



BY E-MAIL AND WEB POSTING

February 2, 2022

**TO: All Electricity Distributors  
All Natural Gas Distributors**

**RE: Green Button – Quarterly Reporting on Green Button Implementation**

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All electricity and natural gas distributors (distributors) that are required to implement Green Button in accordance with the requirements set out in [Ontario Regulation 633/21](#) (the Green Button Regulation), are required to do so by November 1, 2023.

In order to monitor distributors' progress towards meeting the requirements set out in the Green Button Regulation, the OEB is establishing temporary quarterly reporting for the period November 1, 2021 to November 30, 2023 (i.e., the two-year implementation period as set out in the Green Button Regulation).

Due dates for the applicable reporting periods are set out below:

Reporting Periods	Report Due Dates
November 1, 2021 to January 31, 2022	February 28, 2022
February 1, 2022 to April 30, 2022	May 31, 2022
May 1, 2022 to July 31, 2022	August 31, 2022
August 1, 2022 to October 31, 2022	November 30, 2022
November 1, 2022 to January 31, 2023	February 28, 2023
February 1, 2023 to April 30, 2023	May 31, 2023
August 1, 2023 to October 31, 2023	November 30, 2023

To enable consistent reporting and to reduce administrative burden on distributors, the OEB staff has developed a [Green Button Implementation Distributor Progress Report](#) (the Progress Report) that distributors should use to report their progress on Green Button implementation. Distributors are asked to submit a Progress Report by each report due date listed above, until such time as the distributor has completed the implementation of the requirements set out in the Green Button Regulation. With

respect to question 2 in the Progress Report, where a distributor is using a vendor to implement Green Button, it is sufficient that the vendor has reviewed the standard. However, the distributor is responsible for submitting the Progress Report.

Distributors are asked to email the completed forms for the period **November 1, 2021 to January 31, 2022**, to [GBQuarterlyReport@oeb.ca](mailto:GBQuarterlyReport@oeb.ca) by **February 28, 2022**.

Any questions relating to the reporting form or the information requested therein should be directed to [IndustryRelations@oeb.ca](mailto:IndustryRelations@oeb.ca).

Yours truly,

*Original Signed By*

Brian Hewson  
Vice President, Consumer Protection & Industry Performance