



Ontario  
Energy  
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de l'Ontario

BY EMAIL

October 2, 2023

Greg St. Louis  
Director, Utilities  
The Corporation of the City of Kitchener - Utilities Division  
131 Goodrich Dr.  
Kitchener ON N2C 2E8  
[regulatory@kitchener.ca](mailto:regulatory@kitchener.ca)

Dear Mr. St. Louis:

**Re: The Corporation of the City of Kitchener - Utilities Division  
Application for Gas Marketer Licence  
OEB File Number EB-2023-0310**

The Ontario Energy Board (OEB) received The Corporation of the City of Kitchener - Utilities Division's application for a gas marketer licence on September 29, 2023. The OEB has assigned file number EB-2023-0310 to the application. The application will be decided by an employee of the OEB who has been delegated this authority pursuant to section 6 of the *Ontario Energy Board Act, 1998* (Delegated Authority). The Delegated Authority intends to make a decision on the application without holding a hearing.

If required, OEB staff will contact you directly to seek clarification regarding the application and/or request additional information or material to complete the application. For these purposes, OEB staff may contact you by email, regular mail, or by telephone. Once your application is complete, the Delegated Authority expects to issue a final decision on your application within 60-90 days.

In the event the Delegated Authority decides to deny or otherwise modify the relief you requested in your application, you will be given an opportunity to provide comments. The Delegated Authority will consider your final comments, if any, prior to issuing a decision and order.

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Any questions relating to this letter or your application should be directed to Liza Cheryachukina, Analyst at [Liza.Cheryachukina@oeb.ca](mailto:Liza.Cheryachukina@oeb.ca) Please refer to the OEB file number noted above in all future correspondence to the OEB regarding your application.

Yours truly,

John Pickernell  
Manager, Applications Administration