

November 30, 2016

Ontario Energy Board
2300 Yonge Street,
P.O. Box 2319
Toronto, ON M4P 1E4

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ONTARIO ENERGY BOARD SA

EB-2016-0342

Dear Sir/Madam:

**Regarding: Notice of Community Liaison Committee for the
North Kent Wind 1 Project**

The North Kent Wind 1 Project (Project) is a wind facility located north of the City of Chatham in the Municipality of Chatham-Kent, Ontario. The Project will produce up to 100 megawatts of power and is being developed by North Kent Wind 1 LP, by its general partner, North Kent Wind 1 GP Inc. (North Kent Wind), which obtained approval from the Ministry of the Environment and Climate Change (MOECC) to build a Class 4 Wind facility in June 2016.

North Kent Wind is establishing a Community Liaison Committee (CLC) to discuss the important aspects of construction, installation, use, operation, maintenance and retirement of the North Kent Wind 1 Project. The CLC is a requirement of the North Kent Wind 1 Project Renewable Energy Approval (REA) and will serve as a forum to share ideas, express concerns and to provide the community with ongoing updates about the Project. The CLC will not be revisiting items completed as part of the REA process.

AECOM has been retained to establish and facilitate the CLC. We are currently seeking CLC members to represent the interests of the community and encourage you to consider participating. Individuals from the following groups are invited to participate on the CLC:

- Landowners and residents within 1 km of the Project;
- Indigenous communities;
- Members of the Agriculture community;
- Business / industry representatives;
- Local social and environment organizations; and,
- Representatives from local agencies.

The CLC will meet at least four times over a two year period, with an average of two meetings each year.

Included with this letter is a copy of the following items:

- 1) Notification posted in the Chatham Daily News, Chatham This Week and Turtle Island News; and
- 2) Application form - We are asking interested individuals to submit an application to ensure that the CLC membership is drawn from a broad cross-section of the community and provides a balanced perspective of community interests. Note, applications to join the CLC are due by **December 19, 2016**.

To learn more about the Project or to suggest a representative to participate on this CLC, please contact me using the information provided below. Please also encourage anyone you feel will have an interest in joining the CLC to follow up with me.

For questions related to the North Kent Wind 1 Project, please visit the North Kent Wind 1 website at www.northkentwind.com

Sincerely,
AECOM Canada Ltd.



Mark van der Woerd
Senior Project Manager
Email: mark.vanderwoerd@aecom.com
Direct Phone: (905) 390-2003
Fax: (905) 578-4129

MVDW:jo
Encl. Notice of Community Liaison Committee
Community Liaison Committee – Member Application Form

North Kent Wind 1 Project

Formation of Community Liaison Committee



Project Overview

The North Kent Wind 1 Project (the "Project") is a 100 megawatt wind facility located north of the City of Chatham in the Municipality of Chatham-Kent, Ontario. The Project is being developed by North Kent Wind 1 LP, by its general partner, North Kent Wind 1 GP Inc. ("North Kent Wind"), which obtained approval from the Ministry of the Environment and Climate Change (MOECC) to build a Class 4 Wind facility in June 2016.

Purpose of the CLC

North Kent Wind is establishing a Community Liaison Committee (CLC) to discuss various aspects including

construction, installation, use, operation, maintenance and retirement of the Project. CLC meetings will serve as a

forum to share ideas, express concerns and to provide the community with ongoing updates about the Project. The CLC will not be revisiting items associated with the REA process.

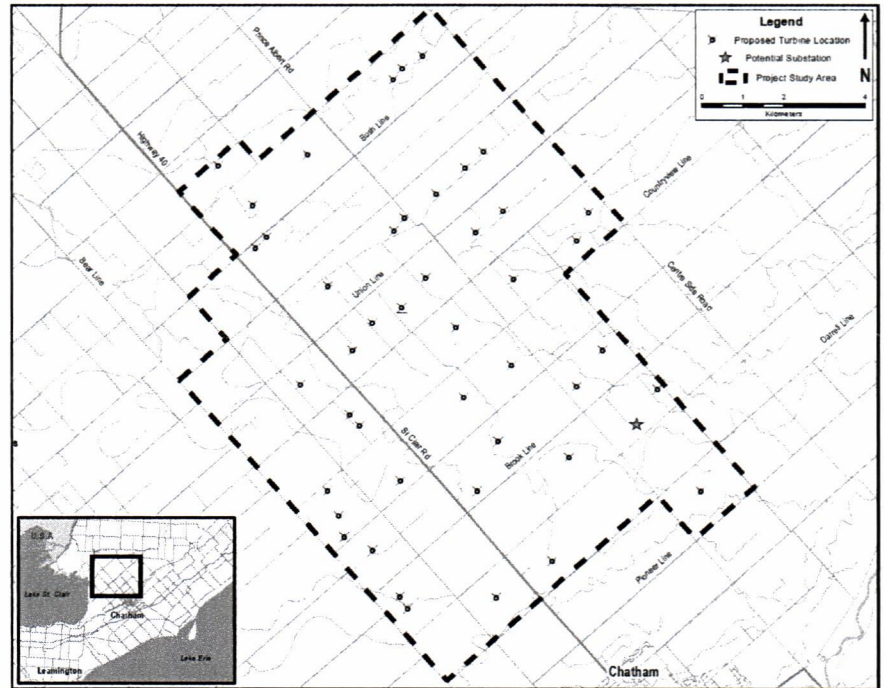
How to Participate

The CLC is expected to consist of approximately 12 people representing a cross-section of the community with the aim of providing a broad and balanced perspective. CLC members will be encouraged to share any information and the results of all CLC discussions with other interested community members. Applications to join the CLC are due by December 19, 2016.

