



Ontario  
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**BY EMAIL**

November 8, 2023

Grace Flood  
Director of Finance and Regulatory Affairs  
Essex Powerlines Corporation  
2730 Highway 3, NOR 1A0  
20 Oldcastle, ON  
[gfflood@essexpowerlines.ca](mailto:gfflood@essexpowerlines.ca)

Dear Ms. Flood:

**Re: EB-2023-0020 Essex Powerlines Corporation - Application for 2024 Rates**

The Ontario Energy Board (OEB) received your 2024 Price Cap IR application on October 24, 2023.

The OEB has commenced processing the application and has assigned it file number EB-2023-0020. An employee of the OEB, to whom authority has been delegated under Section 6 of the *Ontario Energy Board Act, 1998*, intends to make a decision on the application without holding a hearing.

Your application is available on the OEB's [2024 Electricity Distribution Rates](#) webpage. You are directed to make a copy of the application available in a prominent place on your company's website within three business days.

OEB staff has set a date for a virtual kick-off meeting on November 16, 2023, where you will have the opportunity to meet your case manager and discuss any matters related to your application. Please inform your OEB case manager if this date is unworkable. OEB staff will also be in contact with you directly throughout the proceeding and may have questions regarding the application that will require your prompt attention.

Please note that you are responsible for ensuring that all of the documents filed with the OEB, including responses to OEB staff questions and any other supporting evidence, **does not include "personal information"** as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*, unless filed in accordance with rule 9A of the OEB's *Rules of Practice and Procedure*.

If any additional information is received from you in response to OEB staff questions, OEB staff will update the applicable models filed with your application, as necessary. All changes to the models will be documented and provided to you no later than December 13, 2023. OEB staff will also outline any additional information that you need to provide.

If you have any comments regarding the updated models, please provide them to your OEB case manager together with any additional information requested of you, by no later than January 10, 2023.

Following these steps, the OEB will provide you with a draft decision and, where possible, a draft rate order and applicable models. You will be given seven days within which to provide comments on the draft decision (and, in some circumstances, you may need to file a separate draft rate order). The OEB will consider your comments (if any), prior to issuing a final decision and rate order.

Please quote file number, **EB-2023-0020** for all materials filed and submit them in searchable/unrestricted PDF format with a digital signature through the [OEB's online filing portal](#).

- Filings should clearly state the sender's name, postal address, telephone number and e-mail address.
- Please use the document naming conventions and document submission standards outlined in the [Regulatory Electronic Submission System \(RESS\) Document Guidelines](#) found on the [File documents online page](#) on the OEB's website.
- Parties are encouraged to use RESS. Those who have not yet [set up an account](#), or require assistance using the online filing portal can contact [registrar@oeb.ca](mailto:registrar@oeb.ca) for assistance.

Please note that the timely processing of the application depends on the receipt of information within the specified timelines. Any specific questions relating to this letter or the processing of your application should be directed to your OEB case manager, Hatem Hassan, at [hatem.hassan@oeb.ca](mailto:hatem.hassan@oeb.ca) or 416-440-8126. The OEB's toll-free number is 1-888-632-6273.

Yours truly,

Kevin Mancherjee  
Director  
Operations Decision Support