
34	Identification of any Asset Retirement Obligations and associated depreciation, accretion expense	Yes	Exhibit 4, Section 4.12.2, Asset Retirement Obligation
34	Identification of historical depreciation practice and proposal for test year. Variances from half year rule must be documented and supporting rationale provided	Yes	Exhibit 4, Section 4.12, Depreciation, Amortization and Depletion; Section 4.12.4, Depreciation Expense
34 & 35	Copy of depreciation/amortization policy, or equivalent written description; summary of changes to depreciation/amortization policy since last CoS	Yes	Exhibit 4, Section 4.12, Depreciation, Amortization and Depletion
35	Explanation of any deviations from the practice of depreciating significant parts or components of PP&E separately	Yes	Exhibit 4, Section 4.12, Depreciation, Amortization and Depletion
35	For any depreciation expense policy or asset service lives changes since its last rebasing application: - identification of the changes and detailed explanation for the causes of the changes, including any changes subsequent to those made by January 1, 2013 - use of Kinectrics study or another study to justify changes in useful life - list detailing all asset service lives tied to USoA, detail differences in TUL from Kinectrics and explain differences outside of minimum and maximum TUL range from Kinectrics; Appendix 2-BB	Yes	Exhibit 4, Section 4.12, Depreciation, Amortization and Depletion; Attachment 4-S, Board Appendix 2-BB
PILs and Property Taxes			
36	Completed version of the PILs model (PDF and Excel); derivation of adjustments for historical, bridge, test years	Yes	Income Tax/PILs Workform
36	Supporting schedules and calculations identifying reconciling items	Yes	Exhibit 4, Section 4.13 PILs and Property Taxes
36	Most recent federal and provincial tax returns	Yes	Exhibit 4, Attachment 4-R
36	Financial Statements included with tax returns if different from those filed with application	N/A	Exhibit 1, Attachment 1-J ENWIN Utilities Ltd. Non-Consolidated Audited Financial Statements; 2015, 2016, 2017
36	Calculation of Tax Credits; redact where required (filing of unredacted versions is not required)	N/A	Exhibit 4, Section 4.13.4 Calculation of Tax Credits
36	Supporting schedules, calculations and explanations for other additions and deductions	Yes	Exhibit 4, Section 4.13 PILs and Property Taxes
36	Completion of the integrity checks in the PILs Model	Yes	Exhibit 4, Section 4.13.8 Integrity Checks
36	Explanation of how taxes other than income taxes or PILS (e.g. property taxes) are derived	Yes	Exhibit 4, Section 4.13.9 Property Taxes

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		Yes/No/N/A	Evidence Reference, Notes
Non-recoverable and Disallowed Expenses			
36	Exclude from regulatory tax calculation any non-recoverable or disallowed expenses	N/A	Exhibit 4, Section 4.13.5 Non Recoverable and Disallowed Expenses
Conservation and Demand Management			
37, 38 & 39	<p>LRAMVA - disposition of balance. Distributors must provide new LRAMVA Work Form in a working Excel file and provide the following:</p> <ul style="list-style-type: none"> - statement identifying the year(s) of new lost revenues and prior year savings persistence claimed in the LRAMVA disposition - statement confirming LRAMVA based on verified savings results supported by the distributors final CDM Report and Persistence Savings Report (both filed in Excel format) and a statement indicating use of most recent input assumptions when calculating lost revenue - summary table with principal and carrying charges by rate class and resulting rate riders - statement providing the disposition period; rationale provided for disposing the balance in the LRAMVA if one or more classes do not generate significant rate riders - statement confirming LRAMVA reference amounts, rationale for the distributors circumstances if LRAMVA threshold not used - rationale confirming how rate class allocations for actual CDM savings were determined by class and program (Tab 3-A of LRAMVA Work Form) - statement confirming whether additional documentation was provided in support of projects that were not included in distributors final CDM Annual Report (Tab 8 of LRAMVA Work Form as applicable) - for OEB-approved programs prior to 2014, a submission of a third party report that provides a review and verification of the LRAM calculation including: confirmation of use of correct input assumptions and lost revenue calculations, participation amounts, net and gross impacts of each program (kW and kWh) by class by year, and verification of any carrying charges requested 	Yes	Exhibit 4, Section 4.14 Conservation and Demand Management; LRAMVA Workform; Exhibit 9, Section 9.6.3 Proposed Rate Riders
