



**Burlington Hydro Inc.**

**Application for electricity distribution rates and other  
charges effective January 1, 2025**

**PROCEDURAL ORDER NO. 1  
September 24, 2024**

Burlington Hydro Inc. (Burlington Hydro) filed an incentive rate-setting mechanism (IRM) application with the Ontario Energy Board (OEB) on August 15, 2024, under section 78 of the *Ontario Energy Board Act, 1998, S.O. 1998, c. 15, (Schedule B)*, seeking approval for changes to its electricity distribution rates to be effective **January 1, 2025**. Burlington Hydro has also applied for incremental capital funding for the relocation of electrical distribution assets on Dundas Street due to road widening work.

A Notice of Hearing was issued on September 3, 2024. Vulnerable Energy Consumers Coalition (VECC) applied for intervenor status and cost eligibility.

No objection was received from Burlington Hydro .

VECC is approved as an intervenor. The list of parties in this proceeding is attached as Schedule A to this Procedural Order. VECC is eligible to apply for an award of costs under the OEB's [Practice Direction on Cost Awards](#).

Cost eligible intervenors should be aware that the OEB will not generally allow the recovery of costs for the attendance of more than one representative of any party unless a compelling reason is provided when cost claims are filed.

The OEB is making provision for the following related to this proceeding. Further procedural orders may be issued by the OEB.

**IT IS THEREFORE ORDERED THAT:**

1. OEB staff and VECC shall request any relevant information and documentation from Burlington Hydro that is in addition to the evidence already filed, by written interrogatories filed with the OEB and served on Burlington Hydro by **October 4, 2024**.

2. Burlington Hydro shall file with the OEB complete written responses to the interrogatories and serve them on all parties by **October 18, 2024**.
3. Any written submissions by OEB staff and VECC shall be filed with the OEB and served on all parties by **November 1, 2024**.
4. Burlington Hydro may file a written reply submission with the OEB and serve it on all parties by **November 15, 2024**.

Parties are responsible for ensuring that any documents they file with the OEB, such as applicant and intervenor evidence, interrogatories and responses to interrogatories or any other type of document, **do not include personal information** (as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*), unless filed in accordance with rule 9A of the OEB's [Rules of Practice and Procedure](#).

Please quote file number, **EB-2024-0010** for all materials filed and submit them in searchable/unrestricted PDF format with a digital signature through the [OEB's online filing portal](#).

- Filings should clearly state the sender's name, postal address, telephone number and e-mail address.
- Please use the document naming conventions and document submission standards outlined in the [Regulatory Electronic Submission System \(RESS\) Document Guidelines](#) found at the [File documents online page](#) on the OEB's website.
- Parties are encouraged to use RESS. Those who have not yet [set up an account](#), or require assistance using the online filing portal can contact [registrar@oeb.ca](mailto:registrar@oeb.ca) for assistance.
- Cost claims are filed through the OEB's online filing portal. Please visit the [File documents online page](#) of the OEB's website for more information. All participants shall download a copy of their submitted cost claim and serve it on all required parties as per the [Practice Direction on Cost Awards](#).

All communications should be directed to the attention of the Registrar and be received by end of business, 4:45 p.m., on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Yaroslav Paliy at [Yaroslav.Paliy@oeb.ca](mailto:Yaroslav.Paliy@oeb.ca) and OEB Counsel, James Sidlofsky at [James.Sidlofsky@oeb.ca](mailto:James.Sidlofsky@oeb.ca).

Email: [registrar@oeb.ca](mailto:registrar@oeb.ca)

Tel: 1-877-632-2727 (Toll free)

**DATED** at Toronto, **September 24, 2024**

**ONTARIO ENERGY BOARD**

**By delegation, before: Nancy Marconi**

Nancy Marconi  
Registrar

**SCHEDULE A**  
**LIST OF APPLICANT AND INTERVENORS**  
**BURLINGTON HYDRO INC.**  
**EB-2024-0010**  
**SEPTEMBER 24, 2024**

**Burlington Hydro Inc.  
EB-2024-0010**

**APPLICANT & LIST OF INTERVENORS**

**September 24, 2024**

**APPLICANT**

**Rep. and Contact Information for Service**

**Burlington Hydro Inc.**

**Adam Pappas**

Director, Regulatory Affairs, Supply Chain and  
Capital Planning  
Burlington Hydro Inc.

Tel: 905-332-2341

[apappas@burlingtonhydro.com](mailto:apappas@burlingtonhydro.com)

**INTERVENORS**

**Rep. and Contact Information for Service**

**Vulnerable Energy  
Consumers Coalition**

**Shelley Grice**

Consultant

Tel: 647-880-9942

[shelley.grice@rogers.com](mailto:shelley.grice@rogers.com)