Ontario Energy Board | Commission de l'énergie de l'Ontario

BY EMAIL

May 21, 2026

Corrinne Koning
Owner
Oxford Ski Ltd.
1-495856 10th Line
Woodstock ON N4S 7V7
Braemarvalley@execulink.com

Dear Ms. Koning:

Re: Oxford Ski Ltd. (Oxford Ski)
Application for a Unit Sub-Metering Licence
File: EB-2026-0144

The Ontario Energy Board (OEB) received Oxford Ski's application for a unit sub-metering licence on May 1, 2026. The OEB has assigned file number EB-2026-0144 to the application.

Upon preliminary review of the application, OEB staff has determined it to be incomplete. Accordingly, please be advised that the application cannot be processed until the following missing information is filed:

1. **Section 8(b), Page 4: Intended Unit Sub-Metering Services**

   The applicant indicates that they are currently providing unit sub-metering services.

   Please specify the duration for which Oxford Ski has been providing unit sub-metering services.

2. **Section 13, Page 6 & 7: Compliance with Legal and Regulatory Obligations**

   The applicant states that Mr. Paul Koning and Ms. Corrinne Koning will be accountable for compliance, compliant handling and quality assurance of the unit sub-metering business.

Please provide detailed information about Mr. and Mrs. Koning's qualifications and experience related compliance, compliant handling and quality assurance for Oxford Ski's intended unit sub-metering services.

Does the applicant intend on employing a legal counsel to assist Oxford Ski with meeting its requirements to comply with the OEB's legislation, regulation and codes?

Please provide a response and include any detailed information with Oxford Ski's plan to meet its obligations to comply with the OEB's legal and regulatory requirements.

The OEB will process the application after the noted information is filed with the Registrar at registrar@oeb.ca. Please submit both an electronic Word version and an electronically signed, searchable PDF. If the above information is not filed within 30 days of the date of this letter, the OEB may close the file for this application.

Please note, Oxford Ski is responsible for ensuring that the documents it files with the OEB, such as its evidence, responses to interrogatories and any other supporting documentation, do not include personal information (as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*), unless filed in accordance with rule 9A of the OEB's *Rules of Practice and Procedure*.

Please direct any questions to Natasha Gocool, Advisor, Licensing & Compliance Reviews at natasha.gocool@oeb.ca. Please refer to the OEB file number noted above in all future correspondence to the OEB regarding your application.

Yours truly,

John Pickernell

Digitally signed by John Pickernell
Date: 2026.05.21 11:30:41 -04'00'

John Pickernell
Deputy Registrar, Applications Administration