EXHIBIT 5 - COST OF CAPITAL AND CAPITAL STRUCTURE			
Capital Structure			
40	Statement that LDC adopts OEB's guidelines for cost of capital and confirms that updates will be done. Alternatively - utility specific cost of capital with supporting evidence	Yes	Exhibit 5, Section 5.1 Overview
40	Completed Appendix 2-OA for last OEB approved and test year	Yes	Exhibit 5, Section 5.3.6 Weighted Average Cost of Capital
40	Completed Appendix 2-OB for historical, bridge and test years	Yes	Exhibit 5, Appendix 5-D Board Appendix 2-OB
40	Explanation for any changes in capital structure	Yes	Exhibit 5, Section 5.2 Capital Structure
Cost of Capital (Return on Equity and Cost of Debt)			
40	Calculation of cost for each capital component	Yes	Exhibit 5, Section 5.3 Cost of Capital
40	Profit or loss on redemption of debt	N/A	Exhibit 5, Section 5.3.3 Preference Shares
40	Copies of promissory notes or other debt arrangements with affiliates	Yes	Exhibit 5, Attachment 5-A Revolving Credit Promissory Note; November 6, 2012; Attachment 5-B WCU Trust Indenture November 6, 2012; Attachment 5-C EWU/WCU Promissory Note, November 13, 2018
40	Explanation of debt rate for each existing debt instrument	Yes	Exhibit 5, Section 5.3.1 Cost of Debt: Long Term
40	Forecast of new debt in bridge and test year - details including estimate of rate	N/A	
40	If proposing any rate that is different from the OEB guidelines, a justification of the proposed rate(s), including key assumptions	N/A	
41	Notional Debt - difference between actual debt thickness and deemed debt thickness attracts the weighted average cost of actual long-term debt rate (unless 100% equity financed)	Yes	Exhibit 5, Section 5.3.5 Notional Debt
Not-for-Profit Corporations			
41	Not for Profit Corporations - evidence that excess revenue is used to build up operating and capital reserves	N/A	Exhibit 5, Section 5.4 Not for Profit Corporations
41	Detailed calculation for test year revenue requirement based on its Reserve Requirement	N/A	
41	The proposed reserves and rationale for the need to establish each reserve, the time period of building up the reserves, and the procedure and policy of each reserve	N/A	
42	Description of the governance of the not-for-profit corporation	N/A	
42	<p>If there are approved reserves from previous OEB decisions provide the following:</p> <ul style="list-style-type: none"> -the limits of any capital and/or operating reserves as approved by the OEB, and identifying the decisions establishing these reserve accounts and their limits -the current balances of any established capital and/or operating reserves 	N/A	
EXHIBIT 6 - REVENUE DEFICIENCY/SUFFICIENCY			
42	Calculation of delivery-related Revenue Deficiency/Sufficiency (excluding cost of power and associated costs): net utility income, rate base, actual return on rate base, indicated rate of return, requested rate of return, deficiency/sufficiency, gross deficiency/sufficiency. Deficiency/sufficiency must also be net of other costs (e.g. LV costs, RSVAs, smart meter or MIST meter expenditures/revenues and other DVA balances).	Yes	Exhibit 6, Section 6.2, Calculation of Revenue Requirement

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		Yes/No/N/A	Evidence Reference, Notes
42 & 43	Summary of drivers for test year deficiency/sufficiency, how much each driver contributes; references in application evidence mapped to drivers	Yes	Exhibit 6, Section 6.3, Cost Drivers on Revenue Deficiency

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43	Impacts of any changes in methodologies to deficiency/sufficiency	N/A	
<i>Revenue Requirement Work Form</i>			
43	RRWF - in PDF and Excel. Revenue requirement, def/sufficiency, data entered in RRWF must correspond with other exhibits	Yes	Exhibit 6, Attachment 6-A, Revenue Requirement Work Form
43	If the enhanced RRWF cannot reflect a distributor's proposed rates accurately, the distributor must file its rate generator model	N/A	
43	Completed Appendices 2-JA, 2-JB, and 2-JC	Yes	Chapter 2 Appendices workbook
EXHIBIT 7 - COST ALLOCATION			
<i>Cost Allocation Study Requirements</i>			
44	Completed cost allocation study using the OEB-approved methodology or a comparable model must be filed reflecting future loads and costs and be supported by appropriate explanations and live Excel spreadsheets. Sheets 11 and 12 of the RRWF must also be completed. Live Excel version of 2017 cost allocation model will be filed (updated load profiles or scaled version of HONI CAIF). Model must be consistent with test year load forecast, changes to customer classes and load profiles.	Yes	Exhibit 7, Section 7.3, Cost Allocation Study; Separately filed 2019 Cost Allocation Model version 3.6 in excel format.
