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June 18, 2021

Delivered by Courier, Email & RESS

Ms. Christine Long, Registrar
Ontario Energy Board
P.O.Box 2319, 27th Floor
2300 Yonge Street
Toronto, ON M4P 1E4

Dear Ms. Long:

**Re: OEB File No. EB-2020-0043
North Bay Hydro Distribution Limited (“NBHDL”)
2021 Rates Application
Hearing - Witness Panel CVs**

We write on behalf of NBHDL in respect of the above captioned matter to confirm that the applicant will have a single witness panel in attendance at the Hearing on Tuesday, June 22, 2021 comprised of:

1. Matt Payne, President & CEO - NBHDL
2. Melissa Casson, Vice President of Finance - NBHDL
3. Roch Pilon, Vice President of Engineering – NBHDL
4. Micheal Roth, Regulatory Manager - NBHDL

The CVs for each of the witnesses are attached to this letter.

Yours very truly,

BORDEN LADNER GERVAIS LLP

Per:

A handwritten signature in black ink, appearing to read 'Flora Ho', is written over a horizontal line.

Flora Ho

cc: Intervenor of record in EB-2020-0043

MATTHEW PAYNE, P. ENG.

President and Chief Executive Officer - North Bay Hydro Distribution Limited

PROFESSIONAL EXPERIENCE

NORTH BAY HYDRO DISTRIBUTION LIMITED.

President and Chief Executive Officer (October 2017- Present)

Leads the strategic direction of the utility while navigating the complexities of a regulated environment. This is founded in ensuring strong financial performance, provincial policy alignment, creating shareholder value, and achieving customer service excellence.

- Aligning corporate vision with renewed regulated framework
- Exploring and executing on growth opportunities.
- Relationship building with all stakeholders, organizationally, locally, and provincially.
- Developing strategies and business plans for long term sustainability and success while adapting to the evolution of the energy sector
- Fostering an inspirational environment keyed in empowerment, inclusion, accountability, safety, achievement of results, and excellence.

NORTH BAY HYDRO SERVICES INC, NORTH BAY

President and Chief Executive Officer (March 2018 - Present)

Leads the strategic direction of a non-regulated business specializing in the delivery of energy services to customers in the north.

- Delivery of provincial programs to maximize energy savings to customers in the region.
- Identification and exploration of business opportunities that unlock, enable, or demonstrate new technology, conserve energy, protect the environment, create shareholder value, and/or create savings for end users.
- Management of trades-based personnel to manage a large rental fleet, and the operation and maintenance of generation facilities.

NORTH BAY HYDRO DISTRIBUTION LIMITED.

Manager, Engineering (January 2009 – October 2017)

Drove the planning, engineering, construction, and maintenance of the electrical distribution system.

- Lead the operation of the control room, during and after work hours, to ensure safe and effective work planning and outage restoration.
- Developed and executed the Asset Management plan and first DSP.
- Lead the Engineering and Operations aspects of two rate applications.

EDUCATION

Bachelor of Electrical Engineering and Management

- McMaster University

Licensed Professional Engineer

- Professional Engineers Ontario

BOARD EXPERIENCE

- Ecobility - Board Chair
- Mearie Management Inc. - Director
- Utilities Standards Forum - Director
- North Bay Regional Health Centre Foundation - Trustee

MELISSA CASSON, CPA

Vice President of Finance - North Bay Hydro Distribution Limited

PROFESSIONAL EXPERIENCE

NORTH BAY HYDRO DISTRIBUTION LIMITED

Vice President of Finance (2018-Present)

Responsible for the planning, directing and controlling of the Finance, Regulatory, Customer Service, and Billing departments to achieve corporate goals.

- Ensuring regulatory compliance in accounting, billing and customer service;
- Overseeing all treasury activities including but not limited to cash, debt and working capital forecasting and management; accounts receivable and credit planning, analysis and management;
- Working with the Management Team to prepare capital and operational budgets. Challenging the status quo to improve performance by all units; and
- Ensuring adequate internal controls are established and adhered to for all accounting applications.

