

BY E-MAIL

September 5, 2019

Oana Stefan  
Manager of Regulatory Affairs  
Brantford Power Inc.  
84 Market Street, Box 308  
Brantford ON N3T 5N8  
[ostefan@brantford.ca](mailto:ostefan@brantford.ca)

**LETTER OF DIRECTION**

Dear Ms. Stefan:

**Re: Brantford Power Inc. (Brantford Power)  
Application for 2020 Rates  
Ontario Energy Board File Number: EB-2019-0022**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Brantford Power's application for 2020 Rates under the OEB's Price Cap Incentive Rate-setting framework (Notice). Please note that you must serve the Notice to the parties identified below **within fourteen days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at [Registrar@oeb.ca](mailto:Registrar@oeb.ca).

You are directed:

1. To arrange immediately for the service of the enclosed Notice, in the exact form accompanying this letter, except:
  - a. Under the sections entitled **"BE INFORMED AND HAVE YOUR SAY"** and **"ORAL VS. WRITTEN HEARINGS"** remove the bold and bracketed words **"[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"**; and
  - b. In the Notice, insert the date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on Brantford Power's website in accordance with the requirements of paragraph 5 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format **"January 1, 20XX"**.

2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on Brantford Power's website in accordance with paragraph 5, to serve a copy of each of the Dated Notice, the application and the evidence, directly on all intervenors of record in Brantford Power's previous rates proceeding, EB-2018-0020, namely:

Energy Probe Research Foundation  
School Energy Coalition  
Vulnerable Energy Consumers Coalition

4. If Brantford Power is a Host Distributor, to no later than the date the Notice is posted on Brantford Power's website in accordance with paragraph 5, serve a copy of the enclosed Notice directly on its Embedded Distributor(s).
5. To make a copy of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at Brantford Power's office and in a prominent place on Brantford Power's website.
6. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 5 above immediately thereafter.
7. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Rudra Mukherji  
Associate Registrar  
Office of the Registrar

Encl.