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BY EMAIL
mike.richmond@mcmillan.ca

January 8, 2021

Mike Richmond
Partner
West Windsor Power
Brookfield Place, Suite 4400
Bay Wellington Tower
181 Bay Street
Toronto ON M5J 2T3

Dear Mr. Richmond:

**Re: West Windsor Power
Application for Electricity Generation Licence
OEB File Number EB-2020-0308**

The Ontario Energy Board (OEB) received West Windsor Power's application for an electricity generation licence on December 22, 2020. The OEB has assigned file number EB-2020-0308 to the application. The application will be decided by an employee of the OEB who has been delegated this authority pursuant to section 6 of the *Ontario Energy Board Act, 1998* (Delegated Authority). The Delegated Authority intends to make a decision on the application without holding a hearing.

If required, OEB staff will contact you directly to seek clarification regarding the application and/or request additional information or material to complete the application. For these purposes, OEB staff may contact you by email, regular mail, or by telephone. Once your application is complete, the Delegated Authority expects to issue a final decision on your application within 60-90 days.

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In the event the Delegated Authority decides to deny or otherwise modify the relief you requested in your application, you will be given an opportunity to provide comments. The Delegated Authority will consider your final comments, if any, prior to issuing a decision and order.

Any questions relating to this letter or your application should be directed to Lester Yue, Analyst at Lester.Yue@oeb.ca. Please refer to the OEB file number noted above in all future correspondence to the OEB regarding your application.

Yours truly,

John Pickernell
Manager, Applications Administration