NORTH BAY HYDRO SERVICES INC.

Vice President of Finance (2018-Present)

Responsible for the planning, directing and controlling of the Finance department to achieve corporate goals.

- Overseeing all treasury activities including but not limited to cash, debt and working capital forecasting and management; accounts receivable and credit planning, analysis and management;
- Working with the Management Team to prepare capital and operational budgets. Challenging the status quo to improve performance by all units;
- Support President and CEO with identification and exploration of business opportunities that unlock, enable, or demonstrate new technology, conserve energy, protect the environment, create shareholder value, and/or create savings for end users; and
- Ensuring adequate internal controls are established and adhered to for all accounting applications.

NORTH BAY HYDRO DISTRIBUTION LIMITED

Regulatory Manager (2011-2018)

Responsible for the coordination and delivery of regulatory initiatives including regulatory compliance, participation in regulatory policy development and management of stakeholder communication.

- Coordinated, managed and prepared Cost Of Service and annual Incentive Rate-setting Mechanism applications
- Responsible for the creation of annual revenue and cost of power budget and coordinate and assist in the development of annual capital budget,
- Led, coordinate and administered rate structure in billing and finance systems, facilitated provincial initiatives and oversee management of internal communications of regulatory requirements; and
- Completed quarterly, annual and ad-hoc reporting to the regulator, oversaw internal departmental compliance with various statistical reporting.

Accountant (2008-2011)

Responsible for the preparation and analysis of the financial statements, the development of departmental OM&A and capital budgets and assisting Finance Manager with year-end audit.

EASTLINK (FORMERLY PERSONA COMMUNICATIONS)**Finance Manager (September 2006 – June 2008),**

- Managed, developed staff of 6, restructured department to create efficiencies and developed cross-training process for all positions to enhance employee growth and value and mitigate risk; and
- Oversaw month-end financial statement preparation, including review and analysis of P&L with focus on EBITDA target variances for successful corporate performance.

ETI CANADA INC.**Accountant (September 2005 – April 2006),**

Reporting to the VP of Finance, this role was responsible for month-end review and analysis of the P&L for both Canadian and U.S. divisions as well as providing analytical support to divisional and operational managers.

Accounts Payable Manager (September 2002 – August 2005),

Responsible for the leadership of a 4 member team that managed accounts payable for divisions across the US and Canada.

EDUCATION**CPA Ontario, 2013**

- Chartered Professional Accountant Designation

Honours Bachelor of Commerce

- Laurentian University

Business Administration Accounting Diploma

- Canadore College

ROCH D.J.PILON, P. ENG. AVS

Vice President, Engineer, Engineering Department - North Bay Hydro Distribution Limited

PROFESSIONAL EXPERIENCE

NORTH BAY HYDRO DISTRIBUTION LIMITED.

Vice President, Vice President, Engineer, Engineering Department (September 2018- Present)

Manage North Bay Hydro's assets through rehabilitation construction programs.

- Lead the Engineering, Substation and Metering Departments.
- Oversee asset inspections and condition assessments and develop program budgets and projects to Initiate, plan and organize the delivery of the projects.
- Oversee engineering designs and manage construction contracts including resolution of design issues.
- Collaborate with the public and stakeholders regarding construction operations and vegetation management.
- Develop and lead North Bay Hydro's 5-year Asset Management Program (capital planning).

MINISTRY OF TRANSPORTATION OF ONTARIO, NORTH BAY

Head / Planning and Design Section (February 2015-September 2018)

Managed Northeastern Region (NER)'s Planning and Design Section (P&D) to deliver the highway expansion and rehabilitation program.

Area Manager Highway Engineering / Planning and Design (February 2013 – February 2015)

Area Engineer / Planning and Design (August 2011-February 2013)

Area Engineer / Planning and Environmental (July 2008 – August 2011)

Managed the Expansion and North Bay-Sudbury Area Team for the planning, preliminary and detail design of expansion and rehabilitation projects.