Individuals from the following groups are invited to participate:

- Landowners and residents within 1 km of the Project;
- Indigenous communities;
- Members of the agriculture community;
- Business / industry representatives;
- Local social and environmental organizations; and
- Representatives from local agencies.

The CLC is expected to meet at least four times over a two-year period, with two meetings each year. We anticipate hosting the first CLC meeting in January 2017. Each CLC meeting will be open to the public. Requests for public delegations will be considered and can be made prior to each meeting to the CLC Facilitator.



Location of Wind Turbines and Substation

To learn more about the North Kent Wind 1 Project or to download an application to apply to join the CLC, please visit:
www.northkentwind.com

The deadline to submit an application to join the CLC is December 19, 2016. For questions about the CLC or to receive hard copies of CLC materials, please contact:

Mark van der Woerd
CLC Facilitator

Tel: 905.390.2003

Email: mark.vanderwoerd@aecom.com

North Kent Wind 1 Project Community Liaison Committee



Application to join the Community Liaison Committee

The North Kent Wind 1 Project is a wind facility located north of the City of Chatham in the Municipality of Chatham-Kent, Ontario. The Project will produce up to 100 megawatts of power and is being developed by North Kent Wind 1 LP, by its general partner, North Kent Wind 1 GP Inc. (North Kent Wind), which obtained approval from the Ministry of the Environment and Climate Change (MOECC) to build a Class 4 Wind facility in June 2016.

North Kent Wind understands the value of including multiple voices in the discussion regarding the construction, installation, use, operation, maintenance and retirement of the North Kent Wind 1 Project. As a result, North Kent Wind is establishing a Community Liaison Committee (CLC) to discuss the important aspects of the Project as outlined above. AECOM has been retained to help establish and facilitate the CLC. The committee will serve as a forum to share ideas, express concerns and to provide the community with ongoing updates about the Project. The CLC will not be revisiting items associated with the REA process.

To ensure that the CLC embodies the wide range of community interests, the CLC is expected to consist of up to approximately 12 individuals from the following groups:

- Landowners and residents within 1 km of the Project;
- Indigenous communities;
- Members of the Agriculture community;
- Business / industry representatives;
- Local social and environment organizations; and,
- Representatives from local agencies.

The CLC is will meet at least four times over a two-year period, with an average of two meetings each year. The meetings will be held near the Project Location at a time and location that is convenient to most members. We expect to hold our first meeting in January 2017.

We will consider the following when confirming the CLC membership:

- Knowledge of the community and the issues / concerns / benefits related to wind energy;
- Leadership in / or commitment to the community;
- Ability to effectively address issues and concerns from a variety of perspectives;
- Ability to respectfully participate in community-related and consensus-based discussions;
- Interest in working productively to enable two-way communication between North Kent Wind and the community; and,
- Ability to work well in a team or on a committee.

Members of the CLC will be chosen by AECOM. For those who express interest but do not become a part of the CLC, all meetings will be open so that the public can attend and observe the conversation. Requests for delegations will be considered in consultation with the CLC and North Kent Wind. A total of three (3) brief (up to 5 minutes) delegations may be made at each CLC meeting.

Please contact Mark van der Woerd of AECOM if you have any questions about the North Kent Wind 1 Project CLC.

Email: Mark.VanderWoerd@aecom.com

Phone: 905-390-2003

Please complete this form and forward it to Mark van der Woerd (AECOM) by December 19, 2016 if you would like to be considered for membership on the North Kent Wind 1 Project CLC.

Name: _____

Address: _____

Phone Number (s): _____

Email Address: _____

Please tell us how you would prefer to be contacted: _____

Please identify the area(s) of the Community you believe you represent (e.g., Business Owner, Neighbour and Landowner):

Please tell us why you are interested in being a part of the Community Liaison Committee:

Please list any technical experience/expertise you have related to wind energy or power generation:

Please list any other experience you think would be beneficial to the CLC (e.g., economic, environmental, development, community knowledge):

Member Requirements – Please confirm:

- I can attend a two (2) hour meeting four (4) times over the next two (2) years
- I can commit to being informed about the Project, participate in meetings in a collaborative and productive manner and will review meeting minutes and other relevant documents in advance of meetings
- I have experience working on/within a committee structure
- If checked, please list/identify: _____

Thank you for your interest! Please contact Mark van der Woerd to submit your application.

Email: Mark.VanderWoerd@aecom.com

Phone: 905-390-2003

Fax: 905-578-4129

Mailing: 45 Goderich Road, Suite 201 -
Hamilton, ON L8E 4W8