

**Ontario Energy  
Board**  
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**Commission de l'énergie  
de l'Ontario**  
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2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone: 416- 481-1967  
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**BY E-MAIL**

August 19, 2008

Mr. Ron Morettin  
Maintenance/Utilities Team Leader  
Oxy Vinyls Canada Inc.  
8800 Thorold Townline Road  
P.O. Box 1027  
Niagara Falls, ON L2E 6V9

Dear Mr. Morettin:

**Re: Application for Licence Amendment  
Board File Number EB-2008-0282**

This letter acknowledges receipt of your application for a licence amendment of electricity wholesaler licence EW-2006-0147. The Board has assigned file number EB-2008-0282 to this matter. Please refer to this number in all future correspondence to the Board regarding this matter.

Your application is currently incomplete and cannot be processed until the following has been filed:

1. reason(s) for the licence amendment request;
2. supporting documents such as articles of amendment or certificate of amendment for the name change.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

If you wish to have the proceeding disposed of without a hearing, please provide a written request referring to section 21 (4)(b) of the *Ontario Energy Board Act, 1998*, together with your consent and an explanation that no other person will be adversely affected in a material way by the outcome of the proceeding.

The Board also notes that there is some additional information typically asked for in a licence amendment application. Please provide the following:

1. a key individual form for each officer/director if there is a change to the officers and/or directors. The form is available through the Board's web site link [http://www.oeb.gov.on.ca/documents/application\\_wholesaler.pdf](http://www.oeb.gov.on.ca/documents/application_wholesaler.pdf).
2. organizational charts before and after the change if there is any change in organizational structure.

There is no expectation that this additional information is needed to begin the process of reviewing this application. However, by providing such information at the same time as the required information, the processing of this application can be expedited.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on diskette or by e-mail to [boardsec@oeb.gov.on.ca](mailto:boardsec@oeb.gov.on.ca).

Please direct any questions relating to this application to Julie Doherty, Advisor at 416-440-8133 or e-mail, [julie.doherty@oeb.gov.on.ca](mailto:julie.doherty@oeb.gov.on.ca).

Yours truly,

*Original signed by*

Kirsten Walli  
Board Secretary

c.c. Michelle Dantuono