



November 17, 2020

Sally Blackwell  
Vice President, Regulatory Compliance & Asset Management  
Burlington Hydro Inc.  
1340 Brant Street  
Burlington, Ontario L7R 3Z7  
[sblackwell@burlingtonhydro.com](mailto:sblackwell@burlingtonhydro.com)

### **LETTER OF DIRECTION**

Dear Ms. Blackwell:

**Re: Burlington Hydro Inc. (Burlington Hydro)  
Application for 2021 Cost of Service Rates  
Ontario Energy Board File Number: EB-2020-0007**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for Burlington Hydro's application for 2021 Cost of Service Rates (Notice). The Notice will be published by the OEB, in accordance with directions to the OEB's media agent which were copied to you. Please note that you must comply with the directions in paragraphs 1 through 3 below **prior to November 26, 2020**, which is the publication date of the newspaper in which the Notice will appear last. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at [registrar@oeb.ca](mailto:registrar@oeb.ca).

You are directed:

1. No later than the date the Notice is posted on Burlington Hydro's website in accordance with paragraph 2, to:
  - a) arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and the evidence, directly on all intervenors in Burlington Hydro's last Cost of Service application (EB-2013-0115); namely Energy Probe Research Foundation, School Energy Coalition and Vulnerable Energy Consumers Coalition; and
  - b) arrange for the service of the enclosed Notice, in the exact form accompanying this letter and the application and the evidence, directly on carriers and non-carriers.

- c) arrange for the service of the enclosed Notice, in the exact form accompanying this letter by email on any customers for which Burlington Hydro has an email address and appropriate permissions to use the email address to send utility or regulatory information with the following email message:
- i. "Burlington Hydro Inc. has applied to the Ontario Energy Board to change our electricity distribution rates. Please review the Ontario Energy Board's Notice of Hearing to learn more and to find out how you can participate in the Ontario Energy Board's hearing." The email must attach a copy of the Notice and the words "Notice of Hearing" within the email message are required to provide a live link to the Notice posted on Burlington Hydro's website.
2. To make a copy of the Notice, the application and evidence, and any amendments thereto, available for public review at Burlington Hydro's office and in a prominent place on Burlington Hydro's website.
  3. If Burlington Hydro has a twitter account, once the Notice is posted on Burlington Hydro's website, in accordance with paragraph 2, to tweet the following message: "We have applied to the @OntEnergyBoard to change our electricity distribution rates. Learn more. Have your say." The tweet is required to provide a live link to the Notice posted on Burlington Hydro's website.
  4. To file with the OEB an affidavit proving completion of the matters in paragraphs 1 through 3 above immediately thereafter.
  5. To provide a copy of the Notice, application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Original signed by

Christine E. Long  
Registrar

Encl.

cc: Charles Keizer, Applicant's Counsel