

BY EMAIL

May 16, 2019

Margaret Nanninga
Vice-President Finance & Chief Financial Officer
Kitchener-Wilmot Hydro Inc.
P.O. Box 9010
301 Victoria Street South
Kitchener ON N2G 4L2
mnanninga@kwhydro.ca

LETTER OF DIRECTION

Dear Ms. Nanninga:

**Re: Kitchener-Wilmot Hydro Inc. (Kitchener-Wilmot Hydro)
Application for 2020 Distribution Rates
Ontario Energy Board File Number: EB-2019-0049**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Kitchener-Wilmot Hydro's application for 2020 Distribution Rates (Notice). The Notice will be published by the OEB, in accordance with directions to the OEB's agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 and 3 below **prior to May 22, 2019**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at Registrar@oeb.ca.

You are directed:

1. No later than the date the Notice is posted on Kitchener-Wilmot Hydro's website in accordance with paragraph 3, to:
 - a) arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and the evidence, directly on intervenors in Kitchener-Wilmot Hydro's last cost of service application (EB-2013-0147); and
 - b) arrange for the service of the enclosed Notice, in the exact form accompanying this letter by email on any customers for which Kitchener-Wilmot Hydro has an email address and appropriate permissions to use the email address to send

utility or regulatory information with the following email message:

- i. "Kitchener-Wilmot Hydro Inc. has applied to the Ontario Energy Board to increase our electricity distribution rates. Please review the Ontario Energy Board's Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board's hearing". The email must attach a copy of the Notice and the words "Notice of Hearing" within the email message are required to provide a live link to the Notice posted on Kitchener-Wilmot Hydro's website.
2. If Kitchener-Wilmot Hydro is a Host Distributor, to no later than the date the Notice is posted on Kitchener-Wilmot Hydro's website in accordance with paragraph 3, serve a copy of the enclosed Notice directly on its Embedded Distributor.
3. To make a copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Kitchener-Wilmot Hydro's office and in a prominent place on Kitchener-Wilmot Hydro's website.
4. If Kitchener-Wilmot Hydro has a twitter account, once the Notice is posted on Kitchener-Wilmot Hydro's website, in accordance with paragraph 3, to tweet the following message: "We have applied to the @OntEnergyBoard to increase our electricity distribution rates. Learn more. Have your say." The tweet is required to provide a live link to the Notice posted on Kitchener-Wilmot Hydro's website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
6. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original Signed By

Christine E. Long
Registrar
Office of the Registrar

Encl.

c: John Vellone, Applicant's Counsel