

Ontario Energy Board
COST CLAIM FOR CONSULTATIONS



Affidavit and Summary of Fees and Disbursements

This form should be used by a party (defined in the Practice Direction on Cost Awards as including a participant in a consultation process) in a consultation before the Board to identify the fees and disbursements that form the party's cost claim. Paper and electronic copies of this form and itemized receipts must be filed with the Board and served on one or more other parties as directed by the Board in the applicable Board Notice of Hearing for Cost Awards. Please ensure all required fields are filled in and the Affidavit portion is signed and sworn or affirmed.

Instructions

- Required data input is indicated by yellow-shaded fields. Formulas are present in the document to assist with the calculation of the cost claim.
- All claims must be in Canadian dollars. If applicable, state exchange rate and country of initial currency.
Rate: _____ Country: _____
- A separate "Statement of Disbursements Being Claimed" is required for each consultant or lawyer/articling student/paralegal. However only one "Statement of Fees Being Claimed" and one "Summary of Fees and Disbursements Being Claimed" covering the whole of the party's cost claim should be provided.
- The cost claim must be supported by a completed Affidavit signed by a representative of the party.
- A CV for each consultant must be attached unless, for a given consultant, a CV has been provided to the Board in another process within the last 24 months.
- **Except as provided in section 7.03 of the Practice Direction on Cost Awards, itemized receipts must be provided.**

File # EB- 2019-0255	Process: Consultation on Potential Projects to Expand Ac
Party: Canadian Propane Association	Affiant's Name: Mike Richmond
HST Number: R119428555	HST Rate Ontario: 13.0%
Full Registrant <input checked="" type="checkbox"/>	Qualifying Non-Profit <input type="checkbox"/>
Unregistered <input type="checkbox"/>	Tax Exempt <input type="checkbox"/>
Other <input type="checkbox"/>	

Affidavit

I, **Mike Richmond**, of the City/Town of **Toronto**
in the Province/State of **Ontario**, swear or affirm that:

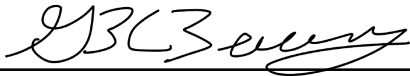
1. I am a representative of the above-noted party (the "Party") and as such have knowledge of the matters attested to herein.
2. I have examined all of the documentation in support of this cost claim, including the attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed".
3. The attached "Summary of Fees and Disbursements Being Claimed", "Statement of Fees Being Claimed" and "Statement(s) of Disbursements Being Claimed" include only costs incurred and time spent directly for the purposes of the Party's participation in the Ontario Energy Board process referred to above.
4. This cost claim does not include any costs for work done, or time spent, by a person that is an employee or officer of the Party as described in sections 6.05 and 6.09 of the Board's Practice Direction on Cost Awards.

Signature of Affiant

Sworn or affirmed before me at the City/Town of **Toronto**,
in the Province/State of **Ontario**, on **19/05/2020**
(date)

Ontario Energy Board
COST CLAIM FOR CONSULTATIONS
Affidavit and Summary of Fees and Disbursements





Commissioner for taking Affidavits

File # EB- 2019-0255

Process: Consultation on Potential Projects to Expand Acc

Party: Canadian Propane Association

Summary of Fees and Disbursements Being Claimed

Legal/consultant fees	\$1,650.00
Disbursements	\$36.00
HST	\$219.18
Total Cost Claim	\$1,905.18

Payment Information

Make cheque payable to: Canadian Propane Association

Send payment to this address: 410 Laurier Avenue West, Suite 406
Ottawa, ON K1R 1B7

Detail of Fees and Disbursements Being Claimed

Statement of Fees Being Claimed

Statement of Fees being claimed for Eligible Activity is found on the third tab of this workbook.

Statement(s) of Disbursements Being Claimed

Statement of Disbursements being claimed is found on the fourth tab of this workbook.

Ontario Energy Board



COST CLAIM FOR CONSULTATIONS

Affidavit and Summary of Fees and Disbursements

Individual Whose Costs are Being Claimed

Name: Mike Richmond		
	Year Called to Bar	Completed Years Practicing/Years of Relevant Experience
Counsel/Articling Student/Paralegal: <input checked="" type="checkbox"/>	2000	20
Analyst/Consultant: <input type="checkbox"/>		
CV attached: <input type="checkbox"/>	CV not required: <input checked="" type="checkbox"/>	

Name:		
	Year Called to Bar	Completed Years Practicing/Years of relevant experience
Counsel/Articling Student/Paralegal: <input type="checkbox"/>		
Analyst/Consultant: <input type="checkbox"/>		
CV attached: <input type="checkbox"/>	CV not required: <input type="checkbox"/>	

Name:		
	Year Called to Bar	Completed Years Practicing/Years of relevant experience
Counsel/Articling Student/Paralegal: <input type="checkbox"/>		
Analyst/Consultant: <input type="checkbox"/>		
CV attached: <input type="checkbox"/>	CV not required: <input type="checkbox"/>	

Name:		
	Year Called to Bar	Completed Years Practicing/Years of relevant experience
Counsel/Articling Student/Paralegal: <input type="checkbox"/>		
Analyst/Consultant: <input type="checkbox"/>		
CV attached: <input type="checkbox"/>	CV not required: <input type="checkbox"/>	

