



BY E-MAIL

September 10, 2020

Mr. Brian Wilkie  
President and Chief Executive Officer  
Niagara Peninsula Energy Inc.  
7447 Pin Oak Drive, P.O. Box 120  
Niagara Falls, ON L2E 6S9  
[Brian.Wilkie@npei.ca](mailto:Brian.Wilkie@npei.ca)

### **LETTER OF DIRECTION**

Dear Mr. Wilkie:

**Re: Niagara Peninsula Energy Inc. (Niagara Peninsula Energy)  
2021 Cost of Service Rate Application  
Ontario Energy Board (OEB) File Number: EB-2020-0040**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Niagara Peninsula Energy's application for 2021 Cost of Service Rate Application (Notice). The Notice will be published by the OEB, in accordance with directions to the OEB's media agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 through 3 below **prior to September 22, 2020**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at [Registrar@oeb.ca](mailto:Registrar@oeb.ca).

You are directed:

1. No later than the date the Notice is posted on Niagara Peninsula Energy's website in accordance with paragraph 2, to:
  - a) arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and the evidence, directly on directly on the intervenor in Niagara Peninsula Energy's last Custom IR application (EB-2014-0096); namely:
    - Energy Probe Research Foundation
    - School Energy Coalition
    - Vulnerable Energy Consumers Coalition
  - b) arrange for the service of the enclosed Notice, in the exact form accompanying this letter by email on any customers for which Niagara Peninsula Energy has an email address and appropriate permissions to use the email address to send utility

or regulatory information with the following email message:

- i. “Niagara Peninsula Energy Inc. has applied to the Ontario Energy Board to increase our electricity distribution rates. Please review the Ontario Energy Board’s Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board’s hearing.” The email must attach a copy of the Notice and the words “Notice of Hearing” within the email message are required to provide a live link to the Notice posted on Niagara Peninsula Energy’s website.
2. To make a copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Niagara Peninsula Energy’s office (if its office is currently open to visitors) and in a prominent place on Niagara Peninsula Energy’s website.
3. If Niagara Peninsula Energy has a twitter account, once the Notice is posted on Niagara Peninsula Energy’s website, in accordance with paragraph 2, to tweet the following message: “We have applied to the @OntEnergyBoard to increase our electricity distribution rates. Learn more. Have your say.” The tweet is required to provide a live link to the Notice posted on Niagara Peninsula Energy’s website.
4. To file with the OEB an affidavit proving completion of the matters in paragraphs 1 through 3 above immediately thereafter.
5. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

*Original Signed By*

Christine E. Long  
Registrar and Board Secretary

Encl.

c: Suzanne Wilson, Senior Vice President Finance  
Shanon Wilson, Senior Vice President Asset Management  
Paul Blythin, Director of Regulatory Affairs and Accounting  
Scott Stoll, Counsel, Aird & Berlis LLP