



Indian and Northern
Affairs Canada

Affaires indiennes
et du Nord Canada

April 11, 2008

Your File Votre référence

Our File Notre référence

5010-1

To Whom It May Concern:

**RE: Environmental Assessment and Federal Coordination Standards
 Indian and Northern Affairs Canada – Ontario Region**

The Ontario Region of Indian and Northern Affairs Canada (INAC) has a 30 calendar day standard for responding to environmental assessment notifications, including federal coordination requests (FCRs) under the Canadian Environmental Assessment Act, as well as other environmental assessment correspondence relating to provincial and municipal undertakings. However, correspondence being directed to people who are no longer with the Department or who occupy a different position within the Department as well as misdirected mail can cause significant delays in this response time.

To resolve this issue, INAC has established a new procedure that we request your organization adopt when sending environmental assessment correspondence. All unsolicited correspondence concerning environmental assessment requests and notifications that are taking place within the Province of Ontario should be directed to:

Environment Unit
Re: Environmental Assessment Coordination
Indian and Northern Affairs Canada
25 St. Clair Avenue East, 8th Floor
Toronto, Ontario, M4T 1M2

INAC has also created a centralized email address where we accept FCRs and other environmental assessment notifications. This address is EACoordination_ON@inac-ainc.gc.ca.

Letters should be dated and project bulletins should have a covering page that includes the date and the intended recipient. Please keep in mind that just one letter should be sent to the Department regardless of geographical location of the project and that this letter should be addressed to the appropriate recipient mentioned above.

Also, please ensure that notifications are sent within a practicable time frame, particularly when

involving invitation to public consultation events.

Questions or comments can be directed to Daniel Johnson at 416-973-5899 or via email at johnsonda@inac.gc.ca.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to be 'Daniel Johnson', written over the printed name.

Daniel Johnson
Environmental Officer
Environment Unit
INAC - Ontario Region
25 St. Clair Avenue E. 8th Floor
Toronto, Ontario M4T 1M2

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