Name:		
	Year Called to Bar	Completed Years Practicing/Years of relevant experience
Counsel/Articling Student/Paralegal: <input type="checkbox"/>		
Analyst/Consultant: <input type="checkbox"/>		
CV attached: <input type="checkbox"/>	CV not required: <input type="checkbox"/>	

Ontario Energy Board
COST CLAIM FOR CONSULTATIONS
Statement of Fees Being Claimed



File # EB- 2019-0255

Process Consultation on Potential Projects to Expand

Party Canadian Propane Association

HST Rate: 13%

		5			
	Activity	Written comments on Draft Guidelines			
	Hours	Up to 5 hours			
Individual Whose Fees are Being Claimed	Hourly rate		Subtotal	HST	Total
Mike Richmond	\$330.00	5.00	\$1,650.00	\$214.50	\$1,864.50
			\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00
Total:		5.00	\$1,650.00	\$214.50	
Total legal/consultant fees:					\$1,864.50

Work Date	Timekeeper Name	Work Hours
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2020-01-10	Richmond, Mike	7.50
	Drafting submission for EB-2019-0255 (Guidelines for Gas Expansion).	

2020-01-13	Richmond, Mike	0.90
	Finalize EB-2019-0255 comments and prepare for submission.	

2020-01-14	Richmond, Mike	0.10
	Gas expansion submissions.	

Ontario Energy Board
COST CLAIM FOR CONSULTATIONS
Statement of Disbursements Being Claimed



File # EB- <u>2019-0255</u>	Process: <u>Consultation on Potential Projects to Expand</u>
Party: <u>Canadian Propane Association</u>	

Name of individual whose disbursements are being claimed: Mike Richmond

HST Rate Ontario: 13.0%

	Net Cost	HST	Total
Scanning/Photocopy		\$0.00	\$0.00
Printing		\$0.00	\$0.00
Courier	\$36.00	\$4.68	\$40.68
Telephone/Fax		\$0.00	\$0.00
Transcripts		\$0.00	\$0.00
Travel: Air		\$0.00	\$0.00
Travel: Car		\$0.00	\$0.00
Travel: Rail		\$0.00	\$0.00
Travel (Other):		\$0.00	\$0.00
Parking		\$0.00	\$0.00
Taxi		\$0.00	\$0.00
Accommodation		\$0.00	\$0.00
Meals		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
Other:		\$0.00	\$0.00
TOTAL DISBURSEMENTS:	\$36.00	\$4.68	\$40.68

1/ 1.00

Cost Card Detail

Original Cost Card: 36517086 Non-Billable: ☐ No Charge: ☐

Matter: 231915 Energy Regulation Matters
Billing Matter: 231915 Energy Regulation Matters
Timekeeper: 1242 Richmond, Mike
Cost Type: 4900 Courier
Work Date: 2019-12-21

	WORK	VOUCHER
Quantity	1.00	
Rate	8.00	
Amount	8.00	8.00
Currency	CAD	CAD
Office: 01	McMillan LLP - Toronto	

Work Type:
Tax Code: HST HST (ON)

Tax Jursidiction:

Phase 1:
Task 1:
Activity 1:
Phase 2:
Task 2:
Activity 2:

Narrative: Blizzard Courier Service Ltd. - #7962697"/2300 Yonge St

Disposition:

Invoice Number: 4017106 321920 Check Number: 24101

Voucher: Index:

Purge Type:

WIP Remove Date: 2019-12-31

Cost Card Detail

Original Cost Card: 36575093 Non-Billable: ☐ No Charge: ☐

Matter: 231915 Energy Regulation Matters
Billing Matter: 231915 Energy Regulation Matters
Timekeeper: 1242 Richmond, Mike
Cost Type: 4900 Courier
Work Date: 2020-01-13

	WORK	VOUCHER
Quantity	1.00	
Rate	13.00	
Amount	13.00	13.00
Currency	CAD	CAD
Office: 01	McMillan LLP - Toronto	

Work Type:
Tax Code: HST HST (ON)

Tax Jursidiction:

Phase 1:
Task 1:
Activity 1:
Phase 2:
Task 2:
Activity 2:

Narrative: Blizzard Courier Service Ltd. - #7968928"/2300 Yonge St

Disposition:

Invoice Number: 1223955 328084 Check Number: 25186
Voucher: 328084 Index:
Purge Type:
WIP Remove Date: 2020-04-08

Cost Card Detail

Original Cost Card: 36575077 Non-Billable: ☐ No Charge: ☐

Matter: 231915 Energy Regulation Matters
Billing Matter: 231915 Energy Regulation Matters
Timekeeper: 1242 Richmond, Mike
Cost Type: 4900 Courier
Work Date: 2020-01-13

	WORK	VOUCHER
Quantity	1.00	
Rate	15.00	
Amount	15.00	15.00
Currency	CAD	CAD
Office: 01	McMillan LLP - Toronto	

Work Type:

Tax Code: HST HST (ON)

Tax Jursidiction:

Phase 1:

Task 1:

Activity 1:

Phase 2:

Task 2:

Activity 2:

Narrative: Blizzard Courier Service Ltd. - #7969080"/2300 Yonge St

Disposition:

Invoice Number: 1223955

Voucher: 328084

Purge Type:

WIP Remove Date: 2020-04-08

328084 Check Number: 25186

Index: