



BY E-MAIL

July 28, 2023

Tim Hesselink
Senior Manager, Regulatory Affairs, Ontario
EPCOR Utilities Inc.
43 Stewart Road
Collingwood, ON, L9Y 3M7
Thesselink@epcor.com

LETTER OF DIRECTION

Dear Mr. Hesselink:

**Re: EPCOR Natural Gas Limited Partnership (EPCOR) – Aylmer
Application for 2024 Rates
Ontario Energy Board File Number: EB-2023-0160**

The Ontario Energy Board (OEB) has now issued its Notice of Hearing for EPCOR's application for **2024 Rates for its Aylmer operations** (Notice). Please note that you must comply with the directions in paragraphs 1 to 4 below **prior to August 9, 2023**. If you are unable to comply with the directions within this timeframe, you must inform the Registrar immediately at registrar@oeb.ca.

You are directed:

1. To arrange immediately for the service of the enclosed Notice, in the exact form accompanying this letter, except:
 - a. Under the sections entitled **"BE INFORMED AND HAVE YOUR SAY"** and **"TYPE OF HEARING"** remove the bold and bracketed words **"[utility will insert actual date 10 calendar days from the date the notice is posted on the applicant's website]"**; and
 - b. In the Notice, insert the date which shall be determined by adding 10 calendar days to the date that the Notice will be posted on EPCOR's website in accordance with the requirements of paragraph 4 below. If that date falls on a "holiday" as defined in Rule 6.02 of the OEB's *Rules of Practice and Procedure*, insert the next date that is not a holiday. Use the following date format **"January 1, 20XX"**.
2. Once the requirements of paragraph 1 are completed, to immediately and prior to completing any other steps required in this letter of direction, file with the OEB a pdf version of the complete Notice (Dated Notice).

3. No later than the date the Notice is posted on EPCOR's website in accordance with paragraph 4, to serve a copy of each of the Dated Notice, the application and the evidence, directly on:
 - i. all intervenors of record in EB-2018-0336 and EB-2022-0183
 - ii. Enbridge Gas Inc.
 - iii. the band councils of all Indigenous Communities and First Nation Reserves to which EPCOR – Aylmer supplies gas
 - iv. the clerks of all municipalities in which EPCOR supplies gas through its Aylmer operations.
4. To make a copy of the Dated Notice, the application and the evidence, and any amendments thereto, available for public review at EPCOR's office and in a prominent place on EPCOR's website.
5. To file with the OEB an affidavit proving completion of the matters in paragraphs 3 and 4 above immediately thereafter.

You are further directed not to include any documents or materials when serving the Notice other than documents or materials expressly required by this letter of direction to be served.

Yours truly,

Nancy Marconi
Registrar

Encl.

cc: Daniela O'Callaghan, EPCOR Utilities Inc.