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Telephone: 416-481-1967  
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Commission de l'énergie  
de l'Ontario  
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27<sup>e</sup> étage  
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**BY E-MAIL**

August 29, 2014

Rob Barrass  
Manager and Counsel, Regulatory Affairs  
Toronto Hydro-Electric System Limited  
14 Carlton Street  
Toronto ON M5B 1K5

**LETTER OF DIRECTION**

Dear Mr. Barrass:

**Re: Toronto Hydro-Electric System Limited  
Application for 2015 Distribution Rates  
Board File Number: EB-2014-0116**

The Ontario Energy Board has now issued its revised Notice of Application and Hearing relating to your 2015 cost of service distribution rates application (the "Notice"). Please note that you must publish the Notice within **fourteen days** of the date of this letter. If publication is not possible within fourteen days, you must inform the Board Secretary immediately.

You are directed:

1. To arrange immediately for the publication of each of the English and the French versions of the Notice, in the exact form accompanying this letter, except:
  - a. For the English version of the Notice, under the third bullet of the section entitled "BE INFORMED AND HAVE YOUR SAY" remove the bold and bracketed words "[insert actual date 10 calendar days from publication]"; and
  - b. For the French version of the Notice under the third bullet of the section entitled "SOYEZ RENSEIGNÉ ET DONNEZ VOTRE OPINION" remove the bold and bracketed words "[insérer la date correspondant à 10 jours calendaires suivant la publication du présent document]"; and

- c. In each of the English and the French versions of the Notice, insert the same actual date, which date shall be determined by adding 10 calendar days to the newspaper publication date which will occur last. If that actual date falls on a "holiday" as defined in Rule 6.02 of the Board's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format for the English Notice "**January 1, 2014**" and the following date format for the French Notice "**1 janvier 2014**".

**An example of how to manage multiple publication dates is provided at Appendix A to this Letter of Direction.**

- d. Publication of the English version of the Notice must be made in one issue of the English language newspaper having the highest circulation, according to the best information available, in Toronto Hydro-Electric System Limited's service area.
- e. Publication must be made in one issue of the French language newspaper having the highest circulation, according to the best information available, in Toronto Hydro-Electric System Limited's service area.

**Please note that invoices regarding publication are not to be sent to the Board.**

2. To immediately file with the Board a pdf version of the completed Notice once the publication date is known.
3. To immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on all intervenors of record in Toronto Hydro-Electric System Limited's previous cost of service rate proceeding EB-2011-0144 and previous IRM rate adjustment proceeding EB-2012-0064.
4. If Toronto Hydro-Electric System Limited is a Host Distributor, to immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on its Embedded Distributor(s).
5. To make a copy of the application and evidence, and any amendments thereto, available for public review at Toronto Hydro-Electric System Limited's office and in a prominent place on its website.
6. To make a copy of the Notice available for public review at Toronto Hydro-Electric System Limited's office and in a prominent place on its website.
7. To file with the Board an affidavit proving publication and service of the Notice and that a copy of the application, evidence, and Notice are available for public review at Toronto Hydro-Electric System Limited's office and on its website.

8. To provide a copy of the application and evidence, and any amendments thereto, to anyone requesting the material.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this Letter of Direction to be served.

Yours truly,

A handwritten signature in black ink, appearing to read "K. Walli", with a stylized flourish at the end.

Kirsten Walli  
Board Secretary

Encl.

cc: Charles Keizer  
Crawford Smith

## Appendix A

### EXAMPLE – MULTIPLE NEWSPAPER PUBLICATION DATES

#### Example scenario:

An applicant is required to publish a notice provided by the Ontario Energy Board in 4 newspapers.

*Newspaper 1* is an English daily and the first date on which publication can be effected is Thursday, December 4, 2014.

*Newspaper 2* is an English weekly and the first day on which publication can be effected is Wednesday, December 10, 2014.

*Newspaper 3* is a French daily and the first day on which publication can be effected is Monday, December 8, 2014.

*Newspaper 4* is a French weekly and the first day on which publication can be effected is Monday, December 15, 2014.

#### Determining the “actual date” for inclusion in the Notice:

The applicant should take **December 15, 2014** which is the last date of publication and add 10 calendar days to that date which results in the date of December 25, 2014. Since both December 25<sup>th</sup> and December 26<sup>th</sup> are statutory holidays and since December 27<sup>th</sup> and 28<sup>th</sup> are Saturday and Sunday, the applicant should use the next business day of **December 29, 2014** (using the appropriate date format) in all versions of the notice (both English and French, if applicable). All published notices will therefore have the same deadline date of December 29, 2014 regardless of the date on which each of the newspapers is published.

#### Questions?

Please direct any questions with respect to these requirements generally, or to the specific application of the requirements to your Notice to the Case Manager assigned to your case.