Business Case Summary

Project #	Input Project Number(s)	**Controlled Doc #**	
Project Title	Input Project Title		
Facility	[Facility]	**Investment Classification**	Choose an item.
Project Level (Scalability)	TBD	**Financial Classification**	☐ OM&A ☐ Capital ☐ Capital Spare ☐ MFA ☐ CMFA ☐ Provision ☐ Others: [if applicable]
Release: Gate and Project Phase	☐ Choose an item. G0☐: Initiation ☐ Choose an item. G1☐: Choose an item.		☐ Choose an item. G2☐: Definition ☐ Choose an item. G3☐: Execution
Estimate Class (overall project)	Choose an item.	**Target Project Completion Date**	[MMM-YYYY]

Recommendation

Investment Cash Flows

$K	LTD	2019	2020	2021	2022	2023	2024	Future	Total
Previous releases									-
Current request	-								-
Total released to date	-	-	-	-	-	-	-	-	-
Future required	-								-
Total Project Cost	-	-	-	-	-	-	-	-	-
Ongoing Costs	-								
					Gate:	**G3**		**OAR Approval:**	

Approvals	**Signatures**	**Date**
The recommendation, including the identified ongoing costs, if any, represents the best option to meet the validated business need.		
Recommended by: Project Sponsor [Name] [Title and Department]		
I concur with the business decision as documented in this BCS.		
Finance Approval: [Name] [Title]		
I confirm that this investment/project, including the identified ongoing costs, if any, will address the business need, is of sufficient priority to proceed, and provides value for money.		
Line Approval per OAR Select One: [Name] [Title]		

EXECUTIVE SUMMARY – Project Overview

Business Need	For Project Level A or B

Preferred Alternative:	**[Input Summary Title for the Preferred Alternative]**	For Project Level A, B or C
Description of Preferred Alternative		

Project #: Input Project Number(s)
Project Title: Input Project Title
Document #:

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Business Case Summary

Deliverables:	Associated Milestones (if any):	Target Date:
Previous releases:		
Current release:		
Future release:		

Alternative 2:	Base Case – No Project	For Project Level A, B or Value-Enhancing

Alternative 3:	Delay Work	For Project Level A or B or Value-Enhancing

Alternative 4:	[Input Summary Title for the Alternative]	For Project Level A or B

Key Risk Assessment — For Project Level A, B or C

Risk Class	Description of Risk	Response Type/ Actions/Final TCD	For Additional Review	Residual Ranking
Choose an item.			Choose an item.	Choose an item.
Choose an item.			Choose an item.	Choose an item.
Choose an item.			Choose an item.	Choose an item.
Choose an item.			Choose an item.	Choose an item.

Additional Risk Analysis — For Project Level A or B

[See Guidance]

Financial Evaluation — For Project Level A, B (with multiple feasible alternatives) or Value-Enhancing

Choose an item.	Preferred Alternative	Base Case (No Project)	Delay work	Alternative 4	Alternative 5
Project Cost					
NPV					
Other: (e.g., IRR)					

Analysis of Financial Evaluation – Key Assumptions and Key Results:

:

Project #: Input Project Number(s)
Project Title: Input Project Title
Document #:

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Business Case Summary

Financial Evaluation	For Project Level A, B (with multiple feasible alternatives) or Value-Enhancing

Qualitative Factors	For Project Level A or B

Post Implementation Review (PIR) Plan (refer to OPG-PROC-0056)

Type of PIR Report	Choose an item.	**PIR Completion Date**	MMM-YYYY

☐ Detailed PIR KPIs will be provided in future BCS(s) when Choose an item. Phase BCS release is requested.

PIR KPIs	Current Baseline	Target Result	How to measure?	Who will measure?

Definitions and Acronyms
[Delete this section if not needed. See Guidance]

Project #: Input Project Number(s)
Project Title: Input Project Title
Document #:

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Business Case Summary

APPENDICES

Appendix A1: Summary of Estimate	Choose an item.									
Project Number:										
Project Title:										
$K	**LTD**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Future**	**Total**	**%**
Project Mgmt									-	0%
Inspection									-	0%
Engineering									-	0%
Procurement									-	0%
Construction									-	0%
Commissioning									-	0%
Closeout									-	0%
Subtotal	-	-	-	-	-	-	-	-	-	0%
Outside WBS									-	0%
Contingency									-	0%
Subtotal w/ Contingency	-	-	-	-	-	-	-	-	-	0%
Interest									-	0%
Other									-	0%
Total	-	-	-	-	-	-	-	-	-	**0%**
Removal Costs (incl. above)									-	0%

Appendix A2: Summary of Estimate – Notes			
Escalation Rate	[#.##%]	**Interest Rate (going-forward)**	[#.##%]

Appendix A3: Summary of Estimate – In-Service Estimates				
$K				
Project #	**Date (YYYY-MM-DD)**	**Description**	**Amount**	**%**
				0%
				0%
Total			-	0%

Prepared by:		Reviewed and Endorsed by:	
[Name]		[Name]	
[Title and Department]	[Insert Date]	[Title and Department]	[Insert Date]
[Project Leader or Project Manager]	Date	[Project Manager or Project Director]	Date

Appendix B: Total Project Estimate Variance Analysis (Only required when more than one Execution Phase BCS; delete table if not applicable)									
$K	**LTD**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Future**	**Total**
e.g., G3A EXEP									-
e.g., G3B EXEF									-

Total Project Estimate Variance Explanation (delete if not required)

Project #: Input Project Number(s)
Project Title: Input Project Title
Document #:

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Business Case Summary

APPENDICES (Continued)

Appendix C: Financial Evaluation Assumptions	For Project Level A, B (with multiple feasible alternatives) or Value-Enhancing
Key assumptions used in the financial model of the project are:	

References	For Project Level A or B