44	Explanation provided if a distributor is unable to update its load profiles and confirm that it intends to put plans in place to update its load profiles the next time a cost allocation model is filed	Yes	Exhibit 7, Section 7.3.3, Load Profiles
45	Description of weighting factors, and rationale for use of default values (if applicable)	Yes	Exhibit 7, Section 7.3.2, Class Revenue Requirements
45	Hard copy of sheets I-6, I-8, O-1 and O-2 (first page)	Yes	Exhibit 7, Attachment 7-A, Cost Allocation Model, Tabs I6, I8, O1 and O2
45 & 46	Host Distributor only - evidence of consultation with embedded Dx - statement regarding embedded Dx support for approach to allocation of costs - if embedded Dx is separate class - class in cost allocation study and RRWF, Sheet 11 - if new embedded Dx class - rationale and supporting evidence (cost of serving, load served, asset ownership information, distribution charges); include in cost allocation study and RRWF, Sheet 11 - if embedded Dx billed as GS customer - , include with the GS class in cost allocation model and Appendix 2-P. Provide cost of serving, load served, asset ownership information, distribution charges, appropriateness of rate class. File Appendix 2-Q.	N/A	Exhibit 7, Section 7.2.6, Embedded Distributor Class
46	Unmetered Loads (including Street Lighting) - Confirmation of communication with unmetered load customers when proposing changes to the level of the rates and charges or the introduction of new rates and charges	Yes	Exhibit 7, Section 7.2.3, Unmetered Loads
46 & 47	microFIT - if the applicant believes that it has unique circumstances which would justify a certain rate, appropriate documentation must be provided	N/A	Exhibit 7, Section 7.2.5, MicroFIT
47	Standby Rates - if seeking approval on final basis, provide evidence that affected customers have been advised. If seeking changes to standby charges, provide rationale and evidence that affected customer have been advised.	N/A	Exhibit 7, Section 7.2.4, Standby Rates
47	New customer class or eliminated customer class - rationale and restatement of revenue requirement from previous CoS	Yes	Exhibit 7, Section 7.2.1 New Customer Class; Section 7.2.2 Elimination of Customer Class
<i>Class Revenue Requirements</i>			

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48	To support a proposal to rebalance rates, the distributor must provide information on the revenue by class that would apply if all rates were changed by a uniform percentage. Ratios must be compared with the ratios that will result from the rates being proposed by the distributor.	Yes	Exhibit 7, Section 7.3.6, Revenue to Cost Ratios
Revenue to Cost Ratios			
48	If R:C ratios outside deadband based on model - distributors must include cost allocation proposal to bring them within the OEB-approved ranges. In making any such adjustments, distributors should address potential mitigation measures if the impact of the adjustments on the rates of any particular class or classes is significant.	Yes	Exhibit 7, Section 7.3.6, Revenue to Cost Ratios
49	If Cost Allocation Model other than OEB model used - exclude LV, exclude DVA such as smart meters	N/A	
EXHIBIT 8 - RATE DESIGN			
50	Monthly fixed charges - 2 decimal places; variable charges - 4 decimal places	Yes	Exhibit 8, Section 8.1.3, Fixed/Variable Proportions
Fixed Variable Proportion			
50	The following is to be provided in relation to the fixed/variable proportion of proposed rates: -Current F/V with supporting info -Proposed F/V proportion with explanation for any changes (billing determinants from proposed load forecast) -Comparison between current and proposed monthly fixed charges with the floor and ceiling as in cost allocation study Analysis must be net of rate adders, funding adders, and rate riders	Yes	Exhibit 8, Section 8.1.3, Fixed/Variable Proportions
Rate Design Policy			
50 & 51	LDCs must propose changes to residential rates consistent with policy to transition to fully fixed monthly distribution service charge.	Yes	Exhibit 8, Section 8.1.2, Rate Design Policy Consultation
51	Proposal follows approach set out in Tab 12 of RRWF	N/A	Exhibit 8, Section 8.1.2, Rate Design Policy Consultation
51	If applicable, distributor with seasonal residential class must propose identical rate design treatment for such a class	N/A	
RTSRs			
51	Retail Transmission Service Rate Work Form - PDF and Excel	Yes	Exhibit 8, Attachment 8-A, Board RTSR Work Form
