



Ontario  
Energy  
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de l'énergie  
de l'Ontario

**BY EMAIL**

November 22, 2023

Melissa Casson  
Vice-President, Finance  
North Bay Hydro Services Inc.  
74 Commerce Crescent  
North Bay, Ontario P1A 0B4.  
mcasson@northbayhydro.com

Dear Ms. Casson

**Re: North Bay Hydro Services Inc. (North Bay Hydro)  
Application for Electricity Retailer Licence  
File: EB-2023-0339**

The Ontario Energy Board (OEB) received North Bay Hydro's application for an Electricity Retailer Licence on November 17, 2023. The OEB has commenced processing the application and has assigned it file number EB-2023-0339.

The application will be decided by an employee of the OEB who has been delegated this authority under section 6 of the *Ontario Energy Board Act, 1998* (Delegated Authority). The Delegated Authority intends to make a decision on the application without holding a hearing.

If required, OEB staff will contact you directly to seek clarification regarding the application or to request additional information. Please note that the timely processing of the application depends on the receipt of information within the specified timelines.

North Bay Hydro is reminded that it is responsible for ensuring that the documents it files with the OEB, such as its evidence, responses to interrogatories and any other supporting documentation, do not include personal information (as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*), unless filed in accordance with rule 9A of the OEB's *Rules of Practice and Procedure*.

Please direct any questions to Raveen Gunaratnarajah, Advisor, at 437-880-4360 or [raveen.gunaratnarajah@oeb.ca](mailto:raveen.gunaratnarajah@oeb.ca). Please refer to the OEB file number noted above in all future correspondence to the OEB regarding your application.

Yours truly,

John Pickernell  
Manager, Applications Administration