

**Ontario Energy  
Board**  
P.O. Box 2319  
27th. Floor  
2300 Yonge Street  
Toronto ON M4P 1E4  
Telephone: 416- 481-1967  
Facsimile: 416- 440-7656  
Toll free: 1-888-632-6273

**Commission de l'énergie  
de l'Ontario**  
C.P. 2319  
27e étage  
2300, rue Yonge  
Toronto ON M4P 1E4  
Téléphone; 416- 481-1967  
Télécopieur: 416- 440-7656  
Numéro sans frais: 1-888-632-6273



**BY E-MAIL**

November 17, 2008

John Mattinson  
President & Secretary  
Orillia Power Distribution Corporation  
P.o. Box 398, 60 West Street South  
Orillia, ON L3V 6J9

**Letter of Direction**

Dear Mr. Mattinson:

**Re: Orillia Power Distribution Corporation  
2009 Incentive Regulation Mechanism (2009 IRM) Rate Application  
Board File No. EB-2008-0239**

The Ontario Energy Board has issued its Notice of Application and Hearing relating to your rate application. Please note that you must publish the notice within fourteen calendar days of the date of this letter. If publication is impossible within fourteen calendar days, you must inform the Board staff contact given at the bottom of this letter immediately.

You are directed:

- 1) To arrange immediately for the enclosed English version of the Notice, headed with the Ontario government logo and the words "Ontario Energy Board", to be published in one issue of the English language newspaper having the highest paid circulation, according to the best information available, in Orillia Power Distribution Corporation's service area. Publication must be complete within fourteen calendar days of the date of this letter.

Please note that invoices regarding publication are not to be sent to the Board.

- 2) If Orillia Power Distribution Corporation is a host distributor, to immediately, and no later than the date of publication of the Notice, serve a copy of the Notice directly on its embedded distributor(s).

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- 3) To file with the Board an affidavit proving publication and, where applicable, service of the Notice immediately thereafter.
  - a. The affidavit must be sworn by a commissioner of oaths which include, among others, a lawyer, a paralegal, some law clerks, and a student at law;
  - b. A copy of the notice of publication (i.e., the Notice published in the newspaper(s)) should also be added as an exhibit;
  - c. If applicable, a copy of the registered mail receipt or courier slip for the Notice served to the embedded distributor should be added as an exhibit.
- 4) To make a copy of the application and evidence, and any amendments thereto, available for public review at Orillia Power Distribution Corporation's office and on its website, if available; and,
- 5) To provide a copy of the application and evidence, and any amendments thereto, to any intervenor who requests a copy.

**Board staff contact**

Please direct any questions relating to this application to Birgit Armstrong at (416) 544-5162, or by e-mail at [birgit.armstrong@oeb.gov.on.ca](mailto:birgit.armstrong@oeb.gov.on.ca).

Yours truly,

*Original Signed By*

Kirsten Walli  
Board Secretary