Business Planning and Reporting Form

3-Year Business Plan: First Nations and Métis Relations Program – 3-Year Outlook					
Note that an alternate version has been provided in Excel and is also appropriate to use					
Business Unit Name	**2013 $**	**2014 $**	**2015 $**	**2016 $**	**Overview of Activities**
(1) **Community Relations and Outreach**					
(2) **Capacity Building**					
(3) **Employment**					
(4) **Business Contracting (Procurement)**					
(5) **OPG Staff Development**					

*Associated with OPG-MAN-08410.1-0001, First Nations and Métis Relations Policy Guiding Documents

Business Planning and Reporting Form

3-Year Business Plan: First Nations and Métis Program – Quarterly Report								
Note that an alternate version has been provided in Excel and is also appropriate to use								
Business Unit Name:		**Quarter Reported On:**						
Program Elements	**Activity Description**	**Budget Source:** (plant, CCP or Other)	**Annual Budget**	**Q1 $**	**Q2 $**	**Q3 $**	**Q4 $**	**YTD Total**
(1) **Community Relations and Outreach:** Activities that strengthen relationships with First Nations (FN) and Métis communities in proximity to Ontario Power Generation (OPG) facilities and that promote a positive experience with OPG.								
Element 1 Subtotals:								
(2) **Capacity Building:** Activities that develop the capacity of FN and Métis community members so that they are better able to conduct good business relationships with OPG. Activities must lead to a measurable improvement in knowledge, skills or abilities.								
Element 2 Subtotals:								
(3) **Employment:** (i) **Targeted Employment Outreach:** activities that increase awareness of and promote education and employment related to OPG. (ii) **Targeted Employment and Training:** activities that lead to a measurable improvement in knowledge, skills or abilities to be employable with OPG directly or on a project.								
Element 3 Subtotals:								

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3-Year Business Plan: First Nations and Métis Program – Quarterly Report								
Note that an alternate version has been provided in Excel and is also appropriate to use								
Business Unit Name:		**Quarter Reported On:**						
Program Elements	**Activity Description**	**Budget Source:** (plant, CCP or Other)	**Annual Budget**	**Q1 $**	**Q2 $**	**Q3 $**	**Q4 $**	**YTD Total**
(4) **Business Contracting (Procurement):** Activities that help remove barriers for FN and Métis businesses so that they can enter into a good business relationship with OPG or its contractors.								
Element 4 Subtotals:								
(5) **OPG Staff Development:** activities that increase the knowledge and understanding of OPG's staff and management on FN and Métis matters, to assist in providing a strong platform for development and implementation of the Policy and Standard.								
Element 5 Subtotals:								
PROGRAM TOTALS:								

Opportunities/Emerging Issues: Brief narrative on how relationships are progressing with FN and Métis Communities. Also, provide a **self-assessment score** for each community on the following scale: **1** – Awareness **2** – Understanding **3** – Participation **4** – Partnership	**Community**	**Comments**