51	RTSR information must be consistent with working capital allowance calculation	Yes	Exhibit 2, Section 2.3.3 Cost of Power Forecast
Retail Service Charges			
51 & 52	If proposing changes to Retail Service Charges or introduction of new rates and charges - evidence of consultation and notice	Yes	Exhibit 8, Section 8.9, Retail Service Charges
Regulatory Charges			
52	Wholesale Market Service Rate - reflect current approved rate in application or justify otherwise	Yes	Exhibit 8, Section 8.5, Regulatory Charges
Specific Service Charges			
52 & 53	Specific Service Charge description/purpose/reason for new and revised SSC; calculations to support charges	Yes	Exhibit 8, Section 8.8, Specific Service Charges
53	Identification in the Application Summary all proposed changes that will have a material impact on customers, including charges that may affect a discrete group.	Yes	Exhibit 8, Section 8.8, Specific Service Charges
53	Identification of any rates and charges in Conditions of Service that do not appear on tariff sheet. Explain nature of costs, provide schedule outlining revenues or capital contributions 2012-2015, bridge and test years. Whether these charges should be included on tariff sheet	Yes	Exhibit 8, Section 8.8.3, Conditions of Service
53	Ensure revenue from SSCs corresponds with Operating Revenue evidence	Yes	Exhibit 8, Section 8.8.2 Details of Proposed Changes
Wireline Pole Attachment Charge			
53	LDC without a distributor-specific charge will charge the province-wide pole attachment charge of \$28.09 from September 1, 2018 to December 31, 2018. This charge will increase to \$43.63 effective January 1, 2019.	Yes	Exhibit 8, Section 8.8.1, Overview
54	Record the excess incremental revenue as of September 1, 2018 until the effective date of its rebased rates in a new variance account related to pole attachment charge	Yes	Exhibit 9, Section 9.4.1 Account 1508: Other Regulatory Assets
54 & 55	If an LDC chooses to apply for a custom charge, it must file a completed version of the OEB's Wireline Pole Attachment Work Form, and include the following information as part of their application: statement confirming the proposed distributor-specific wireline pole attachment charge; statement discussing the main cost drivers, including rationale; a table summarizing key inputs in the rate calculation, and a statement confirming the RRR data and pre-tax weighted cost of capital are consistent; confirmation of the total number of poles and joint use poles in the rate calculation, and a table outlining the rate of pole replacements and percentage of poles depreciated over the past 5 years; confirmation of the number of attaches that are specific to the distributor's service territory, a description of the types of poles and discussion of contractual arrangements with other entities that affect the number of attachments, including overloading attachments; explanation of changes to the power deduction factor, must complete Tab 4-A and explain methodology, LDCs should provide supporting data and analysis, as applicable; explanation of changes to the hybrid equal sharing allocation rate; explanation of changes to the allocation factor of pole maintenance, Table 8 in Tab 4 must be completed; description of activities performed by the distributor to directly accommodate third party attaches, should include discussion of methodology, costs and data sources to calculate each component of direct costs, detailed calculations of total administration and LOP costs, including staff time and labour rates, as applicable	N/A	

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		Yes/No/N/A	Evidence Reference, Notes
<i>Low Voltage Service Rates</i>			
55	Forecast of LV cost, sum of host distributors charges	N/A	Exhibit 8, Section 8.3, Low Voltage Service Rates

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55	Low Voltage Cost (historical, bridge, test), variances and explanations for substantive changes	N/A	Exhibit 8, Section 8.3, Low Voltage Service Rates
55	Support for forecast LV, e.g. Hydro One Sub-Transmission charges	N/A	Exhibit 8, Section 8.3, Low Voltage Service Rates
55	Allocation of LV cost to customer classes (typically proportional to Tx connection revenue)	N/A	Exhibit 8, Section 8.3, Low Voltage Service Rates
55	Proposed LV rates by customer class	N/A	Exhibit 8, Section 8.3, Low Voltage Service Rates
Smart Meter Entity Charge			
55	Distributor must follow accounting guidance provided on March 23, 2018	Yes	Exhibit 8, Section 8.2, Smart Metering Entity Charge
Loss Factors			
