

**Ontario Energy
Board**

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**Commission de l'énergie
de l'Ontario**

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2300, rue Yonge
Toronto ON M4P 1E4
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BY E-MAIL

September 3, 2008

Mr. Brian Wood
AltaGas Energy Corporation Partnership
1700, 355 4th Avenue SW
Calgary, AB T2P OJ1

Dear Mr. Wood:

**Re: Application for Electricity Retailer Licence
Board File Number EB-2008-0291**

This letter acknowledges receipt of your application for an electricity retailer licence. The Board has assigned File Number EB-2008-0291 to this matter. Please refer to this number in all future correspondence to the Board regarding this matter.

Your application is currently incomplete and cannot be processed until the following has been filed:

1. Section C12 –Information that indicates the applicant's financial state of affairs, i.e. the information provided should relate to the applicant, AltaGas Energy Corporation Partnership, rather than the parent company, AltaGas Income Trust. If the applicant's financial statements are unavailable please provide one or more of the following additional items:
 - a written guarantee from the parent company; **or**
 - a letter of reference from the applicant's bank.
2. Please resubmit Section D14 of the application form with **complete** information for all key individuals:
 - for Brian Wood provide birth date and residential address;
 - for Steve Yallouz provide residential address;
 - provide information for key individual, Mike Kilby.

With reference to information about Key Individuals in Section D14 of the application form, please provide copies of two pieces of identification, one of which must include a photo. The information is necessary for the Board to conduct a police record check with the Ontario Provincial Police on the key individuals reported in Section D of the application.

3. With respect to Section A6 – Type of Licence, question a) the applicant responded that it does not intend to retail electricity to small-volume consumers in Ontario. However, in Section D10 of the application form – Intended Markets, the applicant responded to question a) that it expects to serve small-volume residential and general service customers. Please provide clarification.

The Board will resume processing your application once the above information has been filed. If the above information is not filed within 30 days of the date of this letter, the Board may close the file for this application.

Upon receipt of the required information the Board will issue an acknowledgement letter indicating the expected date on which a decision and/or order may be rendered.

Please file two paper copies of the additional material and an electronic version in Word and in searchable Adobe Acrobat (if available) with the Board Secretary. Electronic copies may be submitted on diskette or by e-mail to boardsec@oeb.gov.on.ca.

Please direct any questions relating to this application to George Dimitropoulos, Analyst, Market Operations, Licensing at +1 (416) 544-5152 or e-mail, George.Dimitropoulos@oeb.gov.on.ca.

Yours truly,

Original signed by

John Pickernell
Assistant Board Secretary