



November 28, 2019

Mr. Mark Danelon  
E.L.K. Energy Inc.  
172 Forest Avenue  
Essex ON N8M 3E4  
[mdanelon@elkenenergy.com](mailto:mdanelon@elkenenergy.com)

**LETTER OF DIRECTION**

Dear Mr. Danelon:

**Re: E.L.K. Energy Inc. (E.L.K. Energy)  
Application for Rates  
Ontario Energy Board File Number: EB-2019-0029**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for E.L.K. Energy's application for 2020 Electricity Distribution Rates (Notice). Please note that you must serve the Notice to the parties identified below **within ten days** of the date of this letter. If service is not possible within fourteen days, you must inform the Registrar immediately at [Registrar@oeb.ca](mailto:Registrar@oeb.ca).

You are directed:

1. To arrange immediately for the service of each of the enclosed English and French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the sections entitled "**BE INFORMED AND HAVE YOUR SAY**" and "**ORAL VS. WRITTEN HEARINGS**" remove the bold and bracketed words "[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"; and
  - b. For the French version of the Notice, under the sections entitled "**RENSEIGNEZ-VOUS ET DONNEZ VOTRE AVIS**" and "**AUDIENCES ORALES OU AUDIENCES ÉCRITES**" remove the bold and bracketed words "[la compagnie insérera la date correspondant à 10 jours civils suivant la date de publication du présent avis sur le site Web du requérant]"; and
  - c. In each of the English and the French version of the Notice, insert the same date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on E.L.K. Energy's website in accordance with the

requirements of paragraph 4 below. If that date falls on a “holiday” as defined in Rule 6.02 of the OEB’s *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format “**January 1, 20XX**” for the English Notice and the following date format for the French Notice “**1 janvier 20XX**”.

2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).
3. No later than the date the Notice is posted on E.L.K. Energy’s website in accordance with paragraph 4, to serve a copy of each of the English and French versions of the Dated Notice, the application and the evidence, directly on intervenors of record in E.L.K. Energy’s cost of service proceeding EB-2016-0066, namely:

Association of Major Power Consumers in Ontario  
School Energy Coalition  
Vulnerable Energy Consumers Coalition
4. To make a copy of both the English and French versions of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at E.L.K. Energy’s office and in a prominent place on E.L.K. Energy’s website.
5. To file with the OEB an affidavit in both electronic and paper forms proving completion of the matters in paragraphs 1 through 3 above immediately thereafter.
6. To provide a copy of the Dated Notice, the application and the evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Dated Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Christine E. Long  
Registrar and Board Secretary

Encl.