55	Proposed SFLF and Total Loss Factor for test year	Yes	Exhibit 8, Section 8.10.2, Calculation of Losses
56	Statement as to whether LDC is embedded including whether fully or partially	Yes	Exhibit 8, Section 8.10.1, Overview
56	Study of losses if required by previous decision	N/A	Exhibit 8, Section 8.10.1, Overview
56	3-5 years of historical loss factor data - Completed Appendix 2-R	Yes	Exhibit 8, Section 8.10.2, Calculation of Losses; Attachment 8-B, OEB Appendix 2-R
56	If proposed loss factor >5%, explanation and action plan to reduce losses going forward	N/A	Exhibit 8, Section 8.10.3, Materiality Analysis on Distribution Losses
56	Explanation of SFLF if not standard	N/A	Exhibit 8, Section 8.10.2, Calculation of Losses
Tariff of Rates and Charges			
56	Current and proposed Tariff of Rates and Charges filed in the Tariff Schedule/Bill Impacts Model - each change must be explained and supported in the appropriate section of the application	Yes	Exhibit 8, Section 8.11, Tariff of Rates and Charges; Attachment 8-C ENWIN's 2019 Approved Tariff Sheets; Attachment 8-D, ENWIN's 2020 Proposed Tariff Sheets
56	Explanation of changes to terms and conditions of service if changes affect application of rates	Yes	Exhibit 8, Section 8.8.2, Details of Proposed Changes
Revenue Reconciliation			
56	Calculations of revenue per class under current and proposed rates; reconciliation of rate class revenue and other revenue to total revenue requirement (i.e. breakout volumes, rates and revenues by rate component etc.)	Yes	Exhibit 8, Section 8.12, Revenue Reconciliation
56 & 57	Completed RRWF - Sheet 13 - rates and charges entered on this sheet should be rounded to the same decimal places as tariff	Yes	Exhibit 8, Section 8.12, Revenue Reconciliation
Bill Impact Information			
57	Completed Tariff Schedule and Bill Impacts Model. Bill impacts must identify existing rates, proposed changes to rates, and detailed bill impacts (including % change in distribution excluding pass through costs - Sub-Total A, % change in distribution - Sub-Total B, % change in delivery - Sub-Total C, and \$ change in total bill)	Yes	Exhibit 8, Section 8.13, Bill Impacts; Attachment 8-E, Bill Impacts Summary
57	Impact of changes resulting from the as-filed application on representative samples of end-users (i.e. volume, % rate change and revenue). Commodity and regulatory charges held constant	Yes	Exhibit 8, Section 8.13, Bill Impacts; Attachment 8-E, Bill Impacts Summary
57	Rates and charges input in the tariff schedule and Bill Impacts Model rounded to the decimal places as shown on the existing tariff	Yes	Exhibit 8, Section 8.13, Bill Impacts; Attachment 8-E, Bill Impacts Summary
57	Bill impacts provided for typical customers and consumption levels. Must provide residential 750 kWh, residential at the lowest 10th percentile and GS<50 2,000 kWh. Bill impacts must be provided for a range of consumption levels relevant to the service territory.	Yes	Exhibit 8, Section 8.13, Bill Impacts; Attachment 8-E, Bill Impacts Summary
57	If applicable, for certain classes where one or more customers have unique consumption and demand patterns, the distributor must show a typical impact and provide an explanation	N/A	
Rate Mitigation			

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		Yes/No/N/A	Evidence Reference, Notes
58	Evidence showing that the monthly service charge would not rise by more than \$4 per year due only to the rate design change, and that the total bill impact, reflecting all proposed changes in the application, will not exceed 10%. If either of these criteria is not met, some form of mitigation may be required (i.e. extending transition period).	N/A	Exhibit 8, Section 8.1.2 Rate Design Policy Consultation
58	Evaluation of bill impact for residential customer at 10th consumption percentile. Describe methodology for determination of 10th consumption percentile. File mitigation plan for whole residential class if impact >10% for these customers.	N/A	Exhibit 8, Section 8.14.2, Residential Customer at 10th Percentile
59	Mitigation plan if total bill increase for any customer class is >10% including: specification of class and magnitude of increase, description of mitigation measures, justification, revised impact calculation. The Tariff Schedule and Bill Impacts Model must reflect any mitigation plan proposed.	N/A	Exhibit 8, Section 8.14.3 Mitigation Plan Approaches
59	Rate Harmonization Plans, if applicable - including impact analysis	N/A	Exhibit 8, Section 8.14.4, Rate Harmonization
