

**BY EMAIL**

May 23, 2019

Paul Gleason  
Director, Regulatory Affairs & Corporate Secretary  
EnWin Utilities Ltd.  
787 Ouellette Avenue  
P.O. Box 1625 Station A  
Windsor ON N9A 5T7  
[pgleason@enwin.com](mailto:pgleason@enwin.com)

**LETTER OF DIRECTION**

Dear Mr. Gleason:

**Re: EnWin Utilities Ltd. (EnWin Utilities)  
Application for 2020 Cost of Service Rate Application  
Ontario Energy Board File Number: EB-2019-0032**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for EnWin Utilities' application for 2020 Cost of Service Rate Application (Notice). The English and French versions of the Notice will be published by the OEB, in accordance with directions to the OEB's agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 and 3 below **prior to May 30, 2019**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at [Registrar@oeb.ca](mailto:Registrar@oeb.ca).

You are directed:

1. No later than the date the Notice is posted on EnWin Utilities' website in accordance with paragraph 2, to:
  - a) arrange for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter and the application and the evidence, directly on all intervenors in EnWin Utilities' 2009 cost of service application EB-2008-0227, namely: Association of Major Power Consumers in Ontario, Consumers Council of Canada, School Energy Coalition, Vulnerable Energy Consumers Coalition, Ford Motor Company and Canadian Manufacturers & Exporters; and

- b) arrange for the service of the enclosed English and French versions of the Notice, in the exact form accompanying this letter by email on any customers for which EnWin Utilities has an email address and appropriate permissions to use the email address to send utility or regulatory information with the following email messages:
    - i. EnWin Utilities Ltd. has applied to the Ontario Energy Board to change our electricity distribution rates. Please review the Ontario Energy Board's Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board's hearing." The email must attach a copy of the English version of the Notice and the words "Notice of Hearing" within the email message are required to provide a live link to the English Notice posted on EnWin Utilities' website.
    - ii. EnWin Utilities Ltd. avons déposé une requête auprès de la Commission de l'énergie de l'Ontario afin de modifier nos tarifs de distribution de l'électricité. Veuillez lire l'avis d'audience ci-joint pour vous mieux renseigné et pour savoir comment participer au processus d'audience du tribunal. » The email must attach a copy of the French version of the Notice and the words « l'avis d'audience » within the email message are required to provide a live link to the French Notice posted on EnWin Utilities' website.
2. To make a copy of both the English and French versions of the Notice, the application and evidence, and any amendments thereto, available for public review at EnWin Utilities' office and in a prominent place on EnWin Utilities's website.
3. If EnWin Utilities has a twitter account, once both the English and French versions of the Notice are posted on EnWin Utilities' website in accordance with paragraph 2, to tweet the following messages:
  - a. "We have applied to the @OntEnergyBoard to change our electricity distribution rates. Learn more. Have your say." The tweet is required to provide a live link to the English Notice posted on EnWin Utilities' website.
  - b. « Nous avons déposé une requête auprès de @OntEnergyBoard afin de modifier nos tarifs de distribution de l'électricité. Soyez mieux renseigné. Donnez votre opinion. » The tweet is required to provide a live link to the French Notice posted on EnWin Utilities' website.
4. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 3 above immediately thereafter.
5. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Christine E. Long  
Registrar  
Office of the Registrar

cc: Helga Reidel, Enwin Utilities Ltd.  
Bruce Bacon, Borden Ladner Gervais LLP  
John Vellone, Borden Ladner Gervais LLP