Interim Manager / Project Delivery, Highway 69 (July 2013 – December 2013)

Organized the delivery of the Highway 69 4-laning Alternate Finance and Procurement (AFP).

Head (Acting) / Program Planning Section (April 2013 – July 2013)

Led Northeastern Region's program delivery.

Lead Negotiator with First Nations on Highway 69/ Engineering Office (September 2010 – March 2013)

Led the negotiations with 3 First Nation communities to acquire reserve land for the Highway 69 4-Laning Expansion.

Head (Acting) / Planning and Environmental Section (September 2010 – June 2011)

Managed Northeastern Region's Expansion Planning Engineers and Environmental Planners for the delivery of expansion and rehabilitation projects.

Value Engineering Coordinator for Northeastern Region (2004-2014)

Led the Value Engineering (VE) initiative in Northeastern Region (NER).

Senior Project Engineer / Planning and Design Section (August 2006 – July 2008)

Managed consultant led expansion and rehabilitation projects in the Preliminary and Detail Design stage.

Project Engineer / Planning and Design Section (May 2006 – August 2006)

Managed consultant led and in-house rehabilitation projects in the Preliminary and Detail Design stage.

Project Engineer / Planning and Environmental Section (July 2003- May 2006)

Managed consultant led and in-house projects in the Planning and Preliminary Design stage.

TROJAN TECHNOLOGIES, INC., LONDON, ON (PROJECT MANAGEMENT OFFICE)**Project Manager / International Markets (June 2001- June 2003)**

Accountable for all project management activities within the international market.

Project Manager (2000-2001)

Managed over \$40 million project portfolio.

Project Engineer (1998-2000)

Carried projects through all phases from design, production and installation to start-up.

LEBLANC AND ROYLE TELCOM INC., MONTREAL, QC**Project Manager (1997)**

Managed, administered and supervised the construction of cellular rooftop tower sites.

EDUCATION**Developing Leaders Program Graduate, 2015**

- Ministry of Transportation of Ontario

Bachelor of Applied Science in Civil Engineering, Environmental Specialty, 1998

- University of Ottawa

AWARDS

Amethyst Award for leading the use of Value Engineering in MTO Projects, 2013

ACHIEVEMENTS

- Licensed engineer under the Professional Engineers of Ontario (License #90549676)
- Certified as Associate Value Specialist (AVS)
- Trained in Value Engineering (MOD 1 and II)
- Bilingual (High level in oral and written French)

MICHEAL ROTH, CPA

Regulatory Manager - North Bay Hydro Distribution Limited

PROFESSIONAL EXPERIENCE

NORTH BAY HYDRO DISTRIBUTION LIMITED.

Regulatory Manager (2017- Present)

- Coordinate, manage and prepare annual Incentive Rate-setting Mechanism applications.
- Responsible for the creation of annual revenue and cost of power budget.
- Coordinate and assist in the development of annual capital budget.
- Lead, coordinate and administer rate structure in billing and finance systems to ensure accuracy of revenue and customer billing, facilitate provincial initiatives with multi-member teams and oversee management of internal communications of regulatory requirements and compliance; and
- Complete quarterly, annual and ad-hoc reporting to the regulator as required, oversee internal departmental compliance with various statistical reporting that is used by OEB to assess company performance metrics.

Accountant (2010-2018)

- Review and reporting of monthly IESO settlements.
- Maintenance and understanding of DVA accounts.
- Analysis and preparation of financial statements.
- Development of company-wide labour budgets and responsible for complete budget process for North Bay Hydro Services.

CAPITOL CENTRE, NORTH BAY

Director (2013 – 2020)

Board Chair & President (2016 – 2018)

- Review and development of organizational strategic plan.
- Regularly working directly with senior municipal officials.
- Chair monthly board meetings and regularly address organizational stakeholders at events, media scrums, and an AGM.

EDUCATION

CPA Ontario, 2019

- Chartered Professional Accountant Designation

The MEARIE Group – Professional and Management Training

- Regulatory Specialist Certificate Program, 2017

Nipissing University

- Honours Bachelor of Business Administration, 2007