EXHIBIT 9 - DEFERRAL AND VARIANCE ACCOUNTS			
60	List of all outstanding DVA and sub-accounts; provide description of DVAs that were used differently than as described in the APH	Yes	Exhibit 9, Section 9.1, Overview; Section 9.2, Account Balances
60	Completed DVA continuity schedule for period following last disposition to present - live Excel format	Yes	Exhibit 9, Attachment 9-A, OEB Deferral and Variance Account (Continuity Schedule) Work Form
60	Confirm use of interest rates established by the OEB by month or by quarter for each year	Yes	Exhibit 9, Section 9.2.4, Carrying Charges
60	Explanation if account balances in continuity schedule differs from trial balance in RRR and AFS	Yes	Exhibit 9, Section 9.2.1, Reconciliation of Account Balances
60	Identification of Group 2 accounts that will continue/discontinue going forward, with explanation	Yes	Exhibit 9, Section 9.5.3, Discontinuation of Accounts
60	Statement as to any new accounts, and justification.	Yes	Exhibit 9, Section 9.5.1, New Accounts
60 & 61	Statement whether any adjustments made to DVA balances previously approved by OEB on final basis; explanation, amount of adjustment and supporting documents	Yes	Exhibit 9, Section 9.1, Overview
61	Breakdown of energy sales and cost of power by USoA - as reported in AFS mapped and reconciled to USoA. Provide explanation if making a profit or loss on commodity.	Yes	Exhibit 9, Section 9.2.3, Energy Sales and Cost of Power
61	Statement confirming that IESO GA charge is pro-rated into RPP and non-RPP; provide explanation if not pro-rated.	Yes	Exhibit 9, Section 9.3.8, Account 1589: RSVA - Global Adjustment
Account 1575, IFRS-CGAAP Transitional PP&E Amounts			
61	1575 IFRS-CGAAP PP&E account - Account 1575 and 1576 can't be used interchangeably - breakdown of balance, including explanation for each accounting change; Appendix 2-EA - listing and quantification of drivers - volumetric rate rider to clear 1575; separate rider must be on a fixed basis for the residential class; - rate of return component is to be applied to 1575 but not recorded in 1575 - statement confirming no carrying charges applied to 1575 - explanation for the basis of the proposed disposition period to clear Account 1575 rate rider - show the balance in DVA continuity schedule	Yes	Exhibit 9, Section 9.2.5, Account 1575, IFRS-CGAAP Transitional PP&E Amounts; Section 9.6.2, Proposed Rate Riders
Retail Service Charges			
61 & 62	Retail Service Charges - material balance in 1518 or 1548 - confirm variances are incremental costs of providing retail services; identify drivers for balances - provide schedule identifying all revenues and expenses listed by USoA for 2013, actual/forecast for bridge and test year - state whether Article 490 of APH has been followed; explanation if not followed	Yes	Exhibit 9, Section 9.4.2, Account 1518: RCVA Retail
62	Retail Service Charges - zero balance in 1518 or 1548 - state whether Article 490 of APH has been followed; explanation if not followed	N/A	Exhibit 9, Section 9.4.2, Account 1518: RCVA Retail; Section 9.4.5, Account 1548: RCVA Service
Disposition of Deferral and Variance Accounts			
62	Identify all accounts for which LDC is seeking disposition; identify DVA for which LDC is not proposing disposition and the reasons why	Yes	Exhibit 9, Section 9.2, Account Balances
62	Statement whether DVA balances before forecasted interest match the last AFS; explain any variances	Yes	Exhibit 9, Section 9.2.1, Reconciliation of Account Balances
62	Provide an explanation of variance > 5% between amounts proposed for disposition and amounts reported in RRR for each account.	Yes	Exhibit 9, Section 9.2.2, Explanation of Variances to 2.1.7 RRR Balances
62	Provide explanations if variances are < 5% threshold if the variances in question relate to: (1) matters of principle (i.e. conformance with the APH or prior OEB decisions, and prior period adjustments); and/or, (2) the cumulative effect of immaterial differences over several accounts total to a material difference between what is proposed for disposition in total before forecasted interest and what is recorded in the RRR filings	N/A	Exhibit 9, Section 9.2.1, Reconciliation of Account Balances
62	For any utility specific accounts requested for disposition, supporting evidence showing how balance is derived and relevant accounting order	Yes	Exhibit 9, Section 9.4.1 Account 1508: Other Regulatory Assets

2020 Cost of Service Checklist

ENWIN Utilities Ltd.

