

BY E-MAIL

September 15, 2020

David J. Smelsky
Chief Financial Officer
43 Alice St.
Halton Hills, ON, L7J 2A9
dsmelsky@haltonhillshydro.com

LETTER OF DIRECTION

Dear Mr. Smelsky:

**Re: Halton Hills Hydro Inc. (Halton Hills Hydro)
2021 Cost of Service Rate Application
Ontario Energy Board File Number: EB-2020-0026**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Halton Hills Hydro's application for 2021 Cost of Service Rate Application (Notice). The Notice will be published by the OEB, in accordance with directions to the OEB's media agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 and 4 below **prior to September 24, 2020**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at Registrar@oeb.ca.

You are directed:

1. No later than the date the Notice is posted on Halton Hills Hydro's website in accordance with paragraph 3, to:
 - a) arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and the evidence, directly on all intervenors in Halton Hills Hydro's last Cost of Service application (EB-2015-0074); namely:
 - Energy Probe Research Foundation
 - School Energy Coalition
 - Vulnerable Energy Consumers Coalition

- b) arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and the evidence, directly on the customer referenced in the application that has requested standby service and any known potential customers
 - c) arrange for the service of the enclosed Notice, in the exact form accompanying this letter by email on any customers for which Halton Hills Hydro has an email address and appropriate permissions to use the email address to send utility or regulatory information with the following email message:
 - i. “Halton Hills Hydro Inc. has applied to the Ontario Energy Board to increase our electricity distribution rates. Please review the Ontario Energy Board’s Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board’s hearing.” The email must attach a copy of the Notice and the words “Notice of Hearing” within the email message are required to provide a live link to the Notice posted on Halton Hills Hydro’s website.
2. If Halton Hills Hydro is a Host Distributor, to no later than the date the Notice is posted on Halton Hills Hydro’s website in accordance with paragraph 3, serve a copy of the enclosed Notice directly on its Embedded Distributor(s).
 3. To make a copy of the Notice, the application and the evidence, and any amendments thereto, available for public review at Halton Hills Hydro’s office and in a prominent place on Halton Hills Hydro’s website.
 4. If Halton Hills Hydro has a twitter account, once the Notice is posted on Halton Hills Hydro’s website, in accordance with paragraph 3, to tweet the following message: “We have applied to the @OntEnergyBoard to increase our electricity distribution rates. Learn more. Have your say.” The tweet is required to provide a live link to the Notice posted on Halton Hills Hydro’s website.
 5. To file with the OEB an affidavit proving completion of the matters in paragraphs 1 through 4 above immediately thereafter.
 6. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original signed by

Christine E. Long
Registrar and Board Secretary

Encl.

cc: Arthur A. Skidmore, Halton Hills Hydro Inc.
Tracy Rehberg-Rawlingson, Halton Hills Hydro Inc.
Richard King, Osler, Hoskin & Harcourt LLP