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		Yes/No/N/A	Evidence Reference, Notes
62	Disposition of residual balances for vintage Account 1595 are only done once - distributors expected to seek disposition of the balance a year after a rate rider's sunset date has expired. No further dispositions of these accounts are generally expected unless justified by the distributor	Yes	Exhibit 9, Section 9.3.9, Account 1595(2017): RSVA - Disposition and Recovery of Regulatory Balances
62	Proposed mechanisms for disposition with all relevant calculations: allocation of each account (including rationale), billing determinants for recovery purposes in accordance with Rate Design Policy	Yes	Exhibit 9, Section 9.6, Calculation of Rate Riders
62	Rate riders where volumetric rider is \$0.0000 for one or more classes not included in the tariff for those classes	Yes	Exhibit 9, Section 9.3.4 Account 1580: RSVA Wholesale Market Services
63	Propose rate riders for recovery or refund of balances that are proposed for disposition. The default disposition period is one year; if the applicant is proposing an alternative recovery period must provide explanation.	Yes	Exhibit 9, Section 9.6.2, Proposed Rate Riders
63	Establish separate rate riders to recover balances in the RSVA's from Market Participants who must not be allocated the RSVA balances related to charges for which the MP's settle directly with the IESO.	Yes	Exhibit 9, Section 9.6.3 Proposed Rate Riders
63 & 64	Proposed disposition of Account 1580 sub-account CBR Class B in accordance with the CBR Accounting Guidance. - embedded distributors who are not charged CBR (therefore no balance in sub-account CBR Class B) must indicate this is the case for them - In the DVA continuity schedule, applicants must indicate whether they serve any Class A customers during the period where Account 1580 CBR Class B sub-account balance accumulated. - Account 1580 sub-account CBR Class A is not to be disposed through rates proceedings but rather follow the OEB's accounting guidance. - The DVA continuity schedule will allocation the portion of Account 1580 sub-account CBR Class B allocated to customers who transitioned between Class A and Class B based on consumption levels	Yes	Exhibit 9, Section 9.3.4 Account 1580: RSVA Wholesale Market Services
Global Adjustment			
64	Establishment of a separate rate rider included in the delivery component of the bill that would apply prospectively to Non-RPP Class B customers when clearing balances from the GA Variance Account	Yes	Exhibit 9, Section 9.6.1, Billing Determinants Used
65	GA Analysis Workform in live Excel format- complete GA Analysis Workform; explain discrepancies	Yes	Exhibit 9, Attachment 9-D, Board GA Analysis Workform
65 & 66	Description of settlement process with IESO or host distributor, specify GA rate used for each rate class, itemize process for providing estimates and describe true-up process, details of method for estimating RPP and non-RPP consumption, treatment of embedded generation/distribution. If distributor uses the actual GA rate to bill non-RPP Class B customers, a proposal must be made to exclude these customer classes from the allocations of the balance of Account 1589 and the calculation of the resulting rate riders	Yes	Exhibit 9, Section 9.7, Description of Settlement Process
66	RPP Settlement True-Up - distributors to follow guidance in May 23, 2017 letter pertaining to the period that is being requested for disposition for Accounts 1588 and 1589	Yes	Exhibit 9, Section 9.7, Description of Settlement Process
66 & 67	Certification by the CEO, CFO or equivalent that distributor has robust processes and internal controls in place for the preparation, review, verification and oversight of account balances being proposed for disposition	Yes	Exhibit 9, Attachment 9-F Exhibit 9 Certification
Establishment of New Deferral and Variance Accounts			
67	New DVA - information provided which addresses that the requested DVA meets the following criteria: causation, materiality, prudence; include draft accounting order.	N/A	Exhibit 9, Section 9.5.1, New Accounts

TOTAL "NO"

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